

The Borough of Bowmanstown Council Meeting Agenda

May 7, 2024

Meeting called to order by _____ at _____ PM.

Pledge of Allegiance

Council Attendance

| | | | |
|------------------------------|--|---------------------------------------|--|
| President Pam Leiby | | Robert Sikorsky | |
| Vice-President Darren Thomas | | Mayor Zachary Snyder | |
| Rob Moyer | | Solicitor Lisa Pereira | |
| Norman Engle Jr | | Engineer Jessica Rehrig | |
| Candace Rodrigues | | Secretary Tracy Csrenko | |
| Kara Scott | | Chris Bixler, Public Works Supervisor | |

Visitors

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Approval for

| | | | |
|---|----|-----------------|----|
| Minutes of April 2, 2024 Council Meeting | Mo | 2 nd | MC |
| General Treasurer's Report dated May 7, 2024 and payment of bills listed. | Mo | 2 nd | MC |
| Sewer Treasurer's Report dated May 7, 2024 and payment of bills listed. | Mo | 2 nd | MC |
| Garbage Treasurer's Report dated May 7, 2024 and payment of bills listed. | Mo | 2 nd | MC |

Correspondence

| Subject | Date | Summary |
|------------|----------|--|
| Minutes | 04/16/24 | Bowmanstown Authority April meeting minutes |
| Minutes | 04/30/24 | Bowmanstown Planning Commission April meeting minutes |
| Invitation | 06/01/24 | Invitation to visit, view, and experience what occurs at the emergency operations and training center, Saturday June 1 st from 9 AM to Noon |

Solicitor

- 1.

Engineer

1. Preparing design plans for Mill Street paving project. Project will need to add inlet and pipe on northeast corner of Mill St and Ore St to tie into existing storm sewer system.
2. Submitted the CDBG application for Lincoln Avenue – Phase I to Carbon County. Cost estimate requested \$74,093 through this funding source

Unfinished Business

1. Post Office Lease
2. St Luke's Bank Street building

New Business

1. Dead trees on the borough's property along 895 need to be addressed
2. Cell tower lease acquisition request

Committee Reports

Fire

1. Received the Fire Chiefs Report for April 2024

Law

- 1.

Personnel

1. Step Program
2. Employee Handbook
3. Applicants

Budget & Finance

1. Insurance quote and renewal
2. Received \$22.47 from the Magisterial District for March 2024
3. Received \$431.31 from the Local Realty Transfer Tax for March 2024
4. Received \$252.93 from the Tax Claim Bureau for March 2024
5. Received \$175.57 from the Tax Claim Bureau for April 2024

Property & Special

1. Quote received to upgrade the tunnel lighting in the amount of \$3,068.90

Sewer, Sanitation, & Water Liaison

1. 458 Forge Street property
2. Quote received to install the new pumps at the pump station for \$6,520.00
3. Remove old mine tunnel hydrant during Mill Street reconstruction

Streets

1. Repair broken curbing along the Mill Street project

Mayor

- 1.

Other Business

1. Civil Complaint has been filed against 722 E Mill Street for accumulation of debris and junk

EXECUTIVE SESSION – IN: _____ OUT: _____

Possible action item:

Adjournment Motion _____, 2nd _____ at _____ **PM**

Pending/Action Items

| | |
|-----------|--|
| Law: | Curbing Ordinance |
| Budget: | Calcium chloride melt 1-2 pallets |
| Budget: | New salt spreader - \$5,000 |
| Budget: | Electronics events will be held every other year on the odd year |
| Property: | Solar on East Penn property lease option |
| Property: | Garage roof budgeting |
| Property: | Emergency light batteries |
| Property: | Electrical quotes for portable generator transfer switch installations - October |
| Property: | Garage door |
| Property: | Green Street playground wall repair |
| Sewer: | Sewage PS alarm monitoring - Summer |
| Streets: | Truck switch out |
| Streets: | PennDOT winter maintenance agreement |