The Borough of Bowmanstown Council Meeting Minutes
May 5, 2026

The Bowmanstown Borough Council meeting was called to order by President Pam Leiby at 7:00 PM, members present were Vice-President Wendy Borger, Robert Sikorsky, Ben Price, Kara Scott, and Mayor Sean McDermott, Asst. Secretary Rebecca Gruber, Solicitor Lisa Pereira, and Engineer Jessica Rehrig. Candace Rodrigues and Norman Engle, Jr. were absent.

- **Visitors**

  Phyllis Kreiss -Questions on Grants for roads. Discussed possibility of committee for Grants (Jess & Streets)
  Antoinette Mullen -Concerns regarding Lincoln Ave curb-to-curb plowing during winter season.
  Paul Lupcho -Questions on Curb Ordinance. Paul wanted to make sure that curbing was for ALL the streets.
  Patricia Ingles -The Times News
  Raine Neal

- **Approval for**
  1. **Motion by Kara Scott to approve the minutes of April 21, 2026 Borough Council Meeting, 2nd Ben Price, AIF-MC**
  2. **Motion by Wendy Borger to approve the General Treasurer's Report dated May 5, 2026 and payment of the bills listed, 2nd Kara Scott, AIF-MC**
  3. **Motion by Wendy Borger to approve the Sewer Treasurer's Report dated May 5, 2026 and payment of the bills listed, 2nd Ben Price, AIF-MC**
  4. **Motion by Ben Price to approve the Garbage Treasurer's Report dated May 5, 2026 and payment of the bills listed, 2nd Kara Scott, AIF-MC**

- **Correspondence**

Subject	Date	Summary
BARC	04/06/26	Letter from Senator Argall supporting Grant application
Minutes	04/21/26	Bowmanstown Authority March meeting minutes
Minutes	04/28/26	Bowmanstown Planning Commission meeting minutes
Audit	04/31/26	Firemen's Relief Compliance Audit for 1/1/23-12/31/25. On file in the office
Report	Undated	Independent Auditors' Report from Summa and Company LLC

- **Solicitor**
  1. UMS (Utility Management Services) Mark Krofchok Sewer Agreement. Send back to Mark and let him review per Pam Leiby and Lisa Pereira's suggestion and make motion later.

- **Engineer**
  1. Benesch submitted an application for HOP permit to PennDOT for ADA ramps at Lincoln Avenue on April 17, 2026.
  2. Benesch is preparing the CDBG application for Forge St. between Spring Street and Hamilton Street for submission to Carbon County on or before May 15, 2026. The project will require demographic surveys by the Borough consideration by Carbon County.

- **Unfinished Business**
  1. **Motion by Wendy Borger to appoint Kara Scott as President Pro Tem, 2nd Robert Sikorsky, AIF-MC**
  2. President Leiby stated that it is not in the by-laws that you must have a liaison between council and the authority. **Motion by Wendy Borger to appoint Brad Rohde to the Water Authority Board, 2nd Kara Scott, AIF-MC**

- **New Business**
  1. Reappointing Committees. Pam Leiby reappointed committees and the list will be typed up tomorrow by Rebecca Gruber
  2. **Motion by Robert Sikorsky to throw out the offer from Landmark Dividend regarding the cell tower, 2nd by Ben Price, AIF-MC**
  3. Postmaster Andrew DeBalko who is in charge of Bowmanstown is inquiring whether the Borough would be willing to cut the small remaining portion of grass beside the post office, as the Borough already cuts a part of it. He stated they would be willing to compensate the Borough for the service for the remainder. Council will discuss what to charge and Andrew will have to present. Council will have to meet to get price. No motion will be made until after it's taken care of. Atty Lisa Pereira said they would have to figure out how much it costs to cut the grass and enter into an agreement.

❑ Committee Reports

Fire

1. Received Financial Statement dated March 31, 2026. Ben Price reported he met with Jay Reid in regards to the EMA. Jay mentioned there's a few items he was going to need vest, coveralls, helmet, etc., and Jay was working on getting a cost to Ben Price.
2. Check with Tracy on Emergency Contact update status. Currently working on updating the Hazardous Material Off-Site Response Plan

Law

1. Law did not get to meet last month.

Personnel

1. Would Council like to schedule Doug Larsen's 90-day review which is up on May 17th? Pam Leiby, Wendy Borger and Ben Price will meet with Doug Larsen at 2pm on 5/15/26 for evaluation.

Budget & Finance

1. Received $1445.50 from local realty transfer tax for March 2026
2. Received $79.31 from Carbon County Court of Common Pleas Vehicle, Crimes Code and Miscellaneous Income Report
3. Received $228.85 from Tax Claim Bureau for March 2026
4. Insurance Renewal with an increase of $4,347.00

Property & Special

1. **Motion by Kara Scott to purchase one (1) thru-the-wall A/C unit and one (1) window A/C unit from Koch's Appliances in the amount of $1619.68 with an additional cost for Labor of $180-$200, 2nd Robert Sikorsky, AIF-MC**
2. Email from McHose Bros Construction LLC regarding the Bell Tower. They are unable to fix and giving Borough refund. Mayor Sean McDermott will look into it and report back.

Sewer, Sanitation, & Water Liaison

1. **Motion by Ben Price authorizing purchase of 12 risers at a cost of $672 when last purchased, 2nd Wendy Borger, AIF-MC**
2. **Motion by Wendy Borger authorizing purchase from Proposal 04162026-1 from Innovative Control Solutions and Electrical Services Inc., for two (2) G6 cameras including installation, etc., in the amount of $2,511.76, 2nd Kara Scott, AIF-MC**
3. **Motion by Wendy Borger authorizing purchase from Proposal 04172026-1 from Innovative Control Solutions and Electrical Services Inc., for router replacement in the amount of $434.29, 2nd Ben Price, AIF-MC**
4. **Motion by Ben Price to eliminate the $200 monthly rent paid to the Borough, 2nd Wendy Borger, AIF-MC**
5. **Motion by Ben Price to invest in the change order submitted by MGK Industries, Inc. for the WWTP Chlorine Contact Tank Project in the amount of $5,762.79, 2nd Wendy Borger, AIF-MC**
6. Mark Krofchok voiced concerns to Ben Price in regards to someone entering the plant this past Thursday, April 30th, 2026.

Streets

1. Pam Leiby reported that the guys were out filling potholes. Weekly/monthly job duties were created so that the guys have an idea of what they need to do. Kara Scott suggested a once-a-month meeting with the guys to discuss any concerns and/or issues. The guys were informed that there is a spending cap of $500 on tools, equipment and supplies.

❑ Mayor

1. Mayor Report: Ticketed two (2) vehicles in April 2026 on the 700 block of Lime St. and 700 block of Oak St., state inspection stickers and a vehicle that hasn't moved.
2. Resident concern -witnessed white truck at the ballfield doing donuts and inquired if there was any way to lock the gate every night to prevent this further. Resident's house is in very close proximity and has the potential to have a stone hit and break the window if this continues. Mayor Sean McDermott will call Eric Yuknek to discuss options to lock the lower gate after use.
3. Mayor reported the Burn Ban is still in effect until further notice. Mayor Sean McDermott will reach out to Fire Chief Mike Spairana regarding the Burn Ban and how to proceed.

- **Other Business**
  1. No other business.

EXECUTIVE SESSION – IN: 8:32PM OUT: 8:44PM
While in executive session, no motions or decisions were made.

- **Motion by Ben Price to adjourn the meeting at 8:46PM, 2nd Wendy Borger, AIF-MC**

Respectfully Submitted by Rebecca S. Gruber, Asst. Secretary