

The Borough of Bowmanstown Council Meeting Minutes

April 1, 2025

The Bowmanstown Borough Council meeting was called to order by President Pam Leiby at 7:00 PM, members present were Vice-President Darren Thomas, Rob Moyer, Norman Engle, Jr., Robert Sikorsky, Kara Scott, Candace Rodrigues, and Mayor Zachary Snyder, Secretary Tracy Csrenko, Solicitor Lisa Pereira, and Engineer Jessica Rehrig.

Visitors

BRCTV13 and Beth Ritter, Times News

Eric Yuknek, baseball association and Bruce Koch, the Koch family is planning on purchasing and donating an electronic scoreboard in Dan’s memory and is requesting the assistance of the borough to help with digging the trench for the electric line. **Motion by Norman Engle, Jr. to accept the donation of an electronic scoreboard in the memory of Dan Koch and assist in digging the trench for the electric to be run, 2nd Rob Moyer, AIF-MC**

Sean McDermott

Christine Bottcher

Shelly Nicholson

Raine Neal

Ben Price

Brian, Bridgette, and Devon White

Approval for

1. **Motion by Kara Scott to approve the minutes of March 18, 2025 Borough Council Meeting, 2nd Candace Rodrigues, AIF-MC.**
2. **Motion by Rob Moyer to approve the General Treasurer’s Report dated April 1, 2025 and payment of the bills listed, 2nd Norman Engle, Jr., AIF-MC.**
3. **Motion by Rob Moyer to approve the Sewer Treasurer’s Report dated April 1, 2025 and payment of the bills listed, 2nd Darren Thomas, AIF-MC.**
4. **Motion by Norman Engle, Jr. to approve the Garbage Treasurer’s Report dated April 1, 2025 and payment of the bills listed, 2nd Candace Rodrigues AIF-MC.**

Correspondence

Subject	Date	Summary
Audit	03/07/25	Received the Annual Report of Municipal Auditor’s Report for the year ended Dec 31, 2024
Minutes	03/18/25	Bowmanstown Authority March meeting minutes
Introduction		Congressman Ryan Mackenzie reaching out with information about his new offices and the services they offer
Invitation		Palmerton Library invites council to a “Heroes of the Library” appreciation gathering on Thursday, April 10 at 6:00 PM at the library

Solicitor

1. **Motion by Rob Moyer to authorize the solicitor to send the draft amendment to the zoning ordinance to the planning commission and carbon county planning commission and advertise for adoption at the May 6, 2025 meeting, 2nd Darren Thomas, AIF-MC**

Engineer

1. The field survey for Lincoln Avenue – Part 1 is tentatively scheduled for the first week of April, weather permitting
2. Benesch will prepare the CDBG grant application for Lincoln Avenue – Part 2 for submission to Carbon County Office of Planning & Development before the May 16, 2025 deadline

Unfinished Business

1. **Motion by Rob Moyer to rescind the motion made on March 18, 2025 adopting the Resolution Authorizing Submittal of PA DCED Greenways, Trails, and Recreation Program Grant, 2nd Kara Scott, AIF-MC**
Motion by Kara Scott to adopt the necessary paperwork to proceed with the DCED grant, Bowmanstown Borough is fully committed to obtaining \$245,410.00 from the Commonwealth Financing Authority to renovate their existing parcel to have parking, a loop trail, signage, benches, and picnic tables, Bowmanstown Borough, with assistance from the Bowmanstown Area Residents Connected (BARC), helped secure the property as matching funds through the attached appraisal for \$37,500.00, 2nd Rob Moyer, D.Thomas-Nay, 6-1 vote, MC
2. **Motion by Rob Moyer to proceed with the preparation of a draft Request for Proposal for the solar facility, 2nd Norman Engle, Jr., AIF-MC**

New Business

1. **Motion by Rob Moyer approving the three firefighter applications for a tax credit per Act 172, 2nd Kara Scott, AIF-MC**

Committee Reports

Fire

1. Received the Financial Statement as of February 28, 2025
2. EMA suggestion Jay Reid for consideration

Law

1. Working on putting together a draft curbing ordinance

Personnel

1. One step away from completing the step program, need to add provisional for the sewer plant and seasonal employee
2. **Motion by Darren Thomas to bring Ed Schubeck back as needed for seasonal employment on April 14, 2025, 2nd Candace Rodrigues, AIF-MC**

Budget & Finance

1. Working with Tom Toplak on obtaining the best electric rates possible
2. In communication with Tim Schantz in regard to the insurance renewal
3. Received \$380.04 from the Tax Claim Bureau for February 2025

Property & Special

1. **Motion by Norman Engle, Jr. to purchase playground mulch from Boyce Recreation at a cost of \$3,075.56, 2nd Kara Scott, AIF-MC**
2. **Motion by Darren Thomas to concrete the other ½ of the salt shed at a cost of no more than \$1,750.00, 2nd Rob Moyer, AIF-MC**
3. Talks about purchasing a water cooler for the borough office

Sewer, Sanitation, & Water Liaison

1. Chlorine contact tank – working on completing the design and cost

Streets

1. Street committee is going to meet with the engineer to discuss the condition of Mill and Pine Streets
2. The pick-up truck will be taken to Hearn's for inspection and to troubleshoot possible transmission leak

Mayor

1. Impounded a car on Lehigh Street
2. Reported dog issue in Meadowcrest

Other Business

1. No other business

EXECUTIVE SESSION – IN: 8:01 PM OUT: 8:28 PM

While in executive session no motions or decisions were made

Motion by Darren Thomas of out of class pay for employees completing operations of lab work at the sewer plant of \$2.00 per hour, Robert Sikorsky, AIF-MC

Motion by Darren Thomas to retroact Devon's pay from January 1, 2025 to include the \$2.00 per hour differential, 2nd Robert Sikorsky, AIF-MC

Motion by Darren Thomas to adjourn the meeting at 8:30 PM, 2nd Candace Rodrigues, AIF-MC

Respectfully submitted by Tracy L Csrenko, Secretary