

The Borough of Bowmanstown Council Meeting Agenda

March 4, 2025

Meeting called to order by _____ at _____ PM.

Pledge of Allegiance

Council Attendance

President Pam Leiby		Robert Sikorsky	
Vice-President Darren Thomas		Mayor Zachary Snyder	
Rob Moyer		Solicitor Lisa Pereira	
Norman Engle Jr		Engineer Jessica Rehrig	
Candace Rodrigues		Secretary Tracy Csrenko	
Kara Scott		Chris Bixler, Public Works Supervisor	

Visitors

Palmerton Library
Easter Egg Hunt

Approval for

Minutes of February 4, 2025 Council Meeting	Mo	2 nd	MC
General Treasurer's Report dated March 4, 2025 and payment of bills listed.	Mo	2 nd	MC
Sewer Treasurer's Report dated March 4, 2025 and payment of bills listed.	Mo	2 nd	MC
Garbage Treasurer's Report dated March 4, 2025 and payment of bills listed.	Mo	2 nd	MC

Correspondence

Subject	Date	Summary
Grant		CFA - PA Small Water and Sewer Projects - Program is Open Now - would the Borough want to consider for storm sewer, water or waste water projects. Deadline April 30, 2025
Blue Ridge		Blue Ridge Fiber upgrade will begin and what can be expected
PSAB	Jan 2025	Received a membership appreciation plaque from PSAB
Minutes	02/18/25	Bowmanstown Water Authority February meeting minutes
CDBG	02/20/25	Carbon County FFY 2025 Community Development Block Grant Program
Action Committee	02/20/25	Anyone from council interested in becoming an Action Committee Member for Carbon County
PennDOT	02/24/25	Traffic Counting on Municipally Owned Roads
Minutes	02/25/25	Bowmanstown Planning Commission February meeting minutes

Solicitor

1.

Engineer

1. Benesch prepared the grant application for the Keystone Historic Preservation Construction Grant Program for Restoration of the Bell Tower on Borough Hall for a requested funding amount of \$19,013.00
2. Benesch will schedule field survey in March for start of engineering design for Lincoln Avenue – Part 1
3. Benesch reviewed the current Borough Operations & Maintenance manual and Stormwater Ordinance and provided information to the streets committee via email

Unfinished Business

1. Solar panels – next steps
2. Electronic Recycling Event

New Business

1. Chris has relinquished his duty as Emergency Management Coordinator effective 02/27/25

Committee Reports

Fire

1. Received the Fire Chief's Report for January 2025
2. Received the Financial Statement as of January 31, 2025

Law

- 1.

Personnel

1. Employee handbook
2. Step program

Budget & Finance

1. Insurance renewal
2. Received \$32,879.51 Liquid Fuels Tax Fund
3. Received \$3,093.01 from Local Transfer Tax Distribution for January 2025
4. Received \$144.80 from Tax Claim Bureau for January 2025

Property & Special

1. Concrete the other 1/2 of the salt shed floor

Sewer, Sanitation, & Water Liaison

1. Chlorine contact tank discussion

Streets

1. Salt order for next season
2. Forge Street 2025

Mayor

- 1.

Other Business

- 1.

EXECUTIVE SESSION – IN: _____ OUT: _____

Possible action item:

Adjournment Motion _____, 2nd _____ at _____ PM

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Electronics events will be held every other year on the odd year
Budget:	Account for Engineering fees for street projects
Property:	Garage roof budgeting
Property:	Emergency light batteries
Property:	Green Street playground wall repair
Property:	Overgrown borough properties
Property:	Borough hall generator and transfer switch
Sewer:	Sewage PS alarm monitoring - Summer
Sewer:	New flow meter set up at the wwtp dedicated to only Bowmanstown influent flow
Sewer:	Cellular data logger for East Penn pump station flow meter
Sewer:	SmartShore inflatable trench shield
Sewer:	iTracking Videocentric I&I Detection – Exeter Supply \$3,500
Streets:	Truck switch out- Spring
Streets:	BARC Lime Street closure for July 12, 2025
Streets:	Collapsed drain pipe off of Fireline Road