

The Borough of Bowmanstown Council Meeting Minutes

June 3, 2025

The Bowmanstown Borough Council meeting was called to order by President Pam Leiby at 7:00 PM, members present were Vice-President Darren Thomas, Rob Moyer, Mayor Zachary Snyder, Secretary Tracy Csrenko, Solicitor James Preston, Engineer Jessica Rehrig and Candace Rodrigues via telephone. Norman Engle, Jr., Robert Sikorsky, and Kara Scott were absent.

Visitors

Beth Ritter-Guth, Times News & BRCTV13

Phyllis Kreiss

Raine Neal, Palmerton Area Library Summer Reading Program Outreach will be held at the Oliver Solt Pavilion on 6/18 and 7/16 at 10:00 AM. Bowmanstown Block Party is scheduled for Saturday July 12th, 1:00-9:00 PM in the Bowmanstown Volunteer Fire Company Grove, free admission, all are welcome.

Sean McDermott

Wendy Borger

Anna Shigo, Carbon County Office of Planning and Development, Dawn Gorhan, & Dennis DeMara, Wildland Conservancy, Anna is setting up regional workshops to help municipalities take advantage of grant opportunities. The county of Open Space Grant Program can provide funding to municipalities and prequalified non-profit land conservation organizations to preserve open space that protects water resources, wildlife habitat and/or natural areas. Funding can be used for acquisitions of Fee Simple property and Conservation Easements. The workshop will be set up sometime this summer

Approval for

1. **Motion by Darren Thomas to approve the minutes of May 6, 2025 Borough Council Meeting, 2nd Rob Moyer, AIF-MC.**
2. **Motion by Rob Moyer to approve the General Treasurer’s Report dated June 3, 2025 and payment of the bills listed, 2nd Darren Thomas, AIF-MC.**
3. **Motion by Darren Thomas to approve the Sewer Treasurer’s Report dated June 3, 2025 and payment of the bills listed, 2nd Rob Moyer, AIF-MC.**
4. **Motion by Rob Moyer to approve the Garbage Treasurer’s Report dated June 3, 2025 and payment of the bills listed, 2nd Darren Thomas, AIF-MC.**

Correspondence

| Subject | Date | Summary |
|---------|----------|--|
| Garbage | 05/12/25 | 702 Lincoln Ave request to eliminate garbage fee from his monthly utility bill |
| Minutes | 05/20/25 | Bowmanstown Authority May 20, 2025 meeting minutes |
| Minutes | 05/27/25 | Bowmanstown Planning Commission May 27, 2025 meeting minutes |

Solicitor

1. Nothing to report

Engineer

1. Benesch submitted the CDBG grant application for Lincoln Avenue – Part 2 to Carbon County Office of Planning & Development for a request of \$423,818.00 on May 12, 2025 via email
2. PennDOT approved the Highway Occupancy Permit for the Removal of Debris from the Storm Drain on SR2004 (Fireline Road) near the intersection of Franklin Road on 5/30/2025. A copy of the permit approval documents has been emailed to the Borough
3. Benesch will prepare the MS-4 annual report this summer for 2024

Unfinished Business

1. Solicitor Pereira will comment on the draft Request for Proposals Draft for the Solar Development after she reviews it. Council will review the draft and put their input in. Rob questioned the outcome of the East Penn Township meeting with a solar company that challenged the township on their solar ordinance.
2. In regard to the interest in purchasing a small portion of the borough’s property in conjunction with the solar project. The borough can subdivide and sell property, but it would need to be put out to bid, it would not be exclusive to the property owner

New Business

1. **Motion by Darren Thomas to accept Robert Sikorsky’s resignation with regret, 2nd Rob Moyer, AIF-MC**
Motion by Darren Thomas to appoint Wendy Borger to fill the vacant council seat left by Robert Sikorsky, 2nd Rob Moyer, AIF-MC

Motion by Rob Moyer to adopt Resolution 2025-05 Appointing Wendy Borger to serve as a member of the Bowmanstown Borough Council to fill the vacancy for the designated term, 2nd Darren Thomas, AIF-MC - Tracy Csrenko, Notary Public administered the oath of office to Wendy Borger, Wendy then joined council in the meeting

2. Safety concern on Mauch Chunk Road heading out of White Street toward Palmerton rocks fall from the hillside (redhead), Darren Thomas suggested placing a flashing sign warning of the falling rocks to make drivers aware

Candace Rodrigues exited conference call from the meeting at 7:48 PM

Committee Reports

Fire

1. Fire Chief Report for April 2025
2. Financial Statement as of April 30, 2025

Law

1. Nothing to report

Personnel

1. Pam Leiby drew up job descriptions and provided them to the personnel committee, the committee needs to meet
2. Need to reschedule a meeting with John Harrison and Lisa Pereira to review the employee handbook changes

Budget & Finance

1. Received \$188.04 from State Police Fines and Penalties
2. Received \$67.86 from the Magisterial District Court for April 2025
3. Received \$996.94 from the Tax Claim Bureau for April 2025
4. Received \$2,646.00 from the Local Realty Transfer Tax for April 2025

Property & Special

1. Nothing to report

Sewer, Sanitation, & Water Liaison

1. Invitation to Bid for the Chlorine Contact Tank Project was advertised with bids begin opened on June 25, 2025 at 12:00 PM
2. As for the question regarding merging 501-503 White Street into a single residential dwelling and dropping 1 EDU is in the hands of Zoning, waiting on permits

Streets

1. Water runoff situation from 427 Forge Street is being taken care of with the Carbon Conservation District, they are putting actions in place to correct the issues
2. Highway Occupancy Permit has been approved so that the work can be scheduled for the Fireline Road Storm drain

Mayor

1. 722 Mill Street is currently being cleaned up, in communication with Duane in regard to the pending judgment and how to proceed
2. Project to clean up the 300-400 block of Railroad Street was successful

Other Business

1. No other business

Motion by Darren Thomas to adjourn the meeting at 8:00 PM, 2nd Rob Moyer, AIF-MC

Respectfully submitted by Tracy L Csrenko, Secretary