

**The Borough of Bowmanstown Council Meeting Agenda**  
**October 3, 2023**

Meeting called to order by \_\_\_\_\_ at \_\_\_\_\_ PM.

**Pledge of Allegiance**

**Council Attendance**

President Pam Leiby		Robert Sikorsky	
Vice-President Darren Thomas		Mayor Zachary Snyder	
Rob Moyer		Solicitor Lisa Pereira	
William Ravert		Engineer Jessica Rehrig	
Candace Rodrigues		Secretary Tracy Csrenko	
Kara Scott		Chris Bixler, Public Works Supervisor	

**Visitors**


**Approval for**

Minutes of September 19, 2023 Council Meeting	Mo	2 <sup>nd</sup>	MC
General Treasurer's Report dated October 3, 2023 and payment of bills listed.	Mo	2 <sup>nd</sup>	MC
Sewer Treasurer's Report dated October 3, 2023 and payment of bills listed.	Mo	2 <sup>nd</sup>	MC
Garbage Treasurer's Report dated October 3, 2023 and payment of bills listed.	Mo	2 <sup>nd</sup>	MC
Adopt Resolution 2023-09 Fixing A Fee for Residential Collection of Municipal Solid Waste	Mo	2 <sup>nd</sup>	MC

**Correspondence**

Subject	Date	Summary
Minutes	09/19/23	Bowmanstown Authority September meeting minutes
Minutes	09/26/23	Bowmanstown Planning Commission September meeting minutes
PennVest	08/25/23	Guaranty Agreement for the Bowmanstown Authority which has been "paid in full"

**Solicitor**

- Received payment from Safeguard Properties Management LLC for the grass cutting at 649 E Lime Street, lien process was canceled due to receiving payment

**Engineer**

- Benesch prepared and submitted the annual MS-4 report to PADEP postmarked before September 30, 2023 deadline. A copy has been emailed to the office for file.
- Benesch will schedule a field crew for survey stakeout at 600 Lime Street once the site grading has progressed along Green Street.
- Benesch reviewed the suggestion for speed bump on Pine Street and provided information to the Street Committee

**Unfinished Business**

- Violation warning letters were sent out but still in violation, how does council/mayor want to handle

**New Business**

- Building Local Government Social Media Policies

**Committee Reports**

**Fire**

- 1. Received Financial Statements as of July and August 2023

**Law**

- 1. Reviewing ordinances

**Personnel**

- 1. Received \$2,443.48 Medical Loss Ratio rebate check; reducing premiums for the next year or cash rebate to the employees that were covered
- 2. Discussing wages for 2024

**Budget & Finance**

- 1. 2024 budget – truck and other equipment numbers and wage
- 2. Received \$961.79 from Tax Claim Bureau for August 2023
- 3. Received notification the estimated Liquid Fuels allocation for 2024 is \$32,513.71

**Property & Special**

- 1.

**Sewer, Sanitation, & Water Liaison**

- 1. Portland Contractors Agreement
- 2. Working to finish 2024 budget
- 3. Speaking with the attorney regarding St Luke’s temporary permit expiration

**Streets**

- 1. Construction of Mill Street
- 2. Leaf vacuum

**Mayor**

- 1.

**Other Business**

- 1.

EXECUTIVE SESSION – IN: \_\_\_\_\_ OUT: \_\_\_\_\_

**Adjournment Motion** \_\_\_\_\_, 2<sup>nd</sup> \_\_\_\_\_ at \_\_\_\_\_ PM

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Digital voice recorder
Property:	Playground equipment
Property:	Stucco for the wall
Property:	Solar on East Penn property received East Penn Township’s Solar Ordinance
Property:	Garage roof budgeting
Property:	Emergency light batteries
Streets:	Tow behind debris truck loader with trailer
Streets:	Truck switch out
Streets:	Exhaust hood system for the garage
Authority	Looking for an authority board member