

The Borough of Bowmanstown Council Meeting Minutes

March 19, 2024

The Bowmanstown Borough Council meeting was called to order by Vice-President Darren Thomas at 7:00 PM, members present were Rob Moyer, Norman Engle, Jr., Robert Sikorsky, Kara Scott, Secretary Tracy Csrenko. President Pam Leiby, Candace Rodrigues, and Mayor Zachary Snyder were absent.

Visitors

BRCTV-13
Ben Price
Sharon Krebs
Christine Bottcher

Approval for

1. **Motion by Rob Moyer to approve the minutes of March 5, 2024 Borough Council Meeting, 2nd Robert Sikorsky, AIF-MC.**

Correspondence

Subject	Date	Summary
Audit	03/13/24	Annual Borough Audit has been completed and is on file in the office
Funding	03/01/24	Dirt & Gravel / Low Volume Pave Funding

Unfinished Business

1. Kara is still trying to reach the contact for the Post Office, Robert Sikorsky will reach out to a contact he knows, to clarify the lease agreement
2. Council is considering placing better lighting in the tunnel instead of the cameras. Quotes would need to be obtained
3. Would like to get more information on the land lease options for the solar panels
4. **Motion by Rob Moyer to authorize BARC to further pursue a DCED grant with final approval to be given at the April 2nd meeting upon receiving the terms and conditions of the grant, 2nd Robert Sikorsky, AIF-MC**

New Business

1. Quote received for double wall pipe for the drain pipe that needs replacement on Fireline Road was tabled until April 2nd meeting

Committee Reports

Personnel

1. Received Tom Kern's letter dated March 15, 2024 that he will return to work Monday, March 25th
2. Committee is still working on the Step Program
3. **Motion by Robert Sikorsky to advertise for a part-time employee, 2nd Norman Engle, Jr., AIF-MC**

Budget & Finance

1. Received \$22.47 from Magisterial District for February 2024
2. Received \$1,445.50 from Local Realty Transfer Tax for February 2024
3. Insurance renewal takes place May 1st

Property & Special

1. Need to obtain a quote for repairing the gutters on the borough office
2. Quote received for repair of the Green Street playground was tabled until April 2nd meeting

Sewer, Sanitation, & Water Liaison

1. **Motion by Rob Moyer to pursue a Hold Harmless Agreement to East Penn Township in order for Chris to enter their pump station to obtain daily flow numbers, 2nd Darren Thomas, AIF-MC**
2. Rob Moyer followed up with 3 of the 7 remaining residents in regards to sump pumps, these 3 did not have sump pumps

Streets

1. Will be scheduling street sweeping in April

Other Business

1. Robert Sikorsky questioned where the borough stood with St Luke's, Bank Street no escrow or meeting has been set up to date

EXECUTIVE SESSION – IN: 7:45 PM OUT: 7:55 PM

While in executive session no decisions of motions were made

Motion by Norman Engle, Jr. to adjourn the meeting at 7:57 PM, 2nd Kara Scott, AIF-MC

Respectfully submitted by Tracy L Csrenko, Secretary