

# The Borough of Bowmanstown Council Meeting Agenda

## March 3, 2026

Meeting called to order by \_\_\_\_\_ at \_\_\_\_\_ PM.

**Pledge of Allegiance**

**Council Attendance**

President Pam Leiby		Ben Price	
Vice-President Wendy Borger		Mayor Sean McDermott	
Darren Thomas		Solicitor Lisa Pereira	
Norman Engle Jr		Engineer Jessica Rehrig	
Candace Rodrigues		Secretary/Treasurer Tracy Csrenko	
Kara Scott		Chris Bixler, Public Works Supervisor	

**Visitors**


**Approval for**

Minutes of February 17, 2026 Council Meeting	Mo	2 <sup>nd</sup>	MC
General Treasurer's Report dated March 3, 2026 and payment of bills listed.	Mo	2 <sup>nd</sup>	MC
Sewer Treasurer's Report dated March 3, 2026 and payment of bills listed.	Mo	2 <sup>nd</sup>	MC
Garbage Treasurer's Report dated March 3, 2026 and payment of bills listed.	Mo	2 <sup>nd</sup>	MC

**Correspondence**

Subject	Date	Summary
Conference	2026	PSAB Annual Conference and Exhibition May 31-June 3 * Hershey Lodge
CC Planning		Subdivision and Land Development Review Schedule, Application, Review, and Plan requirements – copy in office
Earned Income Tax	Jan 2026	Collections, Receipts, and Distributions for January
PSAB	02/02/26	Received the 2026 plaque as a token of appreciation for the continued support of PSAB
Communities	02/09/26	Ryan Mackenzie, Representative letting everyone know he and his team are always available to assist with federal issues
Minutes	02/17/26	Bowmanstown Authority February meeting
Minutes	02/24/26	Bowmanstown Planning Commission February meeting

**Solicitor**

1.

**Engineer**

1. Benesch reviewed the final Muffley subdivision plan at Borough Hall
2. Benesch continued design and preparation of the plans, specs, and bid package for the Lincoln Avenue Phase 1 project
3. Due to weather, the MS-4 inspection was rescheduled for March 3<sup>rd</sup>. Dave Horst will meet with Scott Confer from PADEP and Chris Bixler for the MS-4 site inspection at the Borough Hall

**Unfinished Business**

1. Resolution for Park Grant
2. 322 White Street, previous owner left an abandoned vehicle on Railroad Street

**New Business**

1. 92 Fireline Road would like to utilize the borough garbage, checked with Cassella and the borough's contract and we are allowed to go 50 units either way
2. Office computers are receiving messages from quickbooks in regard to Microsoft ending support for windows 10 on October 14, 2025, that the computer is not receiving updates, technical assistance, or security fixes. Recommending to upgrade to Windows 11

**Committee Reports**

**Fire**

1. Emergency Route – Lime Street
2. Received the Financial Statement as of January 31, 2026

**Law**

- 1.

**Personnel**

1. Questions for the applicants

**Budget & Finance**

1. Received \$32,360.83 from Liquid Fuels Tax Fund payment on March 2, 2026
2. Received \$1,347.50 from Local Realty Transfer Tax for January 2026
3. Received \$90.22 from Tax Claim Bureau for January 2026

**Property & Special**

1. McHose Bros Construction LLC reached out to touch base and inform they will be planning on taking care of the bell tower project some point in April
2. Generator and switch for borough hall
3. Emergency lights
4. Monument needs repair
5. Price for port-a-potty
6. Painting borough fence

**Sewer, Sanitation, & Water Liaison**

- 1.

**Streets**

1. Approval to rent the line painter to paint the double yellow on White Street and the crosswalks
2. Concrete pad next to the salt shed for cold patch storage
3. Street sweeper rental for April

**Mayor**

- 1.

**Other Business**

1. Tracy will be meeting with Tim Schantz, HUB WSA Insurance Thursday, March 5<sup>th</sup> at 10:00 AM to discuss the borough's insurance if anyone is available to sit in the meeting

EXECUTIVE SESSION – IN: \_\_\_\_\_ OUT: \_\_\_\_\_

Possible action item:

**Adjournment Motion** \_\_\_\_\_, 2<sup>nd</sup> \_\_\_\_\_ at \_\_\_\_\_ PM

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Electronics events will be held every other year on the odd year
Property:	Providing equipment storage for fire company trucks
Property:	Garage roof budgeting
Property:	<i>Emergency light batteries</i>
Property:	Green Street playground wall repair
Property:	<i>Borough hall generator and transfer switch</i>
Property:	<i>Concrete pad next to the salt shed</i>
Sewer:	Quotes for relocation and repair of the influent valves for the screener
Sewer:	Generator fuel tank gauge, radiator and associated hoses need to be replaced
Sewer:	Sewage PS alarm monitoring - Summer
Sewer:	New flow meter set up at the wwtp dedicated to only Bowmanstown influent flow
Sewer:	Cellular data logger for East Penn pump station flow meter
Sewer:	SmartShore inflatable trench shield
Sewer:	iTracking Videocentric I&I Detection – Exeter Supply \$3,500
Sewer:	Replace Verbatim dialer with OmniSite Crystal Ball web-based cellular monitoring device
Sewer:	CFA-PA Small Water and Sewer Projects (storm sewer, water, or wastewater projects) Deadline April
Streets:	Collapsed drain pipe off of Fireline Road
Streets:	Multi-Modal Grant for Pine Street