The Borough of Bowmanstown Council Meeting Minutes
August 4, 2026

The Bowmanstown Borough Council meeting was called to order by President Pam Leiby at 7:00 PM, members present were Vice-President Wendy Borger, Robert Sikorksy, Ben Price, Norman Engle, Jr., Kara Scott, Mayor Sean McDermott, Assistant Secretary/Assistant Treasurer Rebecca Gruber, Solicitor Lisa Pereira, and Engineer Jessica Rehrig. Candace Rodrigues was absent.

❑ Visitors

1. Phyllis Kreiss
2. Mark Krofchok – Utility Management Services (UMS)
3. Diana Muffley
4. Troy Muffley
5. BRCTV-13

❑ Approval for

1. **Motion by Wendy Borger to approve the minutes of July 7, 2026 Borough Council Meeting, 2nd Ben Price, AIF-MC**
2. **Motion by Wendy Borger to approve the General Treasurer's Report dated August 4, 2026 and payment of the bills listed, 2nd Norman Engle, Jr., AIF-MC**
3. **Motion by Ben Price to approve the Sewer Treasurer's Report dated August 4, 2026 and payment of the bills listed, 2nd Wendy Borger, AIF-MC**
4. **Motion by Kara Scott to approve the Garbage Treasurer's Report dated, 2026 and payment of the bills listed, 2nd Wendy Borger, AIF-MC**

❑ Correspondence

Subject	Date	Summary
Minutes	07/21/26	Bowmanstown Water Authority Meeting Minutes

❑ Solicitor

❑ Engineer

1. Benesch prepared and submitted the Lincoln Ave Phase 2 Multi-modal Transportation Fund Grant for a total of $313,927.80. Action: Council needs to pass a resolution for the grant app file. **Motion by Kara Scott to adopt Resolution No. 2026-09 to apply for the MultiModal Transportation Fund Grant for the reconstruction of Lincoln Avenue, 2nd Ben Price, AIF-MC**
2. Benesch resubmitted the HOP Permit for Lincoln Phase 1 to PennDOT on July 24, 2026.
3. Benesch represented Bowmanstown Borough at a local team meeting held at the Carbon County Emergency Management Center in Nesquehoning on July 29, 2026.
4. Benesch emailed education materials and training opportunities to the Borough office for consideration/distribution in order to comply with the MS-4 permit requirements regarding public outreach and education.
5. The next public meeting on Risk Assessment is August 26, 2026 at 5:00pm at 44 Susquehanna St., 2nd Floor, Jim Thorpe, PA if Borough Council wants to attend.

❑ Unfinished Business

1. Data Ordinance research findings. **Motion by Kara Scott for Solicitor Lisa Pereira to prepare draft Data Ordinance for the Borough of Bowmanstown using Palmerton's Data Ordinance as the template, 2nd Norman Engle, Jr., AIF-MC**

❑ New Business

1. Bob Sikorsky: Question on page 22 of the Kirk Summa 2025 Audit about splitting the account so the Borough doesn't lose money if the bank goes under. Solicitor Lisa Pereira stated it was ok to separate the account.

❑ Committee Reports

Fire

1. Received Financial Statement dated June 30, 2026.
2. Fire Tax
3. **Motion by Robert Sikorsky to increase the monthly donation of $400/mo. to the Bowmanstown Volunteer Fire Company to the full amount of $1694/mo. that we receive for the cell tower, 2nd Wendy Borger, AIF-MC**

Law
1.

Personnel
1. Google Drive. Rebecca Gruber will check on cost.

Budget & Finance
1. Received $40.82 from Carbon County Court of Common Pleas Vehicle, Crimes Code and Miscellaneous Income Report
2. Received $110.69 from Carbon County Tax Claim Bureau for June 2026
3. Any needs or wants for the 2027 year so we can start working on the budget for 2027. Starting Workshop Meetings in 3rd week of August.

Property & Special
1. Blade cutter for lawn mower. Need to figure out the cost and check Lowe's.
2. **Motion by Kara Scott authorizing the purchase of two (2) office chairs from Quill in the amount of $451.98, 2nd Robert Sikorsky, AIF-MC**
3. Cameras for garage
4. Change locks at garage. Council is in agreement to change the locks.
5. **Motion by Kara Scott to waive the permit fee for bell placement at the Oliver Solt Pavillion, 2nd Robert Sikorsky, AIF-MC**

Sewer, Sanitation, & Water Liaison
1. **Motion by Ben Price to purchase a Chlorine Tank pump as a backup at a cost of $1,591.80, 2nd Wendy Borger, AIF-MC**
2. Chlorine Contact Tank issues -Mark Krofchok with UMS is putting together recommendations as only one of the two (2) tanks is operational. Mark is looking into cost to correct the non-functioning side of the chlorine contact tank.

Streets
1. Rental of chipper - Rebecca to call and obtain pricing for daily and weekly rentals
2. Sinkhole reported on 620 Ore St. It is not a water leak as it has been checked, so the Borough should look into it. Engineer Jessica Rehrig will look into it.
3. Status of streets that need to be sealed. Weed, clean, seal, then paint.

❑ **Mayor**
1. Removal of parking signage. Lehigh Street: signs are old and need to come down.
2. Waiting for quote on the Bell Tower, removing loose spindles.

❑ **Other Business**
1. Mayor Sean McDermott addressed Diana Muffley and Troy Muffley's situation with the Zoning Hearing regarding William Huck. Sean stated that he is currently conducting an internal investigation with Pamela Leiby and Solicitor Lisa Pereira.

EXECUTIVE SESSION – IN: 7:50PM OUT: 8:35PM
While in Executive Session, no motions were made.

❑ **Motion by Kara Scott to adjourn the meeting at 8:35 PM, 2nd Norman Engle, Jr., AIF-MC**

Respectfully submitted by Rebecca S. Gruber, Assistant Secretary