

**Bowmanstown Borough Authority**  
**Meeting Minutes – April 21, 2026**

The Bowmanstown Borough Authority meeting was called to order at 6:00 p.m. Vice Chairman Joseph Civitella, Secretary Chad Everett, Member Rodney Reeser, Member Rob Moyer, Solicitor Neil Ettinger, Engineer Tyler Evans via telephone, Water Plant Operator Craig LaBarre and Clerk Tracy Csrenko.

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**Reorganize:**

- A motion was made by **Rob Moyer**, seconded by **Chad Everett** to appoint *Joseph Civitella* as Chairman. Motion carried.
- A motion was made by **Joseph Civitella**, seconded by **Rodney Reeser** to appoint *Chad Everett* as Vice-Chairman. Motion carried.
- A motion was made by **Chad Everett**, seconded by **Joseph Civitella** to appoint *Rob Moyer* as Secretary. Motion carried.
- A motion was made by **Joseph Civitella**, seconded by **Chad Everett** to appoint *Rodney Reeser* as Treasurer. Motion carried.
- A motion was made by **Joseph Civitella**, seconded by **Rob Moyer** to add *Chad Everett* as a signatory on authority accounts. Motion carried.

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**Visitors**

- No Visitors

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**Approvals**

- A motion was made by **Chad Everett**, seconded by **Rodney Reeser**, to approve the minutes of March 17, 2026. Motion carried.
- A motion was made by **Rodney Reeser**, seconded by **Rob Moyer**, to approve the Treasurer's Report of April 21, 2026 and payment of bills. Motion carried.

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**Solicitor's Report**

- Nothing to report

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**Engineer's Report**

- A motion was made by **Chad Everett**, seconded by **Joseph Civitella** to approve /impose the recommendations of Tyler's Water System Review for connection-fee and approved plan before occupancy pending sale – Diana & Troy Muffley Subdivision Plan, 422 White Street. Motion carried. Need approved plans-connections and connection fee(s) before occupancy is issued
- Tri-Valley well pump test to be scheduled.

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**Other Business**

- Rescheduling June's meeting will be discussed at May's meeting
- A motion was made by **Chad Everett**, seconded by **Rodney Reeser** to have Chris Schutt train Doug and Tim on locator training for PA One Calls at a cost of \$400.00-\$450.00 to be split with the borough. Motion carried.

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### Property/Water Operations

- Craig explained about National Water Specialties Company (NAWSC) sending businesses within the borough for backflow prevention, this is something under the Safe Drinking Water Act, EPA and OSHA through DEP require that customers eliminate cross-connections or install backflow prevention devices. The regulation requires that backflow prevention devices be tested at least once a year.
- The borough crew will be instructed to change out the water meter at 536 Ore Street due to the issues occurring with the meter.
- Bellview Pump will be replacing the curb box at 501 Ore Street
- Tri-Valley has been opened 03/31/26 – the haulers will be notified there will be no hauling while the 24-hour well test is being done.
- The board would like to obtain a price to replace the battery on the generator per the recommendation of Penn Power Systems.

### Correspondence

<b>Subject:</b>	<b>Date:</b>	<b>Summary:</b>
Borough Minutes	03/17/2026	Borough Council minutes for review
Future Projects	03/27/2026	D&M Corp would like to be added to your bidder's list for any future projects involving structural steel repairs, sandblasting, fabrication, welding, and industrial painting
Borough Minutes	04/07/2026	Borough Council minutes for review

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### Adjournment

A motion was made by **Chad Everett**, seconded by **Rodney Reeser**, to adjourn the meeting at 6:42 p.m. Motion carried.

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### Pending List

- **New Hydrant installation**
- **155 Manor Drive – Shut off valve needs to be replaced**
- **Send letter to 790 Fireline Road/Easement in 2031**
- **Restore curbing in front of 537 Hamilton Street**
- **501-503 White Street**
- **Paint tri-valley building and lean-to**
- **Permanent fix for 55 Robin Drive water line freeze up**