The Borough of Bowmanstown Council Meeting Agenda
September 1, 2026

- ❑ **Meeting called to order by _____ at _____PM.**

- ❑ **Pledge of Allegiance**

- ❑ **Council Attendance**

President Pam Leiby		Ben Price	
Vice-President Wendy Borger		Mayor Sean McDermott	
Robert Sikorsky		Solicitor Lisa Pereira	
Norman Engle Jr		Engineer Jessica Rehrig	
Candace Rodrigues		Assistant Secretary Rebecca Gruber	
Kara Scott			

- ❑ **Visitors**

- ❑ **Approval for**

Minutes of August 18, 2026 Workshop Meeting	Mo	2nd	MC
General Treasurer's Report dated September 1, 2026 and payment of bills listed.	Mo	2nd	MC
Sewer Treasurer's Report dated September 1, 2026 and payment of bills listed.	Mo	2nd	MC
Garbage Treasurer's Report dated September 1, 2026 and payment of bills listed.	Mo	2nd	MC

- ❑ **Correspondence**

Subject	Date	Summary
Notification	07/15/26	Certified Letter from Guzek Associates, Inc., regarding the Above Ground Storage Tank
Donation	08/17/26	Received annual $100.00 donation from Bowman Park Camp Association. Thank you letter was sent.
Minutes	08/18/26	Bowmanstown Borough Authority Meeting Minutes
Minutes	08/25/26	Bowmanstown Planning Commission Minutes - **QUESTION FOR SOLICITOR**
PADEP Pre-Denial Letter	08/31/26	700 Lehigh Street. Permit will be denied if no response received with the proper name change.

- ❑ **Solicitor**
  1. Data Ordinance Draft for the Borough of Bowmanstown

- ❑ **Engineer**
  1. Benesch represented Bowmanstown Borough at a local team meeting held at Carbon County Emergency Management Center in Nesquehoning on August 26, 2026. Benesch prepared additional risk assessment paperwork for the Borough's review.
  2. Benesch is finalizing the MS-4 annual report for electronic submission to PADEP before September 30, 2026. Permit requires Borough President signature.

- ❑ **Unfinished Business**
  1.

- ❑ **New Business**
  1.

- ❑ **Committee Reports**

Fire
1. Fire Chief's Report July 2026
2. Received Financial Statement dated July 30, 2026

Law
1. Discussion on handicap signs and annual fees
2. Poles located in right-of-way

Personnel
1. Boot allowance for employees
2. Tracking Schedules (Monthly, Quarterly, etc.)
3. Approval of the MMO (Minimum Municipal Obligation) for the Pension Plan for 2027

Budget & Finance
1. Received $1,523.90 from Carbon County Local Realty Transfer Tax for July 2026
2. Received $20.40 from Carbon County Court of Common Pleas Vehicle, Crimes Code and Miscellaneous Income Report
3. Received $638.21 from Carbon County Tax Claim Bureau for July 2026

Property & Special
1. Authorization to purchase two (2) air purifiers for office and council chambers. Three (3) quotes obtained.

Sewer, Sanitation, & Water Liaison
1.

Streets
1. 330 Craig Street -Dead tree in Borough right-of-way. If it falls, it will take out the wires across the street and the person's home. See pictures.
2. Work orders
3. Leaf pick-up

- ❑ **Mayor**
  1. Date for Trick or Treat
  2. Any update on Bell Tower?

- ❑ **Other Business**
  1. 2015 Ford F350 has been sold on Municibid in the amount of $20,240. Arrangements for payment and pickup are being made.

EXECUTIVE SESSION – IN:_____ OUT:_____

Possible action item:

Adjournment Motion _____, 2nd _____ at _____PM

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Electronics events will be held every other year on the odd year
Property:	Providing equipment storage for fire company trucks
Property:	Garage roof budgeting
Property:	Emergency light batteries
Property:	Green Street playground wall repair
Property:	Borough hall generator and transfer switch
Property:	Concrete pad next to the salt shed
Sewer:	Quotes for relocation and repair of the influent valves for the screener
Sewer:	Generator fuel tank gauge, radiator and associated hoses need to be replaced
Sewer:	Sewage PS alarm monitoring - Summer
Sewer:	New flow meter set up at the wwtp dedicated to only Bowmanstown influent flow
Sewer:	Cellular data logger for East Penn pump station flow meter
Sewer:	SmartShore inflatable trench shield
Sewer:	iTracking Videocentric I&I Detection – Exeter Supply $3,500
Sewer:	Replace Verbatim dialer with OmniSite Crystal Ball web-based cellular monitoring device
Sewer:	CFA-PA Small Water and Sewer Projects (storm sewer, water, or wastewater projects) Deadline April
Streets:	Collapsed drain pipe off of Fireline Road
Streets:	Multi-Modal Grant for Pine Street