

The Borough of Bowmanstown Council Meeting Agenda

October 1, 2024

Meeting called to order by _____ at _____ PM.

Pledge of Allegiance

Council Attendance

President Pam Leiby		Robert Sikorsky	
Vice-President Darren Thomas		Mayor Zachary Snyder	
Rob Moyer		Solicitor Lisa Pereira	
Norman Engle Jr		Engineer Jessica Rehrig	
Candace Rodrigues		Secretary Tracy Csrenko	
Kara Scott			

Visitors

Approval for

Minutes of September 3, 2024 Council Meeting	Mo	2 nd	MC
Minutes of September 17, 2024 Council Meeting	Mo	2 nd	MC
General Treasurer's Report dated October 1, 2024 and payment of bills listed.	Mo	2 nd	MC
Sewer Treasurer's Report dated October 1, 2024 and payment of bills listed.	Mo	2 nd	MC
Garbage Treasurer's Report dated October 1, 2024 and payment of bills listed.	Mo	2 nd	MC

Correspondence

Subject	Date	Summary
Minutes	09/17/24	Bowmanstown Authority September meeting
Minutes	09/24/24	Planning Commission September meeting -
Zoning	09/27/24	700 Lehigh Street changed names from Gabriel Rubber to Magen Industry LLC

Solicitor

- 1.

Engineer

1. Benesch reviewed the revised plans and documents for the Ziegenfus Lot Line Adjustment plan and provided an email response that the updates are satisfactory to the Borough Engineer on September 11, 2024
2. Benesch completed the annual MS-4 report and submitted it to PADEP. A copy of the report has been provided to the Borough via email
3. Benesch conducted a preconstruction meeting September 4, 2024 for the Mill St project and issued notice to proceed to Bruce George Paving. Construction started September 27, 2024 with excavation for the ADA ramps

Unfinished Business

- 1.

New Business

1. Approval to pay \$50.00 to PSAB/PMPEI for two Planning Commission members to attend an online training on October 30, 2024

2. Zoning Ordinance revision of 402.21.3
3. Authorization to draft letter to Lower Towamensing, Palmerton, and Towamensing for the purpose of forming a Palmerton Area Comprehensive Plan review commission

Committee Reports

Fire

1. Received the Financial Statement as of August 31, 2024

Law

- 1.

Personnel

1. Employee Handbook
2. Step Program

Budget & Finance

1. Budget draft meeting October 15, 2024
2. Received State Aid Pension of \$4,868.42
3. Received Volunteer Fire Relief Association of \$4,687.66, will be turned over to the Fire Company
4. Received \$250.00 from the Liquor Control Board
5. Received \$141.94 from Magisterial District for August 2024
6. Received \$1,359.75 from Local Realty Tax for August 2024
7. Received \$554.34 from Tax Claim Bureau for August 2024

Property & Special

1. The lighting quote is still valid for the tunnel, but Duane Frable wants to meet with someone to review the lights and ensure that he would be doing everything the borough hopes to accomplish
2. Received the zoning denial for the solar panels in East Penn Township

Sewer, Sanitation, & Water Liaison

1. 730 Lime Street – sewer connection; requested permission to close Lime Street in front of 730 Lime on October 30, 2024 while the crane is setting the house on the foundation

Streets

1. Street sealing

Mayor

1. Trick or Treat to be held Saturday, October 26, 2024 between the hours of 6:00 PM – 8:00 PM

Other Business

- 1.

EXECUTIVE SESSION – IN: _____ OUT: _____

Possible action item:

Adjournment Motion _____, 2nd _____ at _____ PM

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Calcium chloride melt 1-2 pallets
Budget:	New salt spreader - \$5,000
Budget:	Electronics events will be held every other year on the odd year
Budget:	Account for Engineering fees for street projects
Property:	Solar on East Penn property lease option
Property:	Garage roof budgeting
Property:	Emergency light batteries
Property:	Electrical quotes for portable generator transfer switch installations - October
Property:	Garage door
Property:	Green Street playground wall repair
Property:	Overgrown borough properties
Sewer:	Sewage PS alarm monitoring - Summer
Sewer:	New flow meter set up at the wwtp dedicated to only Bowmanstown influent flow
Sewer:	Cellular data logger for East Penn pump station flow meter
Sewer:	SmartShore inflatable trench shield
Streets:	Truck switch out
Streets:	PennDOT winter maintenance agreement
Prince:	Trucks – property use