

The Borough of Bowmanstown Council Meeting Minutes September 3, 2024

The Bowmanstown Borough Council meeting was called to order by President Pam Leiby at 7:00 PM, members present were Vice-President Darren Thomas, Rob Moyer, Norman Engle, Jr., Robert Sikorsky, Candace Rodrigues, Secretary Tracy Csrenko, Solicitor Lisa Pereira, and Engineer Jessica Rehrig. Kara Scott via telephone. Mayor Zachary Snyder,

Visitors

Jake Kovacs - BRCTV-13

Paul Lupcho is reporting there are 2 red 4-wheelers and a golf cart erratically in Meadowcrest and wondered what could be done about it.

Phyllis Kreiss would like council to consider updating the zoning ordinance so that mobile homes/trailers or not permitted in the Meadowcrest Development. Phyllis also questioned the status of Chris Bixler's injuries and employment status due to an article she read in the Times News, President Leiby told her that it was an employee issue that could not be discussed in a public meeting. Mrs. Kreiss questioned council on whether or not the borough had short or long-term disability insurance for their employees, to which Vice-President Thomas told her that the employees were offered Aflac to which the employees declined.

Raine Neal

Sharon Krebs

Approval for

1. **Motion by Rob Moyer to approve the minutes of August 20, 2024 Borough Council Meeting, 2nd Candace Rodrigues, AIF-MC.**
2. **Motion by Rob Moyer to approve the General Treasurer's Report dated September 3, 2024 and payment of the bills listed, 2nd Norman Engle, Jr., AIF-MC.**
3. **Motion by Rob Moyer to approve the Sewer Treasurer's Report dated September 3, 2024 and payment of the bills listed, 2nd Darren Thomas, AIF-MC.**
4. **Motion by Darren Thomas to approve the Garbage Treasurer's Report dated September 3, 2024 and payment of the bills listed, 2nd Candace Rodrigues, AIF-MC.**

Correspondence

Subject	Date	Summary
Conference		PSAB Fall Leadership Conference October 11-13, 2024 Lancaster Marriott & Convection Center
Complaint	08/12/24	Complaint received from 430 Green Street concerned with the rain water running across the property
Minutes	08/20/24	Bowmanstown Water Authority August meeting
Minutes	08/27/24	Bowmanstown Planning Commission August meeting
Memo	08/27/24	Memo from Tara to council asking to be re-evaluated
Memo	8/29/24	Request from Tara for information on the employee step program

Solicitor

1. Process of scheduling a meeting with St Luke's for Tuesday, October 1, 2024 at 6:00 PM prior to Council's regular monthly meeting

Engineer

1. Benesch is compiling the annual MS-4 report to submit to PADEP prior to September 30, 2024. A copy of the report will be provided to the borough
2. Benesch issued the notice of award letter to Bruce George Paving for the Mill Street project. A preconstruction meeting is scheduled for September 4, 2024 at 7:30 AM. Construction anticipated between September 16 – October 4, 2024
3. **Motion by Darren Thomas for the Engineer to issue her review letter as written for the Ziegenfus Lot Line Adjustment, 2nd Norman Engle, Jr., AIF-MC**

Unfinished Business

1. No unfinished business

New Business

1. **Motion by Robert Sikorsky to purchase a speakerphone for council chambers not to exceed \$150.00, 2nd Kara Scott, AIF-MC**

Committee Reports

Fire

1. Received the Financial Statements from April – July 2024

Law

1. Wanted to see where council's thoughts were with the town wide curbing install, and what might be in the budget

Personnel

1. Chris brought in a doctor release for light duty to return to work September 9, 2024
2. Ed's 90-day review is up on Saturday, September 7, 2024
3. Working on changes/updates to the employee handbook
4. **Motion by Darren Thomas approving the MMO (Minimum Municipal Obligation) as presented by the Treasurer, 2nd Candace Rodrigues, AIF-MC**

Budget & Finance

1. Working on the 2025 Budget – Meeting September 17, 2024 at 7:00 PM concentrating on payroll and curbing
2. Received \$353.69 from Tax Claim Bureau for July 2024

Property & Special

1. Rob completed the East Penn Township zoning application for the Solar Panel Field, it was submitted on Friday, August 30th
2. A star is missing from the monument and needs to be replaced
3. **Motion by Norman Engle, Jr. to proceed with the quote from Frable and Son's in the amount of \$3,068.90 from 04/29/24, if the quote is still valid, 2nd Rob Moyer, AIF-MC**

Sewer, Sanitation, & Water Liaison

1. Chris Bixler remains the operator of record for the wastewater treatment plant
2. Darren will look into the illegal dumping along the sewer plant

Streets

1. Street sealing will be started by the end of September

Mayor

1. No report

Other Business

1. Rescheduled Notice for the Civil Action Hearing Borough v. David Holm, Christopher Sommers; Friday, October 11, 2024 at 3:00 PM

EXECUTIVE SESSION IN: 8:14 PM OUT: 9:08 PM

While in executive session no motions or decisions were made.

Motion by Darren Thomas to extend Ed's probation for another 60 days to further evaluate, 2nd Candace Rodrigues, AIF-MC

Motion by Darren Thomas to accept the letter from Chris' doctor for him to return as a sedentary work from home employee for the sewer for operations and to curb it at 20 hours per work week until released to accommodated light duty schedule by his doctor, 2nd Candace Rodrigues, AIF-MC

Motion by Norman Engle, Jr. for the sewer engineer to look in for a possible other sewer plant operator in case this smacks us in the face, 2nd Robert Sikorsky, Roll call: R.Sikorsky-Yeah, N.Engle-Yeah, K.Scott-Yeah, C.Rodrigues-Nay, D.Thomas-Nay, R.Moyer-Nay, P.Leiby-Nay, 3-4 vote, Motion does not carry

Motion by Rob Moyer to adjourn the meeting at 9:13 PM, 2nd Norman Engle, Jr., AIF-MC

Respectfully submitted by Tracy L Csrenko, Secretary