

Bowmanstown Borough Authority
Meeting Minutes – September 16, 2025

The Bowmanstown Borough Authority meeting was called to order at 6:00 p.m. by Chairman Darren Thomas. Present were Secretary Chad Everett, Member Rodney Reeser, Solicitor Neil Ettinger, Water Plant Operator Craig LaBarre, and Engineer Mark Bahnick. Vice Chairman Joseph Civitella, Treasurer Mathew Behler, and Tara Takerer Clerk were absent.

Visitors

- A motion was made by **Chad Everett**, seconded by **Rodney Reeser** to authorize NAWSC to start a backflow prevention and cross connection study, Motion carried
 - Russell Muffley and Mike Shupp, former owner and new owner of 92 Fireline Road questioned the additional 2 EDU's that are now being billed for water, Russell and Mike stated that nothing in the building has been changed. The board stated they are referencing the occupancy report from Duane Dellecker. Shupp, informed by Board and solicitor no changes to EDU allocation are being made at this point, if Shupp decides to contact anyone, the water authority cannot and will not modify EDU allocation at this point, the billing sent in September with new EDU allocation and connection fee has NOT been modified in any manner. Original Allocation as outlined per Zoning officer inspection has been upheld
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Approvals

- A motion was made by **Rodney Reeser**, seconded by **Chad Everett**, to approve the minutes of August 19, 2025. Motion carried.
 - A motion was made by **Chad Everett**, seconded by **Rodney Reeser**, to approve the Treasurer's Report of September 16, 2025 and payment of bills. Motion carried.
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Solicitor's Report

- Nothing to report
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Engineer's Report

- Nothing to report
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Other Business

- Still waiting on the Zoning Hearing Board decision on 524 White Street appeal
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Property/Water Operations

- Water service line was replaced with K-copper at 651 Fireline Road on 9/8/2025
- Certificate of insurance from Roy Burger, A&R Trucking – Email from Martin received 8/27/25
- Tri-Valley controller has been fixed and is back in service
- Water was shut off to 722 Mill Street on 8/27/25 nonpayment, restored later that day
- Lead Line Survey - Next steps for water systems as of 08/2/2025 water systems will no longer be able to submit the current version of the SLI forms to DWELR, therefore all service line inventories will need to be entered into the new Department Service Line Inventory templates.

- 528 Fireline Road – leaked discovered, Craig investigated and found it to be on homeowner’s side 9/11/2025

Correspondence

<u>Subject:</u>	<u>Date:</u>	<u>Summary:</u>
2 nd Request	August 20, 2025	Second letter of request to Martin Mehlig – asking for written response Roy Borger. However response received and forwarded to all. Copy in folder
Invitation to attend meeting	August 20, 2025	Email sent to owner of NAWSC inviting them to attend a meeting to discuss backflow prevention & cross connection. Will be in attendance tonight
Letter & Invoice	August 20, 2025	Letter sent to property owner of 92 Fireline Road, with invoice, for additional EDU (invoice was sent, just need payment follow up on)
Invoice		Don’t forget someone has to invoice water haulers monthly
Letter	August 20, 2025	Letter sent on behalf of Board to Zoning Hearing Board regarding 524 White Street zoning hearing and if approved EDU/Tap in fees required for each unit – still awaiting outcome
Boro Minutes	September 2, 2025	Minutes of September 2, 2025 for review
Resignation Letter	September 16, 2025	Tara Takerer’s Letter of Resignation effective September 19, 2025

Adjournment

A motion was made by **Rodney Reeser**, seconded by **Chad Everett**, to adjourn the meeting at 6:54 p.m. Motion carried.

Pending List

- Langs Landscaping – Matt & Darren to meet and walk property liens
- New hydrant installation
- PennDOT HOP to be closed after road restoration in front of 755 Fireline Road
- 155 Manor Drive – Craig to investigate
- Send letter to 790 Fireline Road/Easement in 2031
- Restore yard at 537 Hamilton Street, grass was torn up during hydrant install
- Restore curbing in front of 537 Hamilton Street
- Start 2026 Budget