

## Bowmanstown Borough Authority Meeting Reorganization Minutes of 01/20/2026

Present were Darren Thomas, Joseph Civitella, Chad Everett, Rodney Reeser, Solicitor Neil Ettinger, and Clerk Tracy Csrenko. Engineer Tyler Evans, Mathew Behler and Water Plant Operator Craig LaBarre were absent.

- A motion was made by Chad Everett, 2<sup>nd</sup> Rodney Reeser to appoint Attorney Neil Ettinger, chairman Pro-Tempore for Reorganization purposes, Motion carried.
  
- Meeting called to order at 6:00 PM, by Neil Ettinger sitting as Chairman pro-tempore, for reorganization purposes.
  
- Authority Attendance:**  
Darren Thomas, Joseph Civitella, Rodney Reeser, Chad Everett, Tracy Csrenko, and Neil Ettinger - Solicitor. Absent Mathew Behler, Tyler Evans - Engineer & Craig LaBarre - Water Operator.
  
- Election of Chairman Pro-Tempore - A motion was made by Joseph Civitella, 2<sup>nd</sup> Chad Everett to elect Darren Thomas as Chairman of Authority and keep all members in the same positions as 2025-year, Motion carried.

The Bowmanstown Authority meeting was turned over to Darren Thomas, Chairman, by Attorney Ettinger sitting as Chairman pro-tempore at 6:06 p.m.

<u>Reorganization Appointments</u>	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>Motion Carried</u>
Appointing Clerk Tracy Csrenko	Joseph Civitella	Chad Everett	All in favor
Re-Appointing <b>Neil Ettinger</b> , Ettinger & Associates LLC	Joseph Civitella	Rodney Reeser	All in favor
Re-Appointing Engineering firm of Van Cleef Engineer, <b>Tyler Evans</b>	Chad Everett	Joseph Civitella	All in favor
Designated <b>Depositories</b> First Northern Bank of Palmerton	Joseph Civitella	Rodney Reeser	All in favor
<b>Advertising agency for public notices</b> - RAVE and Times News Paper of Lehighon, PA - Carbon County and to advertise all notifications	Chad Everett	Rodney Reeser	All in favor
Bellview Pump & Sales - to do water leak repairs if needed	Joseph Civitella	Rodney Reeser	All in favor
Banko Excavating - to assist water operator as needed	Chad Everett	Rodney Reeser	All in favor

**Visitor:**

None

**Approval for:**

- A motion was made by Joseph Civitella, 2<sup>nd</sup> Chad Everett to approve the minutes of 12/16/2025, Motion carried.
- A motion was made by Chad Everett, 2<sup>nd</sup> Rodney Reeser to approve the treasurer report dated 01/20/2026, Motion carried.

**Solicitor -**

- Nothing to report

**Engineer -**

- A motion was made by Chad Everett, 2<sup>nd</sup> Rodney Reeser to send a Letter of Intent to Serve public water - 422 White Street, Bowmanstown, Motion carried.

**Other Business:**

- Statement of Financial Interests forms have been distributed to all to be completed.
- Bidding thresholds increases; \$13,200 & below no formal bidding required; \$13,200 - \$24,500 three written quotes; over \$24, 500 formal bidding
- Tracy met with Brian Preski, NAWSC on January 8, 2026 to go over the program and to obtain the businesses in town.

**Water Business:**

- Nothing to report

**Correspondence**

<i>Subject</i>	<i>Date</i>	<i>Summary</i>
Borough Minutes	12/02/2025 12/16/2025	Minutes for review -

**Adjournment:**

- A motion was made by Joseph Civitella, 2<sup>nd</sup> Rodney Reeser to adjourn meeting at 6:22 PM, Motion carried.

**Pending List**

- New Hydrant installation
- 155 Manor Drive – Shut off valve needs to be replaced
- Send letter to 790 Fireline Road/Easement in 2031
- Restore yard at 537 Hamilton, grass torn up during hydrant install
- Restore curbing in front of 537 Hamilton Street
- 501-503 White Street
- Paint tri-valley building and lean-to