

The Borough of Bowmanstown Council
Budget Meeting Minutes
October 21, 2025

The Bowmanstown Borough Council meeting was called to order by President Pam Leiby at 7:00 PM, members present were Vice-President Darren Thomas, Rob Moyer, Norman Engle, Jr., Wendy Borger, Kara Scott, Mayor Zachary Snyder, and Secretary/Treasurer Tracy Csrenko. Candace Rodrigues was absent.

Visitors

Brctv-13
Phyllis Kreiss
Ben Price

Approval for

1. **Motion by Wendy Borger to approve the minutes of October 7, 2025 Borough Council Meeting, 2nd Kara Scott, AIF-MC.**

- **Motion by Rob Moyer to advertise Ordinance 2025-02 Prohibiting Loitering on Business Property and in Public Places within the Borough to be adopted at Borough Council meeting of November 11, 2025, 2nd Darren Thomas, AIF-MC**
- **Motion by Darren Thomas to appoint Matthew Deschler special counsel representing the borough before council, 2nd Wendy Borger, AIF-MC**
- **Motion by Kara Scott agreeing to take the old tires from the borough garage to SOS in Kunkletown for \$700.00, 2nd Darren Thomas, AIF-MC**
- Mayor Snyder is in communication with Duane Dellecker in regard to 722 Mill Street
- **Motion by Darren Thomas to accept the engagement letter for Kirk Summa and Company to audit the borough's cash account from January 1, 2025 until September 19, 2025 upon the resignation of the Treasurer, 2nd Wendy Borger, AIF-MC**
- After review and discussion of the sewer plant generator and the quote received from Penn Power Systems it was stated that this is not as urgent as a few other items going on at the moment and will place this on the pending list
- Review of the 3rd Draft of 2026 Budget, Rob is asking council to review the latest Budget v Actual Report to see if there are any budget numbers needing to be increased or decreased. And stated the Payroll numbers are needed to complete the budget
- The Mayor reported that the two (2) trailers parked on the 600 block of Apple Street will be moved by Thanksgiving and that the Burn Ban is still in effect.

Motion by Darren Thomas to amend the agenda to add an Executive Session to discuss Personnel, 2nd Norman Engle, Jr., AIF-MC

EXECUTIVE SESSION IN: 7:57 PM – OUT: 8:37 PM

While in executive session no motions or decisions were made

Motion by Darren Thomas to adjourn the meeting at 8:38 PM, 2nd Wendy Borger, AIF-MC

Respectfully submitted by Tracy L Csrenko, Secretary/Treasurer