

Bowmanstown Borough Authority
Meeting Minutes – March 17, 2026

The Bowmanstown Borough Authority meeting was called to order at 6:00 p.m. by Chairman Darren Thomas. Present were Vice Chairman Joseph Civitella, Member Rodney Reeser, Solicitor Neil Ettinger, Engineer Tyler Evans, and Clerk Tracy Csrenko. Secretary Chad Everett, Treasurer Mathew Behler, and Water Plant Operator Craig LaBarre were absent.

Visitors

- No Visitors
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Approvals

- A motion was made by **Rodney Reeser**, seconded by **Darren Thomas**, to approve the minutes of February 17, 2026. Motion carried.
 - A motion was made by **Joseph Civitella**, seconded by **Rodney Reeser**, to approve the Treasurer's Report of March 17, 2026 and payment of bills. Motion carried.
 - A motion was made by **Darren Thomas**, seconded by **Rodney Reeser**, to add Joseph Civitella as signatory on authority accounts. Motion carried.
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Solicitor's Report

- A motion was made by **Joseph Civitella**, seconded by **Rodney Reeser**, to start the lien process on 501 Ore Street for unpaid water rent. Motion carried.
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Engineer's Report

- A temporary discharge permit will be needed from DEP to dump water during the 24-hour pump test. Once the permit is obtained Kocher's Water Pumps & Tanks Inc. can proceed with the test.
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Other Business

- Motion was made by **Rodney Reeser**, seconded by **Joseph Civitella**, to approve the bid proposal for Sensus Annual FlexRead Maintenance Fee received from Core & Main in the amount of \$3,800.00. Motion carried.
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Property/Water Operations

- 422 White Street has been subdivided into 3 separate lots. Lot 1 is a 2-car garage and lot 2 is half of a double, both lots do not have separate water lines. A new water line will be needed for what is now 424 White Street. Engineer to review subdivision plan on behalf of Authority for approval per Authority Resolution.
 - A permanent fix is necessary for 55 Robin Drive to prevent the winter freeze up on their line. Craig believes that the line on our side needs to be deeper.
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Correspondence

| Subject: | Date: | Summary: |
|---------------------|----------------|---|
| DCED Funding | 02/18/2026 | PA Dept of Labor and Industry informing prevailing wage required for the booster pump station upgrade project |
| Inspection Report | 02/19/2026 | Routine water supply inspection report |
| Management Workshop | | The Authorities Management Workshop April 22, The Hotel Hershey, April 29, Seven Springs, May 6, Virtual, information in office |
| Health Insurance | 02/20/2026 | The Authorities announce a new partnership to provide health insurance and retirement plan program options to Authority Members |
| Borough Minutes | 02/17 & 3/3/26 | Borough council meeting minutes |

Adjournment

A motion was made by **Joseph Civitella**, seconded by **Rodney Reeser**, to adjourn the meeting at 6:25 p.m. Motion carried.

Pending List

- **New Hydrant installation**
- **155 Manor Drive – Shut off valve needs to be replaced**
- **Send letter to 790 Fireline Road/Easement in 2031**
- **Restore curbing in front of 537 Hamilton Street**
- **501-503 White Street**
- **Paint tri-valley building and lean-to**
- **Permanent fix for 55 Robin Drive water line freeze up**