

Bowmanstown Borough Authority
Meeting Minutes – August 19, 2025

The Bowmanstown Borough Authority meeting was called to order at 6:00 p.m. by Chairman Darren Thomas. Present were Vice Chairman Joseph Civitella, Treasurer Mathew Behler, Secretary Chad Everett, Member Rodney Reeser, Solicitor Neil Ettinger, Water Plant Operator Craig LaBarre (attended by phone), and Clerk Tara Takerer. Engineer Mark Bahnick was absent.

Visitors

- No visitors were present.
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Approvals

- A motion was made by **Joseph Civitella**, seconded by **Chad Everett**, to approve the minutes of July 15, 2025. Motion carried.
 - A motion was made by **Rodney Reeser**, seconded by **Joseph Civitella**, to approve the Treasurer's Report of August 19, 2025 and payment of bills. Motion carried.
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Solicitor's Report

- Reported that the Municipal Lien for 536 Ore Street property was satisfied.
- Advised that the briefing schedule for the 422 Ore Street litigation must be provided to the Courts by September 11th.
- A motion was made by **Chad Everett**, seconded by **Rodney Reeser**, authorizing members to represent the Authority at the upcoming Zoning Hearing Board on August 27 regarding 524 White Street. Motion carried.

A letter will also be sent to the Chair of the Zoning Hearing Board advising of the additional EDU's/tapping fees required if the Board approves their zoning variances and special exemption for this property.

Engineer's Report

- Previously emailed a listing of grant opportunities for the Authority to consider.
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Other Business

- A motion was made by **Joseph Civitella**, seconded by **Chad Everett**, to invoice the new owners of 92 Fireline Road for the additional two (2) EDU's and tapping fees. Motion carried.
- Resident at 231 Mill Street reported to the office that a Borough crew member entered onto her property and used their water hose when street sealing, without their permission, and then left the hose laying on the curbside. She inquired about the excess usage of water and why this occurred without asking permission to do such. Darren advised any excess water usage on her water bill should be invoiced to the Borough. The Board stated under no circumstances should borough employees be entering private property and using their water for borough related matters and this employee actions should be address by Council.
- A second notice letter will be sent to Martin Mahlig requesting information on Roy Berger. If no response is received, Martin will be locked out from hauling water from the Tri-Valley building.
- A memo was sent to Duane Dellecker regarding construction taking place inside 501–503 White Street.

- Curbing must be restored in front of 537 Hamilton Street. Craig recommended holding off until after he installs a new hydrant next month, so both curbing repairs can be completed at the same time.
 - Borough crew will restore the lawn in front of 537 Hamilton Street following hydrant replacement.
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Property/Water Operations

- Water Operator advised that eliminating the electrical service at the old chlorine building could be costly; the Board agreed to leave it as is.
 - Water Operator reported that NAWSC provides cross-connection control and backflow prevention services to utilities, and recommended inviting them to the next meeting to discuss their program.
 - Two water meters were installed at 655–657 White Street, and water service was turned on July 24, 2025.
 - Plans to install another new fire hydrant next month.
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Correspondence

| <u>Subject</u> | <u>Date</u> | <u>Summary</u> |
|--------------------------|-------------|---|
| Certificate of Insurance | 7/9/2025 | Received from Portland Contractors – on file |
| 2026 Budget | — | Currently working on 2026 Budget; request for listing of future water project |
| 737 E. Mill St. | 8/18/2025 | Water shut off to replace shut-off valve |
| Borough Minutes | 7/15/2025 | Borough minutes of 7/15 & 8/5 provided |
| Certificate of Insurance | 7/28/2025 | Received from Tri-Valley water hauling for 2025–2026 year |

Adjournment

A motion was made by **Chad Everett**, seconded by **Rodney Reeser**, to adjourn the meeting at 6:35 p.m. Motion carried.

Pending List

- Lands Landscaping – Matt & Darren to meet and walk property liens
- New hydrant installation
- PennDOT HOP to be closed after road restoration in front of 755 Fireline Road
- 155 Manor Drive – Craig to investigate
- Send letter to 790 Fireline Road/Easement in 2031