

## Borough of Bowmanstown Council Biennial Meeting January 2, 2024

The Bowmanstown Borough Biennial Meeting was called to order by Mayor Zachary Snyder at 7:00 PM, members present were Pam Leiby, Kara Scott, Robert Sikorsky, Rob Moyer, Darren Thomas, Norman Engle, Jr., Secretary Tracy Csrenko, and Engineer Jessica Rehrig. Candace Rodrigues participated by telephone and Solicitor Lisa Pereira was absent

Mayor Zachary Snyder opened nominations for Council President. Darren Thomas nominated Pam Leiby and Robert Sikorsky nominated Rob Moyer. Mayor Snyder asked for any other nominations, no further nominations, Pam Leiby accepted the nomination while Rob Moyer declined the nomination. **Mayor Snyder closed the nominations for President.**

**Roll Call**, R. Sikorsky – **Yeah**, K. Scott – **Yeah**, N. Engle, Jr. – **Yeah**, P. Leiby – **Yeah**, C. Rodrigues – **Yeah**, D. Thomas – **Yeah**, R. Moyer – **Yeah**. **Motion by Robert Sikorsky to appoint Pam Leiby as Council President, 2<sup>nd</sup> Norman Engle, Jr., AIF-MC**

Mayor Zachary Snyder then opened nominations for Council Vice-President. Norman Engle, Jr. nominated Kara Scott; Pam Leiby nominated Darren Thomas. Mayor Snyder asked for any other nominations, no further nominations, Both Kara Scott and Darren Thomas accept the nomination. **Mayor Snyder closed the nominations for Vice-President.**

**Roll Call**, R. Sikorsky – **KS**, K. Scott – **KS**, N. Engle, Jr. – **KS**, P. Leiby – **DT**, C Rodrigues – **DT**, D. Thomas – **DT**, R. Moyer – **DT**. **Motion by Pam Leiby to appoint Darren Thomas as Council Vice-President, 2<sup>nd</sup> Candace Rodrigues, AIF-MC**

The Mayor turned the gavel over to President Pam Leiby.

President Pam Leiby opened the nominations for President Pro Tem. Rob Moyer nominated Kara Scott, Darren Thomas nominated Rob Moyer. Both Kara and Rob accept the nominations. Pam Leiby closed the Nominations for President Pro-Tem

**Roll Call**, R. Sikorsky – **KS**, K. Scott – **KS**, N. Engle, Jr. – **KS**, C. Rodrigues – **KS**, D. Thomas – **RM**, R. Moyer – **RM**, P. Leiby – **RM**. **Motion by Rob Moyer to appoint Kara Scott as President Pro-Tem, 2<sup>nd</sup> Robert Sikorsky, AIF-MC**

\* **Motion by Kara Scott to appoint Phyllis Kreiss as the Vacancy Board Chairman, 2<sup>nd</sup> Robert Sikorsky, AIF-MC.**

\* **Motion by Robert Sikorsky to appoint Rob Moyer to the Planning Commission Board, 2<sup>nd</sup> Norman Engle, Jr., AIF-MC.**

\* **Motion by Rob Moyer to appoint Domingo Lorenzo to the Zoning Hearing Board, 2<sup>nd</sup> Kara Scott, AIF-MC**

\* **Motion by Rob Moyer to appoint John Ficetti to the Zoning Hearing Board as an alternate, 2<sup>nd</sup> Robert Sikorsky, AIF-MC**

\* **Motion by Rob Moyer to appoint Darren Thomas as the designated member on the UCC Appeals Board, 2<sup>nd</sup> Robert Sikorsky, AIF-MC.**

\* **Motion by Darren Thomas to appoint Broughal & DeVito as designated Borough Solicitor, 2<sup>nd</sup> Kara Scott, AIF-MC**

\* **Motion by Kara Scott to appoint Alfred Benesch and Company as designated Borough Engineer, 2<sup>nd</sup> Rob Moyer, AIF-MC.**

\* **Motion by Rob Moyer to appoint First Northern Bank & Trust as designated depository, 2<sup>nd</sup> Darren Thomas, AIF-MC.**

\* **Motion by Rob Moyer to appoint The Times News as designated advertising agency, 2<sup>nd</sup> Kara Scott, AIF-MC.**

\* **Motion by Rob Moyer to appoint Ben Price as the Delegate to the Carbon County Tax Collection Committee, 2<sup>nd</sup> Norman Engle, Jr., AIF-MC**

\* **Motion by Kara Scott to appoint Rob Moyer as the Alternate Delegate to the Carbon County Tax Collection Committee, 2<sup>nd</sup> Norman Engle, Jr., AIF-MC**

**President Pam Leiby stated the committees will be put into place by next meeting**

**Regular Business Meeting**

**Visitors**

Phyllis Kreiss

Ben Price

Mike Spairana requested an update on the Resolution for the volunteer fire service tax credit

Motion by **Rob Moyer** to amend the agenda to discuss the resolution for the volunteer fire service tax credit, 2<sup>nd</sup> **Darren Thomas**, AIF-MC  
 Motion by **Darren Thomas** to adopt Resolution 2024-04 Establishing Criteria Required by Ordinance 2018-01 Volunteer Service Credit Program, 2<sup>nd</sup> **Rob Moyer**, AIF-MC

**Approval**

1. Motion by **Rob Moyer** to approve the minutes of December 5, 2023, 2<sup>nd</sup> **Darren Thomas**, AIF-MC
2. Motion by **Rob Moyer** to approve the General Treasurer’s Report dated January 2, 2024 and payment of the bills listed, 2<sup>nd</sup> **Darren Thomas**, AIF-MC
3. Motion by **Kara Scott** to approve the Sewer Treasurer’s Report dated January 2, 2024 and payment of the bills listed, 2<sup>nd</sup> **Darren Thomas**, AIF-MC
4. Motion by **Kara Scott** to approve the Garbage Treasurer’s Report dated January 2, 2024 and payment of the bills listed, 2<sup>nd</sup> **Rob Moyer**, AIF-MC
5. Motion by **Robert Sikorsky** authorizing *Pam Leiby* as a check signer for today’s treasurer bill payments, 2<sup>nd</sup> **Kara Scott**, AIF-MC.

**Correspondence**

Subject	Date	Summary
Minutes	12/19/23	Bowmanstown Authority December meeting minutes
Budget	2024	Bowmanstown Authority 2024 Budget
E & S	12/14/23	601/621 Lime Street Home Build Project Adequacy Reviews

**Solicitor**

1. No Report

**Engineer**

1. Continue coordination with the streets committee and water and sewer authorities to discuss reconstruction of Mill Street between Ore and Hamilton Streets

**Unfinished Business**

1. Motion by **Darren Thomas** for Chris to contact Lang’s Landscaping to obtain a quote to prune the tree behind the borough hall and to clean the gutters, 2<sup>nd</sup> **Robert Sikorsky**, R.Moyer-Nay, 6-1 vote, MC
2. Motion by **Rob Moyer** to waive the garbage bill for 601 Fireline Road for 60 days, 2<sup>nd</sup> **Robert Sikorsky**, AIF-MC
3. Motion by **Kara Scott** to accept the estimate received for the GIS mapping in the amount of \$6,675.00, 2<sup>nd</sup> **Rob Moyer**, R.Sikorsky-Nay, 6-1 vote, MC
4. Motion by **Darren Thomas** authorizing the purchase of a pallet of calcium chloride melt not to exceed \$950.00, 2<sup>nd</sup> **Robert Sikorsky**, AIF-MC

**New Business**

1. Property committee is going to examine the need for emergency items necessary for the borough during power outages
2. Robert Sikorsky and Phyllis Kreiss brought to the attention of council the electrical issues that the Meadowcrest area endures on a regular basis

**Other Business**

1. Zoning/Building Code Officer’s Report Year of 2023, detailed report on file in office.
2. Motion by **Darren Thomas** to clarify the 2023 employee raises as follows: Tara and Chris received a 1.5% raise, and Mike, Jason, and Tracy received a 1% raise, 2<sup>nd</sup> **Rob Moyer**, AIF-MC
3. Council discussed the trees down along Fireline Creek on who’s responsible for the removal of and the possibility of the borough removing them with a hold harmless agreement
4. President Leiby read a letter received from Barbara Eastland requesting a response.

**Motion by Darren Thomas to adjourn the meeting at 8:55 PM, 2<sup>nd</sup> Kara Scott, AIF-MC**

Respectfully submitted by Tracy L Csrenko, Secretary