

The Borough of Bowmanstown Council Meeting Minutes February 6, 2024

The Bowmanstown Borough Council meeting was called to order by President Pam Leiby at 7:00 PM, members present were Vice-President Darren Thomas, Rob Moyer, Norman Engle, Jr., Robert Sikorsky, and Mayor Zachary Snyder, Secretary Tracy Csrenko, Solicitor Lisa Pereira, and Engineer Jessica Rehrig, Candace Rodrigues participated via telephone. Kara Scott was absent.

Visitors

Terry Ahner, Times News
BRCTV13
Phyllis Kreiss
Mike Spairana II, Mike Spairana III, and Mike LeBrun, Fire Company

Approval for

1. **Motion by Rob Moyer to approve the minutes of January 16, 2024 Borough Council Meeting, 2nd Robert Sikorsky, AIF-MC.**
2. **Motion by Darren Thomas to approve the General Treasurer’s Report dated February 6, 2024 and payment of the bills listed, 2nd Rob Moyer, AIF-MC.**
3. **Motion by Rob Moyer to approve the Sewer Treasurer’s Report dated February 6, 2024 and payment of the bills listed, 2nd Darren Thomas, AIF-MC.**
4. **Motion by Rob Moyer to approve the Garbage Treasurer’s Report dated February 6, 2024 and payment of the bills listed, 2nd Darren Thomas, AIF-MC.**

Correspondence

Subject	Date	Summary
PSAB	Jan '24	2024 plaque received for membership in the association
Minutes	01/16/24	Bowmanstown Authority Reorganization Minutes
Complaint	02/05/24	Pipe on Franklin Street causing water runoff issues and was hit by plow, from John Signarovitz – It was not a pipe it is a sewer manhole cover
PMRS	02/02/24	Audit being performed by Auditor General in regards to pension from 2019-2022
Minutes	01/30/24	Bowmanstown Planning Commission meeting minutes

Solicitor

1. **Motion by Darren Thomas authorizing a conference call between solicitor, engineer and Chris Bixler to discuss the legal responsibility for the creek dredging and reed removal for Fireline Creek, 2nd Rob Moyer, AIF-MC**
2. Attorney Preston spoke with Mark Bahnick regarding the situation with the St Luke’s building and reached out to St Luke’s counsel and they have come back and indicated that they had been looking at different options to deal with the sewer issue and they are seeking a meeting with borough representatives and St Lukes representatives including their engineer. Council would like Mark Bahnick, the SEO, and Chris to sit in with the attorney at the meeting with the St Luke’s representatives, but an escrow meeting will need to be set up.
3. **Motion by Rob Moyer to abstain from voting and opt-out of any releases with the ENDO International Bankruptcy reorganization plan and authorize President Leiby to be the signer, 2nd Robert Sikorsky, AIF-MC**

Engineer

1. Street committee meeting needs to be scheduled to discuss the Mill Street reconstruction

Unfinished Business

1. No unfinished business

New Business

1. No new business

Committee Reports

Fire

1. Received the Financial Statement as of December 31, 2023
2. **Motion by Darren Thomas to cover the LSA Grant overage of \$74,164.00 with borough funds either with the building maintenance savings, fire tax savings, or solely fire tax to include the borough hall in the new fire building as drawn, 2nd Norman Engle, Jr., AIF-MC**

3. The borough crew took care of the fire company parking lot run off, by stabilizing the pavement

Law

1. **Motion by Rob Moyer to authorize the Council President or delegate to negotiate the Post Office Lease Agreement rate to cover the lease commission being charged by Jones Lang LaSalle Brokerage, Inc, 2nd Norman Engle, Jr., AIF-MC**
2. East Penn Township pays the portion of the Chlorine Contact Tank project that is paid by Bowmanstown (not including the grant funding) would be included in the O&M expense and East Penn would pay a portion based on the flows, which is about 20-25% from year to year

Personnel

1. Working on updating the employee handbook
2. Staffing issues will be discussed in executive session
3. Council feels there is not a need for a time clock in the borough garage

Budget & Finance

1. Cyber insurance is being worked through for renewal
2. Received \$159.94 from Magisterial District Court for December 2023
3. Received \$1,589.27 from Tax Claim Bureau for December 2023
4. **Motion by Rob Moyer to purchase a new grate for the top of the salt spreader at a cost not to exceed \$500.00, 2nd Darren Thomas, AIF-MC**
5. A \$5,000.00 new salt spreader purchase will be added to the pending/action items
6. **Motion by Darren Thomas to place the old salt spreader for sale on municibid as a starting rate of \$1,500.00, 2nd Robert Sikorsky, AIF-MC**

Property & Special

1. Solar Panels on borough owned East Penn Township will be discussed at the March 5, 2024 meeting
2. New door, frame and header is needed for the rear of the garage. Darren stated that there is a door in the basement that might work, report next meeting

Sewer, Sanitation, & Water Liaison

1. **Motion by Darren Thomas approving the Envirep Service Agreement dated January 12, 2024, 2nd Rob Moyer, AIF-MC**

Streets

1. Tunnel line for Mill Street project was discussed
2. Quotes for repairing the rusted dump truck body will be obtained for next meeting

Mayor

1. Summary Trial was rescheduled to February 29, 2024 at 10:00 AM in regards to the open burning on the street

Other Business

1. No other business

EXECUTIVE SESSION- IN: 8:10 PM OUT: 8:57 PM

While in executive session no motions or decisions were made.

Motion by Darren Thomas to adjourn the meeting at 8:57 PM, 2nd Norman Engle, Jr., AIF-MC

Respectfully submitted by Tracy L Csrenko, Secretary