

# The Borough of Bowmanstown Council Meeting Minutes

## July 2, 2024

The Bowmanstown Borough Council meeting was called to order by President Pam Leiby at 7:00 PM, members present were Vice-President Darren Thomas, Rob Moyer, Norman Engle, Jr., Robert Sikorsky, Kara Scott, Secretary Tracy Csrenko, and Solicitor Lisa Pereira. Candace Rodrigues participated via telephone. Engineer Jessica Rehrig and Mayor Zachary Snyder were absent.

**Visitors**

Terry Ahner, Times News  
BRCTV13

Paul Lupcho questioned council on what is being done about the illegal parking on Craig Street, Lower Towamensing side. Rob will talk with the one person guilty and Norman will talk to the other  
Raine Neal spoke about the Community Picnic sponsored by the Lion’s Club, Fire Company, and BARC Saturday, July 13, 2024 from 2:00 PM – 9:00 PM  
Ben Price attended to observe

**Approval for**

1. **Motion by Darren Thomas to approve the minutes of June 18, 2024 Borough Council Meeting, 2<sup>nd</sup> Robert Sikorsky, AIF-MC.**
2. **Motion by Rob Moyer to approve the General Treasurer’s Report dated July 2, 2024 and payment of the bills listed, 2<sup>nd</sup> Norman Engle, Jr., AIF-MC.**
3. **Motion by Darren Thomas to approve the Sewer Treasurer’s Report dated July 2, 2024 and payment of the bills listed, 2<sup>nd</sup> Norman Engle, Jr., AIF-MC.**
4. **Motion by Norman Engle, Jr. to approve the Garbage Treasurer’s Report dated July 2, 2024 and payment of the bills listed, 2<sup>nd</sup> Darren Thomas, AIF-MC.**

**Correspondence**

Subject	Date	Summary
Minutes	06/18/24	Bowmanstown Borough Authority June meeting minutes
Minutes	06/25/24	Bowmanstown Planning Commission June meeting minutes – Rob requested more information on the regional planning – the solicitor said there has to be discussion on how the monies would be expended, how the cost would be shared, an engineer would need to be hired
Audit		2023 Borough Audit was received

**Motion by Norman Engle, Jr. to place Senate Bill 191 Stormwater Management on the August 6, 2024 meeting, 2<sup>nd</sup> Rob Moyer, AIF-MC**

**Solicitor**

1. Nothing to report

**Engineer**

1. Draft bid package has been sent to PennDOT Municipal Services for review for Mill Street project
2. Met with Water Authority Engineer and they have no concerns with the scope of the Mill Street project related to water facilities
3. Renewed PA One Call in effort to get UGI to respond prior to construction about location of existing gas line
4. **Motion by Norman Engle, Jr. to authorize the plan review by the borough engineer subject to the applicant posting an escrow to cover any costs associated with the plan review, 2<sup>nd</sup> Kara Scott, D.Thomas and R.Moyer-Nay, 5-2 vote, MC**

**Unfinished Business**

1. **Motion by Norman Engle, Jr. to apply for a zoning permit with East Penn Township to place solar panels on the borough owned property along route 895, 2<sup>nd</sup> Rob Moyer, AIF-MC**
2. **Motion by Rob Moyer to decline the cell tower lease acquisition offer from Landmark, 2<sup>nd</sup> Robert Sikorsky, AIF-MC**
3. Council agreed to send the invoice for mowing of the grass at 536 Ore Street

**New Business**

1. **Motion by Darren Thomas to allow one-way traffic along the 200 block of Lime Street and the 400 block of Hamilton Street and angle parking along Lime Street for the joint picnic on July 13, 2024, 2<sup>nd</sup> Kara Scott, AIF-MC**

2. **Motion by Darren Thomas to close the portion of Lime Street from Hamilton Street to Spring Street during the joint picnic on July 13, 2024, 2<sup>nd</sup> Rob Moyer, AIF-MC**

**Committee Reports**

**Fire**

1. Nothing to report

**Law**

1. Working on the curbing ordinance

**Personnel**

1. Interviewing and hiring a part-time employee is in process
2. Nearing completion of the employee handbook
3. **Motion by Darren Thomas to move forward to accept the new step plan for Chris and his back pay who is currently on step J along with the increase for the beginning of the year to adjust his pay to \$27.66, 2<sup>nd</sup> Robert Sikorsky, K.Scott and R.Moyer-Nay, 5-2 vote, MC**

**Budget & Finance**

1. Received \$349.63 from Tax Claim Bureau for May 2024
2. Received \$478.97 from Magisterial District Court for May 2024
3. Received \$2,548.00 from Local Realty Transfer Tax for May 2024
4. Rob Moyer requested council to review the budget, and to start preparing for the 2025 budget

**Property & Special**

1. Obtain quotes for options to repair the bell tower
2. **Motion by Rob Moyer to accept the quote received from Lang's Landscaping in the amount of \$1,500.00 to drop 10-12 dead trees along route 895 borough owned property, 2<sup>nd</sup> Darren Thomas, AIF-MC**

**Sewer, Sanitation, & Water Liaison**

1. Table until next month the quote received for East Penn data logger for \$6,663.00
2. Also, table the proposal for a flow meter set up at the wwtp dedicated to only the Bowmanstown influent flow

**Streets**

1. Nothing to report

**Other Business**

1. Rescheduling Notice for 722 E. Mill Street for Thursday, August 8, 2024 at 4:00 PM

**Motion by Darren Thomas to adjourn the meeting at 8:05 PM, 2<sup>nd</sup> Norman Engle, Jr., AIF-MC**

Respectfully submitted by Tracy L Csrenko, Secretary