

**Bowmanstown Borough Authority**

**May 21, 2024**

**Minutes**

The Bowmanstown Borough Authority meeting was called to order at 6:00 p.m. by Chairman -Darren Thomas; Treasurer – Mathew Behler, Secretary -Chad Everett, Solicitor -Neil Ettinger and Clerk – Tara Takerer were present. Vice Chairman – Joseph Civitella and member – Rodney Reeser and Engineer -Mark Bahnick were absent. Water Operator Craig LaBarre attended by phone.

**Visitors:**

No visitors present.

**Approval For:**

A motion was made by **Chad Everett**, 2<sup>nd</sup> **Mathew Behler** to approve the minutes of April 16, 2024, Motion carried

A motion was made by **Chad Everett**, 2<sup>nd</sup> **Mathew Behler** to approve the water treasurer report dated May 21, 2024, Motion carried.

**Solicitor:**

- Nothing to report.

**Engineer:**

- Engineer report stated Craig LaBarre & Mark will be meeting on Wednesday, 5/22/2024 to discuss the Mill Street paving project, per Borough's Engineer email dated 5/14/2024.

**Other Business:**

- DEP approved the corrosion control feasibility study; copy on file in office.
- Bowmanstown Authority Audit for 2023 has been completed and on file in office for all to review.

**Property/Water Operations:**

- Water was restored to 601 Fireline Road; curb box was repaired.
- Langs Landscaping was asked to provide a price quote remove the trees & bushes along the water easement behind residents on Craig Street; however, Langs had several questions of the board that had to be answered before he could provide a quote. No decisions were made.
- Water was turned off on April 29, at 322 White Street for being delinquent in utility rents. Water was restored on May 3.
- Innovative Controls repaired the CPU at Trivalley Water Building on May 5, water haulers starting pulling immediately thereafter.
- Palmerton Borough vacuumed the curb box at 630 White Street. Water operator repaired.
- Water operator will schedule Banko Excavating to dig up 155 Manor Drive to repair the shut off valve. This resident's water meter still must be changed out.
- A motion was made by **Chad Everett**, 2<sup>nd</sup> **Mathew Behler** to approve Apex Insulation, Inc. to do repair pipe jacketing with aluminum jacketing and fitting covers to the water pipes on White Street, Motion carried.

- Water operator was made aware of the Fire Company conducting a drill Monday evening and used the fire hydrant off of Oak Street in Meadowcrest. Craig stated he is very much aware of the fact that from time to time it is essential for a fire company to train their skills. However, his concerns are the possibility of dirty water and dirty water complaints from customers. It is also possible to experience low pressure or possibly no pressure at all in certain parts of town. If low pressure or no pressure occurs the Authority would have to issue a boil water advisory.

The Authority Board & Water operator stated they are ok with the fire company performing drills, but the fire company must contact the Authority office prior to drills or operation(s) for practice drills so what necessary notification(s) can be sent via the advance notice A letter will be sent to the Fire Chief advising such.

- Green & Mill Street valve repairs ~ operator advised that not many valves hold in Meadowcrest and in order to repair the one on Green & Mill Street, Craig would have to shut down the entire town for several hours, no one would have water & boil water would have to go into effect or other option would be perform 1 line stop, which would cost approx. \$6,143 to \$8,160 this way no one's water would have to be turned off during this repair. The board tabled this discussion until June's meeting when full board is in attendance.

**Correspondence:**

<b>Subject:</b>	<b>Date:</b>	<b>Summary:</b>
Bankruptcy 13	4/17/2024	Shawn Shupp filed bankruptcy 13 (536 Ore Street property)
Chlorinated water discharge sheet	4/17/2024	Spring fire hydrant flushing has been completed – all copied on reports.
Certificate of Liab Insurance	4/23/2024	Trivalley submitted naming the Authority additionally insured.
Boro Minutes	4/2/2024 5/7/2024	Minutes for distributed to the Board for review
Fire Hydrants/Work Order	4/18/2024	Borough crew relocated all fire hydrants and placed underneath lean-to at Trivalley
Certificate of Liab Insurance & Agreement was signed	4/18/2024	Martin Mehlig executed Agreement on 4/18, certificate of insurance was received
DEP Violations	5/8/2024	4 open violations EP101 Asbestos sample & EP 102 chlorine was not reported – Portland addressed. Operator advised the Lab did not submit the required reports in a timely manner.

**Adjournment:**

- A motion was made by **Chad Everett**, 2<sup>nd</sup> **Mathew Behler** to adjourn the meeting at 6:30 **PM, motion carried.**

**PENDING LIST:**

- \* New hydrants to be installed/replacing old in town
- \* Craig to provide lock boxes
- \* Innovative Controls checked the wire and cable to Well #1, along with the motor for insulation resistance and it is low. Well #1 wire going down into the Well may be compromised, Craig advised that Joe Liberti is currently formulating a plan and a proposal to correct the situation. Tara will send an email to follow up on.
- \* PennDOT/Fireline Road drain issues by old Hotel, PennDOT waiting on work order to complete