

The Borough of Bowmanstown Council Meeting Agenda

May 6, 2025

Meeting called to order by _____ at _____ PM.

Pledge of Allegiance

Council Attendance

President Pam Leiby		Robert Sikorsky	
Vice-President Darren Thomas		Mayor Zachary Snyder	
Rob Moyer		Solicitor Lisa Pereira	
Norman Engle Jr		Engineer Jessica Rehrig	
Candace Rodrigues		Secretary Tracy Csrenko	
Kara Scott		Chris Bixler, Public Works Supervisor	

Public Hearing for Ordinance 2025-01 Amending the Zoning Ordinance Relating to Article 4. Additional Requirements for Specific Uses Relating to Mobile/Manufactured Homes.

Visitors

Approval for

Minutes of April 15, 2025 Council Meeting	Mo	2 nd	MC
General Treasurer’s Report dated May 6, 2025 and payment of bills listed.	Mo	2 nd	MC
Sewer Treasurer’s Report dated May 6, 2025 and payment of bills listed.	Mo	2 nd	MC
Garbage Treasurer’s Report dated May 6, 2025 and payment of bills listed.	Mo	2 nd	MC

Correspondence

Subject	Date	Summary
Minutes	04/15/25	Bowmanstown Borough Authority April meeting minutes
Minutes	04/22/25	Palmerton Area Regional Plan Renew Minutes
Minutes	04/29/25	Bowmanstown Planning Commission April meeting minutes

Solicitor

1.

Engineer

1. The field survey for Lincoln Avenue – Part 1 was completed and data plotted. Benesch to begin design this summer
2. Benesch prepared the CDBG grant application for Lincoln Avenue – Part 2 for submission to Carbon County Office of Planning & Development. The submittal is due by May 16, 2025. Income surveys will be required for project beneficiary area per Carbon County
3. A street committee meeting field meeting was held on April 22, 2025. Benesch will prepare updated cost estimates for Pavement repairs/replacement on East Mill Street, Pine Street, Forge Street for planning purposes
4. Benesch prepared Highway Occupancy Permit for the Removal of Debris from the Storm Drain on SR 2004 (Fireline Road) near The intersection of Franklin Road

Unfinished Business

1. Discussion of how to proceed with a Request For Proposal for the East Penn Solar project

New Business

- 1.

Committee Reports

Fire

1. Received the Financial Statement as of March 31, 2025

Law

- 1.

Personnel

1. Employee handbook
2. Meeting with Attorney John Harrison
3. Step program

Budget & Finance

1. Electric quotes
2. Received \$331.25 from the Tax Claim Bureau for March 2025
3. Received \$151.10 from the Magisterial District for March 2025
4. Received \$2,185.40 from the Local Realty Transfer Tax for March 2025

Property & Special

- 1.

Sewer, Sanitation, & Water Liaison

1. Chlorine contact tank

Streets

1. Quote received from Monarch Precast Concrete for an inlet box for the end of Ore Street by Ridge Street

Mayor

- 1.

Other Business

- 1.

EXECUTIVE SESSION – IN: _____ OUT: _____

Possible action item:

Adjournment Motion _____, 2nd _____ at _____ PM

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Electronics events will be held every other year on the odd year
Budget:	Account for Engineering fees for street projects
Budget:	MS_4 requirements
Property:	Garage roof budgeting
Property:	Emergency light batteries
Property:	Green Street playground wall repair
Property:	Borough hall generator and transfer switch
Sewer:	Sewage PS alarm monitoring - Summer

Sewer:	New flow meter set up at the wwtp dedicated to only Bowmanstown influent flow
Sewer:	Cellular data logger for East Penn pump station flow meter
Sewer:	SmartShore inflatable trench shield
Sewer:	iTracking Videocentric I&I Detection – Exeter Supply \$3,500
Sewer:	CFA-PA Small Water and Sewer Projects (storm sewer, water, or wastewater projects) Deadline April
Streets:	Truck switch out- Spring
Streets:	BARC Lime Street closure for July 12, 2025
Streets:	Collapsed drain pipe off of Fireline Road
Streets:	Multi-Modal Grant for Pine Street