

The Borough of Bowmanstown Council Meeting Minutes

June 4, 2024

The Bowmanstown Borough Council meeting was called to order by President Pam Leiby at 7:00 PM, members present were Vice-President Darren Thomas, Rob Moyer, Robert Sikorsky, Candace Rodrigues, Mayor Zachary Snyder, Secretary Tracy Csrenko, Solicitor Lisa Pereira, and Engineer Jessica Rehrig. Kara Scott and Norman Engle, Jr. were absent.

EXECUTIVE SESSION – IN: 7:00 PM OUT: 7:10 PM to discuss personnel issues

While in executive session, no decisions or motions were made

Motion by Darren Thomas to hire Ed Shuback part-time seasonal employee at a starting rate of \$13.50 per hour to start Monday, June 10, 2024, 2nd Robert Sikorsky, AIF-MC

Visitors

Terry Ahner, Times News and BRCTV13

Phyllis Kreiss

Christine Bottcher wanted to know what council's thoughts are in putting just a path where the proposed trail was being planned. Council requested an actual cost amount to be considered for exactly what they are looking to do.

Approval for

1. **Motion by Rob Moyer to approve the minutes of May 21, 2024 Borough Council Meeting, 2nd Darren Thomas, AIF-MC.**
2. **Motion by Darren Thomas to approve the General Treasurer's Report dated June 4, 2024 and payment of the bills listed, 2nd Rob Moyer, AIF-MC.**
3. **Motion by Rob Moyer to approve the Sewer Treasurer's Report dated June 4, 2024 and payment of the bills listed, 2nd Darren Thomas, AIF-MC.**
4. **Motion by Rob Moyer to approve the Garbage Treasurer's Report dated June 4, 2024 and payment of the bills listed, 2nd Robert Sikorsky, AIF-MC.**

Correspondence

Subject	Date	Summary
PMRS		Non-uniform pension plan audit, State overpaid the borough \$4,136.00, borough owes back plus interest
Minutes	05/21/24	Bowmanstown Authority May meeting
Mayor	05/21/24	Invitation to the 53 rd Annual Conference being held at the Holiday Inn in the City of Johnstown Thursday July 18 th through Sunday July 21 st , 2024
Minutes	05/28/24	Bowmanstown Planning Commission May meeting
National Register	05/28/24	Jennifer from the National Register will be making a site visit on Thurs. July 11 th at 11:00 AM 2 nd draft application has been submitted

Solicitor

1. Nothing to report

Engineer

1. **Motion Rob Moyer to approve advertisement of the Mill Street Project pending utility clearance for opening at the August meeting, 2nd Darren Thomas, AIF-MC**
2. The engineer will be on vacation the week of July 2 to 5, 2024

Unfinished Business

1. Mayor Snyder questioned the solicitor if the ordinance allowed us to choose either cost or fine. Question came up since the cost to have the borough cut 536 Ore was less than \$100, can we send to the magistrate for the \$100? The solicitor is going to review the ordinance and report back.

New Business

1. No new business

Committee Reports

Fire

1. Received the Fire Chief's May Report

Law

1. Will be working on the curbing ordinance

Personnel

1. **Motion by Darren Thomas approving a 1% pay increase for Tracy Csrenko retroactive to May 1, 2024, 2nd Candace Rodrigues, AIF-MC**
2. **Motion by Darren Thomas to extend an offer of \$18.50 per hour to David Kreiser, 2nd Rob Moyer, Robert Sikorsky-opposed, 5-4 vote, MC**
3. The step program was distributed for council to comment at the next meeting

Budget & Finance

1. State Police fines of \$231.97 were paid on June 3, 2024
2. Received \$22.47 from Magisterial District for April 2024
3. Received \$1.18 from Local Realty Transfer Tax for April 2024
4. **Motion by Rob Moyer to amend the agenda to discuss the Carbon County Tax Collection Committee, 2nd Darren Thomas, AIF-MC**
5. **Motion by Rob Moyer to approve the Carbon County Tax Collection Committee to amend the bi-laws to go from a quarterly meeting to an annual meeting, 2nd Darren Thomas, AIF-MC**

Property & Special

1. Solar on East Penn Township property, Barry Isset, zoning officer told Rob that he will let him know what options there are since solar as a principal use is not permitted
2. Need to obtain another quote for lighting in the tunnel

Sewer, Sanitation, & Water Liaison

1. **Motion by Darren Thomas to approve the renewal of the Flood Insurance at a cost of \$4,749.85, 2nd Rob Moyer, AIF-MC**
2. Secretary to look for the sewer deed, condemnation, declaration of taking and provide it to the solicitor

Streets

1. Patching of the streets have started along White Street and will continue working their way up the borough
2. Chris is working on new truck numbers

Mayor

1. Dumping on Railroad Street was cleaned up
2. 300 block of White Street along Railroad Street, that plead guilty, the property has been cleaned up
3. 536 Ore Street, borough mowed the grass, invoice will be generated once the solicitor determines what is allowed
4. 500 block received a trash complaint which has been addressed, the other issues have been forwarded to the zoning officer to look into
5. The grass complaint along Fireline Road has been addressed
6. 722 Mill Street vehicles have been taken care of, a civil complaint was filed against the other complaints, and hearing has been set

Other Business

1. **Motion by Darren Thomas authorizing President Leiby to sign the Auditor Acknowledgement letter, 2nd Candace Rodrigues, AIF-MC**

EXECUTIVE SESSION – IN: 8:33 PM OUT: 9:02 PM possible litigation

While in executive session no decisions or motions were made

Council authorized the solicitor to act on the DEP Civil Penalty, add to the next meeting agenda for discussion and action, and request Tracy to pull out all contractual agreements with East Penn Township

Motion by Darren Thomas to adjourn the meeting at 9:05 PM, 2nd Candace Rodrigues, AIF-MC

Respectfully submitted by Tracy L Csrenko, Secretary