

The Borough of Bowmanstown Council Meeting Agenda January 3, 2021

Swearing in of the Mayor and Council

- | | | |
|-------------------|------------------|----------------------|
| 1. Zachary Snyder | 3. Darren Thomas | 5. Candace Rodrigues |
| 2. Rob Moyer | 4. Donna Winter | |

Call Meeting to order by the Honorable Zachary Snyder, Mayor at _____ PM

Roll Call

William Ravert	Pam Leiby	Darren Thomas	
Donna Winter	Kara Scott	Mayor Zach Snyder	
Rob Moyer	Candace Rodrigues	Secretary Tracy Burbage	
Solicitor James Preston	Engineer Jessica Rehrig		

Pledge of Allegiance

Council	Name			
Nomination President				
Acceptance of or Declination of Nomination				
Votes for President	KS:____, DW:____, PL:____, WR:____, CR:____, DT:____, RM:____ IF a tie vote – Mayor:_____			
Motion to appoint President		MO:	2 nd :	MC
Nomination for Vice-President				
Acceptance of or Declination of Nomination				
Votes for Vice-President	KS:____, DW:____, PL:____, WR:____, CR:____, DT:____, RM:____ IF a tie vote – Mayor:_____			
Motion to appoint Vice-President		MO:	2 nd :	MC

Upon Completion, Mayor turns the gavel over to the President

Nomination President Pro Tem				
Acceptance of or Declination of Nomination				
Motion to Appoint President Pro Tem		MO:	2 nd :	MC
Appoint Vacancy Board Chairman		MO:	2 nd :	MC
Appoint by Resolution Planning Commission Member		MO:	2 nd :	MC
Appoint by Resolution Planning Commission Member		MO:	2 nd :	MC
Appoint by Resolution Zoning Hearing Board		MO:	2 nd :	MC
Appoint by Resolution Zoning Hearing Board		MO:	2 nd :	MC
Appoint UCC Appeals Board		MO:	2 nd :	MC
Solicitor		MO:	2 nd :	MC
Engineer		MO:	2 nd :	MC

Designated Depositories		MO:	2 nd :	MC
Advertising Agency For Public Notices		MO:	2 nd :	MC
Appoint Delegate Carbon County Tax Collection Committee		MO:	2 nd :	MC
Appoint Alternate Delegate Carbon County Tax Collection Committee		MO:	2 nd :	MC

Committee's	Chairperson	Member	Member
Fire			
Law			
Sewer/Sanitation/Water Authority Liaison			
Budget/Finance			
Streets			
Property/Special			
Personnel			

Regular Business Meeting

Visitors

Approval for

Minutes of December 20, 2021 Special Council Meeting	Mo	2 nd	MC
General Treasurer's Report dated January 3, 2022 and payment of bills listed	Mo	2 nd	MC
Sewer Treasurer's Report dated January 3, 2022 and payment of bills listed	Mo	2 nd	MC
Garbage Treasurer's Report dated January 3, 2022 and payment of bills listed	Mo	2 nd	MC
Motion to approve William Ravert as check signer for today's treasurer bill payments	Mo	2 nd	MC

Correspondence

Subject	Date	Summary
Meeting	12/21/21	Bowmanstown Borough Authority Meeting minutes
Budget	12/21/21	Bowmanstown Borough Authority 2022 Budget
Fire Co	12/16/21	Bowmanstown Volunteer Fire Co. Financial Statement as of November 30, 2021

Solicitor

1. Draft Parking Ordinance amendments

Engineer

1. Craig Street Project –
 - a. Waiting for a work schedule from Lehigh Asphalt to resume drainage activities on Craig Street in January. All winter work will be weather dependent
2. Various ADA Ramp Project – no news to report from Carbon County related to bid schedule

3. Contacted Carbon County Office of Planning regarding the 2021 CDBG project application for a portion of Lincoln Avenue. The County indicated that the project was not selected for funding this year
4. Coordinated with Attorney Preston and the potential developers of Meadowcrest open lots
5. Prepared for the Borough Council a year end summary report of the various engineering related projects performed by Benesch in 2021

Unfinished Business

1. Sewer and garbage fees assessed for 422 Ore Street Bed & Breakfast
2. Thoughts on changing Ordinance 2014-03 to prohibit the burning of yard waste so that the borough would be eligible to apply for a leaf truck with the 902 Grant

New Business

1. Low-Income Household Water Assistance Program also for Wastewater

Other Business

1. Zoning/Building Code Officer's Report Year of 2021

Motion by _____ to adjourn the meeting at _____ PM, 2nd _____

Pending/Action Items

Budget:	Employee raise step program
Law:	Curbing Ordinance
Property:	Dead Oak trees along borough property
Property:	Playground retaining wall, drainage, and equipment
Property:	Chipping of the brush pile
Property:	Playground equipment
Property:	Waste oil burner
Streets:	Curbing letters to residents along Lime Street about curbing
Streets:	Modified Stone at the end of Spring Street where the macadam ends towards Fireline