

**Bowmanstown Borough Authority**  
**September 17, 2024 Minutes**

The Bowmanstown Borough Authority meeting was called to order at 6:00 p.m. by Chairman - Darren Thomas; Vice Chairman – Joseph Civitella; Treasurer – Mathew Behler, Secretary -Chad Everett, Solicitor -Neil Ettinger, Engineer -Mark Bahnick and Clerk – Tara Takerer were present. Member – Rodney Reeser was absent and Water Plant Operator - Craig LaBarre attended via phone.

**Visitors:**

No visitors were presented

**Approval For:**

- **A motion was made by Joseph Civitella, 2nd Chad Everett to approve the minutes of August 20, 2024, Motion carried.**
- **A motion was made by Chad Everett, 2nd Joseph Civitella to approve water treasurer report, Motion carried.**

**Solicitor:**

- Nothing to report

**Engineer:**

- Engineer submitted the public water supply permit application.

**Other Business:**

- Trail camera was stolen; Board decided not to purchase another camera unless issues start to occur on Water property.
- Tara is preparing the 2025 Budget. She is requesting the board to submit future projects for the upcoming year so she can budget accordingly.
- Generator, at the chlorine building, was serviced on September 16, 2024.

**Property/Water Operations:**

- Langs Landscaping would like to meet with the Board members to discuss clearing the Easement behind Craig & Oriole Drive residents..
- Portland advised that while digging up to disconnect the tunnel hydrant, the water line was hit; 1” corp. on main was repaired.
- Tunnel hydrant was removed on September 9, 2024.
- The pressure reducing valve was stuck open on September 9, Craig addressed.  
**A motion was made by Joseph Civitella, 2nd Chad Everett to install a new pressure reducing valve off of Lime Street, Motion carried.**
- Innovative Controls troubleshoot connectivity to the server at chlorine building on September 16, 2024.
- Innovative Controls troubleshoot the water haulers readings at Trivalley Water building. Innovative cleared errors and reloaded the program, reload the bridge to main site and dispatched three different batches for water haulers meter. Tara had to estimate the haulers bills for the month of August due to such.

- Tara completed the Lead & Copper survey for DEP. Craig is reviewing prior to final submittal.

**☐ Correspondence:**

<b><u>Subject:</u></b>	<b><u>Date:</u></b>	<b><u>Summary:</u></b>
Basic Electricity for operators	Oct 23, 2024	PA Rural offering classes; held at Shepard Hill Golf Club. Information on file in office
Laboratory QA	Oct 24, 2024	PA Rural offering classes; held at Holiday Inn Luzerne County, information on file in office.

- ☐ Adjournment: A motion was by Chad Everett 2<sup>nd</sup> Joseph Civitella to adjourn the meeting at 6:15 pm, motion carried.**