

The Borough of Bowmanstown Council Meeting Agenda September 3, 2024

Meeting called to order by _____ at _____ PM.

Pledge of Allegiance

Council Attendance

President Pam Leiby		Robert Sikorsky	
Vice-President Darren Thomas		Mayor Zachary Snyder	
Rob Moyer		Solicitor Lisa Pereira	
Norman Engle Jr		Engineer Jessica Rehrig	
Candace Rodrigues		Secretary Tracy Csrenko	
Kara Scott			

Visitors

Approval for

Minutes of August 20, 2024 Council Meeting	Mo	2 nd	MC
General Treasurer's Report dated September 3, 2024 and payment of bills listed.	Mo	2 nd	MC
Sewer Treasurer's Report dated September 3, 2024 and payment of bills listed.	Mo	2 nd	MC
Garbage Treasurer's Report dated September 3, 2024 and payment of bills listed.	Mo	2 nd	MC

Correspondence

Subject	Date	Summary
Conference		PSAB Fall Leadership Conference October 11-13, 2024 Lancaster Marriott & Convection Center
Complaint	08/12/24	Complaint received from 430 Green Street concerned with the rain water running across the property
Minutes	08/20/24	Bowmanstown Water Authority August meeting
Minutes	08/27/24	Bowmanstown Planning Commission August meeting
Memo	08/27/24	Memor from Tara to council asking to be re-evaluated
Memo	8/29/24	Request from Tara for information on the employee step program

Solicitor

1. Waiting on committee to set up a meeting with St Luke's

Engineer

1. Benesch is compiling the annual MS-4 report to submit to PADEP prior to September 30, 2024. A copy of the report will be provided to the Borough
2. Benesch issued the notice of award letter to Bruce George Paving for the Mill Street project. A preconstruction meeting is scheduled for September 4, 2024 at 7:30 AM. Construction anticipated between September 16 – October 4, 2024
3. Benesch reviewed the Ziegenfus Lot Line Adjustment plan and provided a letter with comments on August 20, 2024

Unfinished Business

- 1.

New Business

1. Purchase a conference phone for council chambers

Committee Reports

Fire

1. Received the Financial Statements from April – July 2024

Law

- 1.

Personnel

1. Chris brought in a doctor release for light duty to return to work September 9, 2024
2. Ed's 90-day review is up on Saturday, September 7, 2024
3. Awaiting feedback from council on the employee handbook changes
4. Approval of the MMO (Minimum Municipal Obligation) for the Pension Plan for 2025

Budget & Finance

1. Working on the 2025 Budget – Meeting September 17, 2024 at 7:00 PM
2. Received \$353.69 from Tax Claim Bureau for July 2024

Property & Special

1. Rob worked on the Zoning Application for the Solar Panel Field for East Penn Township property
2. The electrical receptacles at the monument need to be addressed, Norman said he would speak to his brother Terry
3. Tunnel lighting

Sewer, Sanitation, & Water Liaison

1. Operator of Record
2. Illegal garbage dumping is happening at the treatment plant. Suggestion to purchase a trail camera at a cost of \$49.99 to catch who is doing the dumping.

Streets

1. Street sealing

Mayor

- 1.

Other Business

1. Rescheduled Notice for the Civil Action Hearing Borough v. David Halm, Christopher Sommers; Friday, October 11, 2024 at 3:00 PM

EXECUTIVE SESSION – IN: _____ OUT: _____

Possible action item:

Adjournment Motion _____, 2nd _____ at _____ PM

Pending/Action Items

Law & Streets:	Curbing Ordinance
Budget:	Calcium chloride melt 1-2 pallets
Budget:	New salt spreader - \$5,000
Budget:	Electronics events will be held every other year on the odd year
Budget:	Account for Engineering fees for street projects
Property:	Office/chamber lights
Property:	Garage roof budgeting
Property:	Emergency light batteries
Property:	Electrical quotes for portable generator transfer switch installations - October
Property:	Garage door
Property:	Green Street playground wall repair
Property:	Overgrown borough properties
Sewer:	Sewage PS alarm monitoring - Summer
Sewer:	New flow meter set up at the wwtp dedicated to only Bowmanstown influent flow
Sewer:	Cellular data logger for East Penn pump station flow meter
Sewer:	SmartShore inflatable trench shield
Streets:	Truck switch out
Streets:	PennDOT winter maintenance agreement
Prince:	Trucks – property use