

The Borough of Bowmanstown Council Meeting Minutes
May 21, 2024

The Bowmanstown Borough Council meeting was called to order by President Pam Leiby at 7:00 PM, members present were Vice-President Darren Thomas, Rob Moyer, Robert Sikorsky, Candace Rodrigues, and Secretary Tracy Csrenko. Norman Engle, Jr., Kara Scott, and Mayor Zachary Snyder were absent.

Visitors

Julie Straughan, Karen Perich, and Joe Spack were inquiring about the proposed Group Home that was applied to go in on Oak Street. President Leiby read the denial letter sent to the applicant by the Zoning Officer and discussed where the application stands at this time

Approval for

1. **Motion by Darren Thomas to approve the minutes of May 7, 2024 Borough Council Meeting, 2nd Candace Rodrigues, AIF-MC**

Correspondence

Subject	Date	Summary
Audit		Received Bowmanstown Borough Authority 2023 Audit – on file in the office

Unfinished Business

1. Solar panels are not a permitted use in the zoning district of East Penn Township, Rob had correspondence with the zoning officer in East Penn Township and offered to reach out again to ask if it is not a permitted use are there any options for appeal or variances to allow it

New Business

1. Letter was sent to 536 Ore Street in regards to the grass violation giving them 7 days to comply. If they fail to comply the borough crew will mow the grass and lien the property. Follow up at next council meeting

Committee Reports

Fire

1. Nothing to report

Law

1. President Leiby asked Robert Sikorsky if he would take the Chair position of the Law Committee, Robert said that he would

Personnel

1. **Motion by Darren Thomas to increase Devon’s payrate to \$16.50 per hour retroactive back to May 1, 2024, 2nd Rob Moyer, AIF-MC**
2. **Motion by Robert Sikorsky to purchase a locking file cabinet for the personnel committee at a cost of no more than \$100.00, 2nd Darren Thomas, AIF-MC**

Budget & Finance

1. Rob stated that the end of June council should start to review the budget and see where we are and start thinking about the budget for next year

Property & Special

1. Looking into several different options for the retaining wall at the Green Street playground

Sewer, Sanitation, & Water Liaison

1. The 2 new pumps will be installed at the White Street pump station on May 28th & 29th
2. Reed bed clean out have been completed and fresh new growth is coming
3. Having auger issues with some of the electrical components that had gone bad, Innovative Control was in over the weekend and has taken care of the problems
4. Other control issues in the dechlor house
5. DEP paperwork as far as the fine follow up the committee needs to set up a meeting with Mark Bahnick, Van Cleef Engineer, to determine what exactly the letter is saying and what would be the fix
6. Contact tank grant, surveyors will be in next week to survey where the new contact tank will be placed and where the valves will be going

Streets

1. Employee hiring is needed in order to get moving along with street repair
2. The Oak Street location where the borough was dumping its fill is no longer being used, need to come up with another location

Other Business

1. Civil complaint against 722 E Mill Street is scheduled for June 13, 2024 at 2:30 PM
2. Complaint received 533 Ore Street, Pam will obtain pictures and council will address at their next meeting

EXECUTIVE SESSION – IN: 7:43 PM OUT: 8:17 PM

While in executive session no motions or decisions were made

Motion by Darren Thomas to move forward with the hiring process of Edward Shubeck with a background check and if that goes through to hire him for the part-time seasonal position with salary to be discussed, 2nd Robert Sikorsky, AIF-MC

Motion by Darren Thomas to readvertise for a full-time position on indeed.com, 2nd Candace Rodrigues, AIF-MC

- Motion by Darren Thomas to adjourn the meeting at 8:20 PM, 2nd Candace Rodrigues, AIF-MC**

Respectfully submitted by Tracy L Csrenko, Secretary