

The Borough of Bowmanstown Council Meeting Agenda

June 2, 2026

Meeting called to order by _____ at _____ PM.

Pledge of Allegiance

Council Attendance

President Pam Leiby		Ben Price	
Vice-President Wendy Borger		Mayor Sean McDermott	
Robert Sikorsky		Solicitor Lisa Pereira	
Norman Engle Jr		Engineer Jessica Rehrig	
Candace Rodrigues		Assistant Secretary Rebecca Gruber	
Kara Scott			

Visitors

Approval for

Minutes of May 5, 2026 Council Meeting	Mo	2 nd	MC
General Treasurer's Report dated June 2, 2026 and payment of bills listed.	Mo	2 nd	MC
Sewer Treasurer's Report dated June 2, 2026 and payment of bills listed.	Mo	2 nd	MC
Garbage Treasurer's Report dated June 2, 2026 and payment of bills listed.	Mo	2 nd	MC

Correspondence

Subject	Date	Summary
Minutes	05/19/26	Bowmanstown Water Authority Meeting Minutes
Minutes	05/26/26	Bowmanstown Planning Commission Minutes from May 2026 meeting. SEE QUESTIONS on the minutes.

Solicitor

- Letter from Andrew DeBalko, Postmaster for Bowmanstown Post Office, requesting the Borough to cut the grass surrounding the post office. We own the land, not the building. Wendy Borger and Pam Leiby decided price to cut grass is \$50 per mow, \$200/mo. Andrew DeBalko is in agreement with the cost. The Borough is to invoice them. Post office does not need contract as initially thought. Does the Borough still wish to have an agreement with the grass cutting at the Post Office?
- Sewer Service Agreement with Mark Krofchok, Utility Management Services

Engineer

- Letter from Benesch regarding supplement request for Lincoln Avenue-Part 1 Improvements 2025, Proposal No. PP03-252396; Task 2 – Design in the amount of \$2,983.00.
- Benesch received comments from PennDOT on the HOP permit for ADA ramps at Lincoln Avenue on May 20, 2026. Request approval for supplement to revise plans to address HOP comments and update for private owners self-performing curb repairs.
- Benesch submitted the CDBG application for Forge St between Spring Street and Hamilton Street for submission to Carbon County requesting \$131,123.00.
- Authorize Benesch to prepare the Annual PADEP MS-4 Report by September 30, 2026, deadline.
- Jessica will be on vacation for the July council meeting.

Unfinished Business

1. Discussion of the selling of the 2015 Ford F350 with plow for the amount of \$21,340.

New Business

1. PA Turnpike Commission will be reconstructing the A72.52 bridge in East Penn Township. For this project, the Turnpike will need to acquire 4.282 acres of Bowmanstown Borough's property for a stormwater management basin and drainage.
2. Hazard Mitigation Municipal Worksheets
3. COG – Requesting resolution or letter of support for 911 surcharge.
4. Clair Troxell is requesting cancellation of garbage service for 614-616 Ore Street and putting a dumpster at the property for the apartments.
5. Department of Agriculture Request for Compliance, asking for our Certificate of Insurance for Pesticide Application; as Chris Bixler was the certified individual, does council wish to cancel the license?

Committee Reports

Fire

1. Fire Chief's Report for April 2026
2. Received Financial Statement dated April 30th, 2026

Law

1. Questions on curbing

Personnel

1. Does Council wish to schedule 90-day reviews for Rebecca Gruber and Timothy Phillips which are both up on June 23rd?
2. Doug Larsen's evaluation

Budget & Finance

1. Received \$258.69 from Carbon County Tax Claim Bureau for April 2026
2. Received \$3.58 from Carbon County Court of Common Pleas Vehicle, Crimes Code and Miscellaneous Income Report for April 2026
3. Received Notice of Payment; State Police Fines and Penalties payment in the amount \$210.09 paid on June 1, 2026.

Property & Special

- 1.

Sewer, Sanitation, & Water Liaison

1. Recommendation of approval letter for Payment Application No. 3 submitted by MGK Industries, Inc., in the amount of \$33,193.59 for the WWTP Chlorine Contact Tank Project.
2. Project closeout documents submitted by MGK, including the Contractor's Affidavit of Release of Liens, Contractor's Waiver of Lien, subcontractor/supplier release documentation, and Consent of Surety to Final Payment.
3. Discuss rescheduling sewer plant tour with Mark Krofchok.

Streets

1. Discuss list of significant potholes on Lincoln Ave submitted by resident Antoinette Mullen.
2. Authorization to purchase 30 gallons of industrial vinegar (weed killer) from Tractor Supply Co. at a cost of \$839.84 including delivery charge. (Both ship-to-store cost and delivery cost are the same).
3. Council would like to remind residents that it is of utmost importance to allow the borough crew to work without hassle and/or interruption.
4. Pothole patching
5. Authorization to purchase a double-sided manhole hook in the amount of \$286.90 w/free shipping
6. Authorization to purchase a Stihl FS91 Gas Trimmer (weedwhacker) in the amount of \$455.79. Will need to be picked up in Northampton.

Mayor

1. Any update on status of bell tower?
2. Any resolve at the ballfield regarding locking the lower gate?

Other Business

1.

EXECUTIVE SESSION – IN: _____ OUT: _____

Possible action item

Adjournment Motion _____, 2nd _____ at _____ **PM**

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Electronics events will be held every other year on the odd year
Property:	Providing equipment storage for fire company trucks
Property:	Garage roof budgeting
Property:	Emergency light batteries
Property:	Green Street playground wall repair
Property:	Borough hall generator and transfer switch
Property:	Concrete pad next to the salt shed
Sewer:	Quotes for relocation and repair of the influent valves for the screener
Sewer:	Generator fuel tank gauge, radiator and associated hoses need to be replaced
Sewer:	Sewage PS alarm monitoring - Summer
Sewer:	New flow meter set up at the wwtp dedicated to only Bowmanstown influent flow
Sewer:	Cellular data logger for East Penn pump station flow meter
Sewer:	SmartShore inflatable trench shield
Sewer:	iTracking Videocentric I&I Detection – Exeter Supply \$3,500
Sewer:	Replace Verbatim dialer with OmniSite Crystal Ball web-based cellular monitoring device
Sewer:	CFA-PA Small Water and Sewer Projects (storm sewer, water, or wastewater projects) Deadline April
Streets:	Collapsed drain pipe off of Fireline Road
Streets:	Multi-Modal Grant for Pine Street