

The Borough of Bowmanstown Council Meeting Minutes

January 16, 2024

The Bowmanstown Borough Council meeting was called to order by President Pam Leiby at 7:00 PM, members present were Vice-President Darren Thomas, Rob Moyer, Norman Engle, Jr., Robert Sikorsky, Kara Scott, Secretary Tracy Csrenko, and Engineer Mark Bahnik. Candace Rodrigues and Mayor Zachary Snyder were absent.

Visitors

No visitors

Approval for

1. **Motion by Rob Moyer to approve the minutes of January 2, 2024 Borough Council Meeting, 2nd Robert Sikorsky, AIF-MC**

Committees

Committees	Chairperson	Member	Member
Combined Streets with Sewer/Sanitation/Water Authority Liaison	Darren Thomas	Rob Moyer	Pam Leiby
Fire	Norman Engle, Jr	Robert Sikorsky	Darren Thomas
Law	Kara Scott	Candace Rodrigues	Pam Leiby
Budget/Finance	Rob Moyer	Robert Sikorsky	Darren Thomas
Property/Special	Candace Rodrigues	Rob Moyer	Kara Scott
Personnel	Pam Leiby	Darren Thomas	Norman Engle, Jr

Engineer - Sewer

1. The borough was awarded \$319,812.00 from the COVID-19 ARPA PA Small Water and Sewer Program to install a new 16,000 gallon concrete chlorine contact tank to replace the existing steel chlorine contact tank. The new tank will be designed to comply with current DEP standards and will be much more resistant to degradation due to exposure to chlorine solutions, total cost of the project, \$376,250.00, local share match \$56,437.00. The permit application, design will go to the state by Spring, the grant deadline to spend the money is September 2026.
2. **Motion by Darren Thomas authorizing VanCleaf to contact Broughal & DeVito regarding St. Luke's sewer to have the solicitor follow up with a letter to St. Luke's, 2nd Rob Moyer, AIF-MC**

Unfinished Business

1. Reviewed the pending list of items, discussion on Planning Commission to review the curbing/sidewalk ordinance

New Business

1. **Motion by Darren Thomas to accept the 2023 Exoneration List as submitted by the Tax Collector, 2nd Robert Sikorsky, AIF-MC**

Committee Reports

Fire

1. Received the Fire Chief's Report for December 2023
2. Received the Financial Statement as of November 30, 2023

Law

1. Kara will look more into the Post Office Lease and report back to council

Personnel

1. Committee is working on the personnel handbook

Budget & Finance

1. Received \$189.73 from the Tax Claim Bureau for November 2023
2. Received \$7.95 from the Magisterial District Court for November 2023
3. Received \$631.61 from the Recorder of Deeds for November 2023

Property & Special

1. **Motion by Rob Moyer to approve the quote received by Matt Lang to clean the borough hall gutters for \$200.00, 2nd Kara Scott, AIF-MC**

2. Kara will obtain a quote for installing transfer switches for running a generator at the borough hall and the borough garage

Sewer, Sanitation, & Water Liaison

1. The plant was reported in storm mode twice in the past week due to the storms and the saturated ground
2. EDU Reduction Request for 760 Fireline Road will be considered once the inspection is complete

Streets

1. Committee to obtain quotes for repairing the rusted dump truck body

Mayor

1. No Report

Other Business

1. Violation/Enforcement Notice sent to 722 E Mill Street

EXECUTIVE SESSION – IN: 8:27 PM OUT: 8:45 PM

While in executive session no motions or decisions were made

Motion by Rob Moyer to authorize Personnel to look at staffing issue and have a resolution by next meeting, 2nd Robert Sikorsky, K.Scott-Nay, 5-1 vote, MC

Motion by Kara Scott to contact Kerry Solt to assist in plowing, 2nd Norman Engle, Jr. Kara and Norman rescinded the motion

Motion by Kara Scott to adjourn the meeting at 8:52 PM, 2nd Norman Engle, Jr., AIF-MC

Respectfully submitted by Tracy L Csrenko, Secretary