

Bowmanstown Borough Authority
Meeting Minutes – November 18, 2025

The Bowmanstown Borough Authority meeting was called to order at 6:00 p.m. by Chairman Darren Thomas. Present were Vice Chairman Joseph Civitella, Treasurer Mathew Behler, Secretary Chad Everett, Member Rodney Reeser, Water Plant Operator Craig LaBarre, Solicitor Neil Ettinger, Engineer Mark Bahnick and Clerk Tracy Csrenko.

Visitors

- No visitors were present.
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Approvals

- A motion was made by **Joseph Civitella**, seconded by **Rodney Reeser**, to approve the minutes of October 21, 2025. Motion carried.
 - A motion was made by **Chad Everett**, seconded by **Rodney Reeser**, to approve the Treasurer’s Report of November 18, 2025 and payment of bills. Motion carried.
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Solicitor’s Report

- Nothing to report
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Engineer’s Report

- Nothing to report
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Other Business

- 524 White Street – water was shut off on November 13, 2025, per their request because of winterization
 - 2026 Draft Budget was reviewed
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Property/Water Operations

- Went to replace the hydrant at the corner of Ore Street and Forge Street on Thursday, November 13, 2025, found we needed a three-and-a-half-foot hydrant to fit, no one keeps this size in stock so we had to order one, waiting for the hydrant to be delivered and the replacement will be rescheduled
 - Craig reported that he cannot operate the system remotely, Innovative will be looking into the problem
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Correspondence

<u>Subject:</u>	<u>Date:</u>	<u>Summary:</u>
Tank Inspection	07/30/2025	Oak Street Tank inspection report received, copy is in the office
Council Meeting	10/21/2025	Minutes from Borough Council meeting
Water Testing	10/24/2025	ABE Laboratories, LLC soliciting the Authorities business for lab testing

Drought Watch	10/28/2025	Drought watch declared
Year End Audit 2025	10/30/2025	Motion by Joseph Civitella, seconded by Chad Everett to accept the quote from Kirk Summa and Company, LLC for the year ending December 31,2025 not to exceed \$8,000.00. Motion carried

Adjournment

A motion was made by **Joseph Civitella**, seconded by **Chad Everett**, to adjourn the meeting at 6:12 p.m. Motion carried.

Pending List

- **New Hydrant installation**
- **155 Manor Drive – Craig to investigate**
- **Send letter to 790 Fireline Road/Easement in 2031**
- **Restore yard at 537 Hamilton, grass torn up during hydrant install**
- **Restore curbing in front of 537 Hamilton Street**
- **501-503 White Street**