

The Borough of Bowmanstown Council Meeting Agenda

June 3, 2025

Meeting called to order by _____ at _____ PM.

Pledge of Allegiance

Council Attendance

President Pam Leiby		Robert Sikorsky	
Vice-President Darren Thomas		Mayor Zachary Snyder	
Rob Moyer		Solicitor James Preston	
Norman Engle Jr		Engineer Jessica Rehrig	
Candace Rodrigues		Secretary Tracy Csrenko	
Kara Scott		Chris Bixler, Public Works Supervisor	

Visitors

Anna, Carbon County Planning to speak about Open Space Grant

Approval for

Minutes of May 6, 2025 Council Meeting	Mo	2 nd	MC
General Treasurer's Report dated June 3, 2025 and payment of bills listed.	Mo	2 nd	MC
Sewer Treasurer's Report dated June 3, 2025 and payment of bills listed.	Mo	2 nd	MC
Garbage Treasurer's Report dated June 3, 2025 and payment of bills listed.	Mo	2 nd	MC

Correspondence

Subject	Date	Summary
Garbage	05/12/25	702 Lincoln Ave request to eliminate garbage fee from his monthly utility bill
Minutes	05/20/25	Bowmanstown Authority May 20, 2025 meeting minutes
Minutes	05/27/25	Bowmanstown Planning Commission May 27, 2025 meeting minutes

Solicitor

1.

Engineer

1. Benesch submitted the CDBG grant application for Lincoln Avenue – Part 2 to Carbon County Office of Planning & Development for a request of \$423,818.00 on May 12, 2025 via email
2. PennDOT approved the Highway Occupancy Permit for the Removal of Debris from the Storm Drain on SR2004 (Fireline Road) near the intersection of Franklin Road on 5/30/2025. A copy of the permit approval documents has been emailed to the Borough
3. Benesch will prepare the MS-4 annual report this summer for 2024

Unfinished Business

1. Request for Proposals Draft for the Solar Development
2. Received an email showing interest in purchasing a small portion of the borough's property in conjunction with the solar project

New Business

1. Robert Sikorsky letter dated May 21, 2025 resigning from Borough Council
2. Safety concern on Mauch Chunk Road heading out of White Street toward Palmerton rockfalls from the hillside (redhead) which presents a serious hazard

Committee Reports

Fire

- 1. Fire Chief Report for April 2025
- 2. Financial Statement as of April 30, 2025

Law

- 1.

Personnel

- 1. Job descriptions
- 2. Employee handbook

Budget & Finance

- 1. Received \$188.04 from State Police Fines and Penalties
- 2. Received \$67.86 from the Magisterial District Court for April 2025
- 3. Received \$996.94 from the Tax Claim Bureau for April 2025
- 4. Received \$2,646.00 from the Local Realty Transfer Tax for April 2025

Property & Special

- 1.

Sewer, Sanitation, & Water Liaison

- 1. Invitation to Bid for the Chlorine Contact Tank Project was advertised with bids being opened on June 25, 2025 at 12:00 PM
- 2. Questions regarding merging 501-503 White Street into a single residential dwelling and dropping 1 EDU

Streets

- 1. Water runoff situation from 427 Forge Street with report from Carbon Conservation District
- 2. Highway Occupancy Permit has been approved so that work can be scheduled for the Fireline Road Storm Drain

Mayor

- 1.

Other Business

- 1.

EXECUTIVE SESSION – IN: _____ OUT: _____

Possible action item:

Adjournment Motion _____, **2nd** _____ **at** _____ **PM**

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Electronics events will be held every other year on the odd year
Budget:	Account for Engineering fees for street projects
Budget:	MS_4 requirements
Property:	Garage roof budgeting
Property:	Emergency light batteries
Property:	Green Street playground wall repair
Property:	Borough hall generator and transfer switch
Sewer:	Sewage PS alarm monitoring - Summer
Sewer:	New flow meter set up at the wwtp dedicated to only Bowmanstown influent flow
Sewer:	Cellular data logger for East Penn pump station flow meter
Sewer:	SmartShore inflatable trench shield
Sewer:	iTracking Videocentric I&I Detection – Exeter Supply \$3,500
Sewer:	CFA-PA Small Water and Sewer Projects (storm sewer, water, or wastewater projects) Deadline April
Streets:	Truck switch out- Spring
Streets:	BARC Lime Street closure for July 12, 2025
Streets:	Collapsed drain pipe off of Fireline Road
Streets:	Multi-Modal Grant for Pine Street