

The Borough of Bowmanstown Council Meeting Agenda
November 11, 2025

Meeting called to order by _____ at _____ PM.

Pledge of Allegiance

Council Attendance

President Pam Leiby		Wendy Borger	
Vice-President Darren Thomas		Mayor Zachary Snyder	
Rob Moyer		Solicitor Lisa Pereira	
Norman Engle Jr		Engineer Jessica Rehrig	
Candace Rodrigues		Secretary Tracy Csrenko	
Kara Scott		Chris Bixler, Public Works Supervisor	

Visitors

Approval for

Minutes of October 21, 2025 Council Meeting	Mo	2 nd	MC
General Treasurer's Report dated November 11, 2025 and payment of bills listed.	Mo	2 nd	MC
Sewer Treasurer's Report dated November 11, 2025 and payment of bills listed.	Mo	2 nd	MC
Garbage Treasurer's Report dated November 11, 2025 and payment of bills listed.	Mo	2 nd	MC
Adopt Ordinance 2025-02 Prohibiting Loitering on Business Property and in Public Places within the Borough as advertised	Mo	2 nd	MC

Correspondence

Subject	Date	Summary
Authority Minutes	09/16/25	Bowmanstown Authority September meeting minutes
Planning Minutes	09/30/25	Planning Commission Minutes from September 30, 2025
Solicitor	10/16/25	Broughal & DeVito, LLP rate increase for 2026 notification
Authority Minutes	10/21/25	Bowmanstown Authority October meeting minutes
Planning Minutes	10/28/25	Planning Commission Minutes from October 28, 2025
Audit	11/3/25	Received quote from Kirk Summa and Company, LLC for the year ending December 31, 2025
Zoning Solicitor	11/3/25	Zoning Hearing Solicitor Jenny Cheng rate increase for 2026 notification
Clean Fill	11/5/25	Waste site to dump construction material from PennDOT bridge replacement, approximate quantity of material is 2000 CY

Solicitor

1.

Engineer

1. Status of driveway depression for 727 Lincoln Avenue

Unfinished Business

1. 92 Fireline Road EDU count

New Business

- 1.

Committee Reports

Fire

1. Received Financial Statements from September 30, 2025

Law

- 1.

Personnel

1. 2026 Pay Raises
2. Step Program

Budget & Finance

1. 3rd Draft 2026 Budget discussion – FYI Healthcare renewal went up \$2,404.32 for 2026
 - Current - \$62,471.54: Renewal - \$64,875.96
2. Received \$140.53 from Carbon County Court of Common Pleas – September 2025
3. Received \$1,041.88 from Tax Claim Bureau for September 2025
4. Received \$1,151.50 from Local Realty Transfer Tax for September 2025

Property & Special

1. Approval to pour a concrete pad next to the salt shed at a cost between \$500 - \$1,000

Sewer, Sanitation, & Water Liaison

1. Quote received from Envirep to replace the existing Verbatim dialer with a OmniSite Crystal Ball web-based cellular monitoring device – Total equipment price \$8,105

Streets

1. Quote received from Hazleton Oil & Environmental, Inc to remove (2) 55-gallon drums of oil/water mix for \$800
2. Letters were sent to two (2) residents along Lincoln Avenue in regard to trenches they dug in Cedar Street

Mayor

- 1.

Other Business

- 1.

EXECUTIVE SESSION – IN: _____ OUT: _____

Possible action item:

Adjournment Motion _____, 2nd _____ at _____ PM

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Electronics events will be held every other year on the odd year
Property:	Providing equipment storage for fire company trucks
Property:	Garage roof budgeting
Property:	Emergency light batteries
Property:	Green Street playground wall repair
Property:	Borough hall generator and transfer switch
Sewer:	Generator fuel tank gauge, radiator and associated hoses need to be replaced
Sewer:	Sewage PS alarm monitoring - Summer
Sewer:	New flow meter set up at the wwtp dedicated to only Bowmanstown influent flow
Sewer:	Cellular data logger for East Penn pump station flow meter
Sewer:	SmartShore inflatable trench shield
Sewer:	iTracking Videocentric I&I Detection – Exeter Supply \$3,500
Sewer:	CFA-PA Small Water and Sewer Projects (storm sewer, water, or wastewater projects) Deadline April
Streets:	Truck switch out- Spring
Streets:	Collapsed drain pipe off of Fireline Road
Streets:	Multi-Modal Grant for Pine Street