

The Borough of Bowmanstown Council Meeting Agenda

May 5, 2026

Meeting called to order by _____ at _____ PM.

Pledge of Allegiance

Council Attendance

President Pam Leiby		Ben Price	
Vice-President Wendy Borger		Mayor Sean McDermott	
Robert Sikorsky		Solicitor Lisa Pereira	
Norman Engle Jr		Engineer Jessica Rehrig	
Candace Rodrigues		Assistant Secretary Rebecca Gruber	
Kara Scott			

Visitors

Approval for

Minutes of April 21, 2026 Council Meeting	Mo	2 nd	MC
General Treasurer's Report dated May 5, 2026 and payment of bills listed.	Mo	2 nd	MC
Sewer Treasurer's Report dated May 5, 2026 and payment of bills listed.	Mo	2 nd	MC
Garbage Treasurer's Report dated May 5, 2026 and payment of bills listed.	Mo	2 nd	MC

Correspondence

Subject	Date	Summary
BARC	04/06/26	Letter from Senator Argall supporting Grant application
Minutes	04/21/26	Bowmanstown Authority March meeting minutes
Minutes	04/28/26	Bowmanstown Planning Commission meeting minutes
Audit	04/31/26	Firemen's Relief Compliance Audit for 1/1/23-12/31/25. On file in the office
Report	Undated	Independent Auditors' Report from Summa and Company LLC

Solicitor

1. UMS (Utility Management Services) Mark Krofchok Sewer Agreement

Engineer

1. Benesch submitted an application for HOP permit to PennDOT for ADA ramps at Lincoln Avenue on April 17, 2026.
2. Benesch is preparing the CDBG application for Forge St. between Spring Street and Hamilton Street for submission to Carbon County on or before May 15, 2026. The project will require demographic surveys by the Borough consideration by Carbon County.

Unfinished Business

1. Does Council wish to appoint a new President Pro Tem with the vacancy left by Darren Thomas's resignation?
2. Appoint Water Authority Board Member to replace Mathew Behler. Received letter of interest for the open seat.

New Business

1. Reappointing Committees
2. Non-binding Letter of Intent (LOI) from Landmark Dividend regarding the cell tower. (monthly revenue is \$1694.00)

3. Postmaster Andrew Debalko who is in charge of Bowmanstown is inquiring whether the Borough would be willing to cut the small remaining portion of grass beside the post office, as the borough already cuts a part of it. He stated they would be willing to compensate the borough for the service for the remainder.

Committee Reports

Fire

1. Received Financial Statement dated March 31, 2026

Law

- 1.

Personnel

1. Would Council like to schedule Doug Larsen's 90-day review which is up on May 17th?

Budget & Finance

1. Received \$1445.50 from local realty transfer tax for March 2026
2. Received \$79.31 from Carbon County Court of Common Pleas Vehicle, Crimes Code and Miscellaneous Income Report
3. Received \$228.85 from Tax Claim Bureau for March 2026
4. Insurance Renewal with an increase of \$4,347.00

Property & Special

1. Quote from Koch's Appliances for one (1) thru-the-wall A/C unit and one (1) window A/C unit in the amount of \$1,619.68. There is an additional cost for Labor and estimated anywhere from \$180.00-\$200.00.
2. Email from McHose Bros Construction LLC regarding the Bell Tower

Sewer, Sanitation, & Water Liaison

1. Authorization to purchase 12 risers at a cost of \$672 when last purchased
2. Proposal 04162026-1 from Innovative Control Solutions and Electrical Services, Inc. for two (2) G6 cameras including installation, etc., in the amount of \$2,511.76.
3. Proposal 04172026-1 from Innovative Control Solutions and Electrical Services, Inc. for router replacement in the amount of \$434.29
4. Thoughts in regards to the monthly rent of \$200 paid to the Borough.
5. Change order submitted by MGK Industries, Inc. for the WWTP Chlorine Contact Tank Project in the amount of \$5762.79

Streets

- 1.

Mayor

1. Mayor report
2. Resident concern -witnessed a white truck at the ballfield doing donuts and inquired if there was any way to lock the gate every night to prevent this further. Resident's house is in very close proximity and has the potential to have a stone hit and break their window if this continues.

Other Business

- 1.

EXECUTIVE SESSION – IN: _____ OUT: _____

Possible action item:

Adjournment Motion _____, 2nd _____ at _____ PM

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Electronics events will be held every other year on the odd year
Property:	Providing equipment storage for fire company trucks
Property:	Garage roof budgeting
Property:	Emergency light batteries
Property:	Green Street playground wall repair
Property:	Borough hall generator and transfer switch
Property:	Concrete pad next to the salt shed
Sewer:	Quotes for relocation and repair of the influent valves for the screener
Sewer:	Generator fuel tank gauge, radiator and associated hoses need to be replaced
Sewer:	Sewage PS alarm monitoring - Summer
Sewer:	New flow meter set up at the wwtp dedicated to only Bowmanstown influent flow
Sewer:	Cellular data logger for East Penn pump station flow meter
Sewer:	SmartShore inflatable trench shield
Sewer:	iTracking Videocentric I&I Detection – Exeter Supply \$3,500
Sewer:	Replace Verbatim dialer with OmniSite Crystal Ball web-based cellular monitoring device
Sewer:	CFA-PA Small Water and Sewer Projects (storm sewer, water, or wastewater projects) Deadline April
Streets:	Collapsed drain pipe off of Fireline Road
Streets:	Multi-Modal Grant for Pine Street