

The Borough of Bowmanstown Council Meeting Minutes February 4, 2025

The Bowmanstown Borough Council meeting was called to order by President Pam Leiby at 7:00 PM, members present were Vice-President Darren Thomas, Rob Moyer, Norman Engle, Jr., Robert Sikorsky, Kara Scott, Candace Rodrigues, and Mayor Zachary Snyder, Secretary Tracy Csrenko, Solicitor Lisa Pereira, and Engineer Jessica Rehrig.

Visitors

BRCTV-13
Phyllis Kreiss
Paul Lupcho
Raine Neal
Christine Bottcher

Ben Price requesting council to consider the walking park that BARC presented. **Motion by Rob Moyer approve BARC to move forward with applying for grants for the first phase of the walking park, 2nd Norman Engle, Jr., Roll call: R.Sikorsky-Yes, K.Scott-Yes, N.Engle, Jr.-Yes, C.Rodrigues-No, D.Thomas-No, R.Moyer-Yes, P.Leiby-Yes, 5-2 vote, MC**

Approval for

1. **Motion by Rob Moyer to approve the minutes of January 7, 2025 Borough Council Meeting, 2nd Darren Thomas, AIF-MC.**
2. **Motion by Norman Engle, Jr. to approve the General Treasurer's Report dated February 4, 2025 and payment of the bills listed, 2nd Darren Thomas, AIF-MC.**
3. **Motion by Rob Moyer to approve the Sewer Treasurer's Report dated February 4, 2025 and payment of the bills listed, 2nd Darren Thomas, AIF-MC.**
4. **Motion by Norman Engle, Jr. to approve the Garbage Treasurer's Report dated February 4, 2025 and payment of the bills listed, 2nd Kara Scott, AIF-MC.**

Correspondence

Subject	Date	Summary
Tax Collector	01/09/25	Maria Smith will not be running for Tax Collector in 2026
Minutes	01/21/25	Bowmanstown Authority Reorganization meeting
Minutes	01/28/25	Bowmanstown Planning Commission meeting
Training	01/29/25	List of 2025 ESM: Environmentally Sensitive Maintenance Training Courses to be eligible to receive D&G/LVP funding Mo: Norman Engle, Jr. for Chris and Devon to attend this course, 2nd Robert Sikorsky, AIF-MC

Solicitor

1. Nothing to report

Engineer

1. Benesch provided a conceptual plan and estimate costs for safety improvements on Lime Street at Green Street to the streets committee
2. **Motion by Rob Moyer to authorize the Engineer to prepare a grant application for the Keystone Historic Preservation Construction Grant Program for the Restoration of the Bell Tower on Borough Hall, 2nd Kara Scott, AIF-MC**
3. **Motion by Darren Thomas to approve the proposal for survey, design, permitting and construction services for the Lincoln Avenue Part 1 project, 2nd Kara Scott, AIF-MC**

Unfinished Business

1. Solar Panel East Penn Township Zoning Hearing decision Monday, February 10, 2025 at 6:00 PM

New Business

1. **Motion by Darren Thomas to accept the 2024 Exoneration List as submitted by the Tax Collector, 2nd Candace Rodrigues, AIF-MC**
2. The office was requested to check on the cost of a recycling event
3. Council will look into placing gas station spillage containment into MS4 or Ordinance for standard operating procedures. Jessica will check with David Horst in her office for his input
4. Reach out to the County Commissioners for better communication between the county and municipalities on what is going on within the county. Council does not wish to re-join the Council of Governments

Committee Reports

Fire

1. Fire Chief's Report for December 2024
2. Fire Chief's Report for 2024
3. Received the Financial Statement as of December 31, 2024

Law

1. Discussed curbing that when you purchase a new house you will be required to put curbing in, if you buy the house during the winter months you will have 3 months to install the curbing
2. Discussed burning within the borough

Personnel

1. **Motion by Robert Sikorsky to increase Devon White's pay immediately to \$20.00 per hour, 2nd Kara Scott, Roll call: R.Sikorsky-Yes, K.Scott-Yes, N.Engle, Jr.-Yes, C.Rodrigues-No, D.Thomas-No, R.Moyer-No, P.Leiby-No, 3-4 vote, motion does not carry.** Objection to the motion, by members and the mayor, was based on lack of budget consideration prior to making the motion. Objection was not based on the employee's job performance
2. Employee Handbook currently working on revisions, would like to include the step program into the handbook
3. **Motion by Darren Thomas to make President's Day a borough paid holiday, 2nd Kara Scott, AIF-MC**

Budget & Finance

1. Received \$3,555.20 from Local Realty Transfer Tax for December 2024
2. Received \$233.51 from Tax Claim Bureau for December 2024
3. Insurance renewal is approaching

Property & Special

1. Garage rear man door should be installed within the next couple of weeks

Sewer, Sanitation, & Water Liaison

1. Consider budgeting for an iTracking Videocnetric I&I Detection at \$3,500.00
2. Discussion on the Chlorine contact tank grant and additional money needed above the grant

Streets

1. Extended the ordering of salt

Mayor

1. Spoke with the State Police in regards to the stop sign at Green and Lime Street, they will patrol more during baseball season when traffic will be heavier, if council sees more specific times and days let Mayor Snyder know
2. December hearing was successful, borough was awarded \$2,500.00

Other Business

1. No other business

EXECUTIVE SESSION – IN: 8:23 PM OUT: 8:52 PM

While in executive session no motions or decisions were made

Motion by Norman Engle, Jr. to adjourn the meeting at 8:53 PM, 2nd Rob Moyer, AIF-MC

Respectfully submitted by Tracy L Csrenko, Secretary