

Borough of Bowmanstown Council Biennial Meeting January 5, 2026

The Bowmanstown Borough Biennial Meeting was called to order by Mayor Sean McDermott at 7:00 PM, members present were Pam Leiby, Kara Scott, Ben Price, Wendy Borger, Darren Thomas, Candace Rodrigues and Secretary Tracy Csrenko. Norman Engle participated by telephone. Solicitor Lisa Pereira and Engineer Jessica Rehrig were absent.

Mayor Sean McDermott opened nominations for Council President. Pam Leiby nominated Darren Thomas and Kara Scott nominated Pam Leiby. Mayor McDermott asked for any other nominations, no further nominations. **Mayor McDermott closed the nominations for President.**

Roll Call, B. Price – **Pam**, K. Scott – **Pam**, N. Engle – **Pam**, P. Leiby – **Darren**, C. Rodrigues – **Pam**, D. Thomas – **Darren**, W. Borger – **Pam**. **Motion by Norman Engle to appoint *Pam Leiby* as Council President, 2nd Candace Rodrigues, AIF-MC**

Mayor Sean McDermott then opened nominations for Council Vice-President. Pam Leiby nominated Darren Thomas; Kara Scott nominated Wendy Borger. Mayor McDermott asked for any other nominations, no further nominations. **Mayor McDermott closed the nominations for Vice-President.**

Roll Call, B. Price – **Wendy**, K. Scott – **Wendy**, N. Engle – **Wendy**, P. Leiby – **Darren**, C Rodrigues – **Darren**, D. Thomas – **Darren**, W. Boger – **Wendy**. **Motion by Ben Price to appoint *Wendy Borger* as Council Vice-President, 2nd Candace Rodrigues, AIF-MC**

The Mayor turned the gavel over to President Pam Leiby.

President Pam Leiby opened the nominations for President Pro Tem. Norman Engle nominated Darren Thomas; Kara Scott nominated Norman Engle. Pam Leiby closed the Nominations for President Pro-Tem

Roll Call, B. Price – **Norman**, K. Scott – **Norman**, N. Engle – **Norman**, C. Rodrigues – **Darren**, D. Thomas – **Darren**, W. Borger – **Darren**, P. Leiby – **Darren**. **Motion by Candace Rodrigues to appoint *Darren Thomas* as President Pro-Tem, 2nd Norman Engle, AIF-MC**

* **Motion by Kara Scott to appoint *Tonia Smale* as the Vacancy Board Chairman, 2nd Darren Thomas, AIF-MC**

* **Motion by Wendy Borger to appoint *Rodney Reeser* to the Planning Commission Board with Resolution 2026-01, 2nd Kara Scott, AIF-MC**

* **Motion by Kara Scott to appoint *Ronal Gantz* to the Planning Commission Board with Resolution 2026-02, 2nd Ben Price, AIF-MC**

* **Motion by Wendy Borger to appoint *Ben Powell* to the Zoning Hearing Board with Resolution 2026-03, 2nd Kara Scott, AIF-MC**

* **Motion by Wendy Borger to appoint *Darren Thomas* as the designated member on the UCC Appeals Board, 2nd Candace Rodrigues, AIF-MC**

* **Motion by Kara Scott to appoint *Broughal & DeVito* as designated Borough Solicitor, 2nd Candace Rodrigues, AIF-MC**

* **Motion by Kara Scott to appoint *Alfred Benesch and Company* as designated Borough Engineer, 2nd Wendy Borger, AIF-MC**

* **Motion by Wendy Borger to appoint *First Northern Bank & Trust* as designated depository, 2nd Candace Rodrigues, AIF-MC**

* **Motion by Kara Scott to appoint *The Times News* as designated advertising agency, 2nd Ben Price, AIF-MC**

* **Motion by Candace Rodrigues to appoint *Kara Scott* as the Delegate to the Carbon County Tax Collection Committee, 2nd Wendy Borger, AIF-MC**

* **Motion by Candace Rodrigues to appoint *Norman Engle* as the Alternate Delegate to the Carbon County Tax Collection Committee, 2nd Wendy Borger, AIF-MC**

President Pam Leiby stated the committees will be put into place by next meeting

Regular Business Meeting

Visitors

Jason Sander, Times News

Approval

1. **Motion by Darren Thomas to approve the minutes of December 16, 2025, 2nd Candace Rodrigues, AIF-MC**
2. **Motion by Darren Thomas to approve the General Treasurer’s Report dated January 5, 2026 and payment of the bills listed, 2nd Candace Rodrigues, AIF-MC**
3. **Motion by Darren Thomas to approve the Sewer Treasurer’s Report dated January 5, 2026 and payment of the bills listed, 2nd Candace Rodrigues, AIF-MC**
4. **Motion by Kara Scott to approve the Garbage Treasurer’s Report dated January 5, 2026 and payment of the bills listed, 2nd Candace Rodrigues, AIF-MC**
5. **Motion by Darren Thomas authorizing *Pam Leiby* as a check signer for today’s treasurer bill payments, 2nd Candace Rodrigues, AIF-MC**

Motion by Darren Thomas to amend the agenda to add appointment of Deputy Tax Collector, 2nd Ben Price, AIF-MC

Motion by Candace Rodrigues to appoint Tracy Csrenko as Deputy Tax Collector, 2nd Ben Price, AIF-MC

Correspondence

Subject	Date	Summary
Minutes	12/16/25	Bowmanstown Authority December meeting minutes
Budget	2026	Bowmanstown Authority 2026 Budget

Solicitor

1. No Report

Engineer

1. No Report

Unfinished Business

1. Plan review for 422 White Street subdivision is in the hands of the Engineer

New Business

1. **Motion by Darren Thomas to accept with regret Devon White’s resignation effective January 16, 2026, 2nd Candace Rodrigues, AIF-MC**
2. **Motion by Darren Thomas to advertise for 1 full-time employee with a certified operator license or willing to obtain one within a year of employment and 1 part-time employee, 2nd Candace Rodrigues, AIF-MC**

Other Business

1. Zoning/Building Code Officer’s Report Year of 2025, detailed report on file in office.

Motion by Darren Thomas to adjourn the meeting at 7:29 PM, 2nd Candace Rodrigues, AIF-MC

Respectfully submitted by Tracy L Csrenko, Secretary