

The Borough of Bowmanstown Council Meeting Minutes

August 6, 2024

The Bowmanstown Borough Council meeting was called to order by President Pam Leiby at 7:00 PM, members present were Vice-President Darren Thomas, Rob Moyer, Norman Engle, Jr., Robert Sikorsky, Candace Rodrigues, Secretary Tracy Csrenko, Solicitor Lisa Pereira, and Engineer Jessica Rehrig, Kara Scott via telephone. Mayor Zachary Snyder was absent.

Visitors

Jim Logue, Times News – BRCTV13

Phyllis Kreiss questioned the DEP fines and violations and the dates they occurred – Phyllis also would like council to change the zoning ordinance requiring manufactured homes to be placed on foundations, Rob Moyer will discuss this with the Planning Commission

Approval for

1. **Motion by Darren Thomas to approve the minutes of July 2, 2024 Borough Council Meeting, 2nd Norman Engle, Jr., AIF-MC.**
2. **Motion by Rob Moyer to approve the General Treasurer’s Report dated August 6, 2024 and payment of the bills listed, 2nd Darren Thomas, AIF-MC.**
3. **Motion by Rob Moyer to approve the Sewer Treasurer’s Report dated August 6, 2024 and payment of the bills listed, 2nd Candace Rodrigues, AIF-MC.**
4. **Motion by Norman Engle, Jr. to approve the Garbage Treasurer’s Report dated August 6, 2024 and payment of the bills listed, 2nd Darren Thomas AIF-MC.**

Correspondence

Subject	Date	Summary
Pesticide		Chris’ pesticide license exp, continuing education credits needed, signed up for 2 classes 8/23 & 8/30 Mo Norman Engle, Jr. approving Chris to take these courses, 2nd Candace Rodrigues, AIF-MC
Memo	7/05/24	Correspondence received from Tara
Minutes	7/16/24	Bowmanstown Authority July meeting minutes
Complaint	7/18/24	Heavy truck traffic traveling on White Street
CDBG	7/25/24	Borough’s overall LMI is 57.80%, the borough can do CDBG projects that benefit the entire borough
Complaint	7/25/24	Teenagers hanging in the park after 10 PM

Solicitor

1. St Luke’s executed the escrow agreement, once the escrow money is received a meeting will be set up

Engineer

1. Benesch will prepare the annual MS-4 report before the September 30, 2024 deadline
2. **Motion by Rob Moyer to award the Mill Street Reconstruction Project to the low bidder, Bruce George at a cost of \$122,413.14, 2nd Robert Sikorsky, AIF-MC**
3. Awaiting escrow payment to review the Ziegenfus Lot Line Adjustment

Unfinished Business

1. **Motion by Darren Thomas to adopt Resolution 2024-05 in Support of House Bill 1128 and Senate Bill 191 Stormwater Facilities on State Highways, 2nd Norman Engle, Jr., AIF-MC**

New Business

1. No new business

Committee Reports

Fire

1. Received June 2024 Fire Chief’s Report

Law

1. Working on the curbing ordinance, would like council to consider to put the whole borough out to bid and assess the individual home owners on the cost of the curbing. The ordinance needs to be reviewed and updated. Street committee will review street elevation and update curbing list

Personnel

1. Working on the employee handbook, will add volunteer fire response for employees

Budget & Finance

1. Draft 2025 Budget will be distributed by August 13th for August 20, 2024 Budget meeting
2. Received \$22.47 from the Magisterial District for June 2024
3. Received \$895.67 from the Tax Claim Bureau for June 2024

Property & Special

1. Need to obtain quotes for the repair/restoration of the bell tower
2. Rob Moyer will file the zoning permit application to East Penn Township for the solar panel field
3. Overgrown borough property, where the water comes out of the old mine, etc

Sewer, Sanitation, & Water Liaison

1. Question arose in regard to employee's needing the Hepatitis B vaccine series whether their healthcare would cover the cost or is it the responsibility of the borough or the sewer
2. Place the Smartshore inflatable trench shield quote on the pending items list

Streets

1. Scheduling the street sealing for late September

Mayor

1. No Report

Other Business

1. No other business

EXECUTIVE SESSION IN: 8:30 PM – OUT: 8:48 PM

While in executive session no decisions or motions were made

Motion by Norman Engle, Jr. to adjourn the meeting at 8:49 PM, 2nd Darren Thomas, AIF-MC

Respectfully submitted by Tracy L Csrenko, Secretary