The Borough of Bowmanstown Council Meeting Agenda
July 7, 2026

- ❑ **Meeting called to order by _____ at _____PM.**

- ❑ **Pledge of Allegiance**

- ❑ **Council Attendance**

President Pam Leiby		Ben Price	
Vice-President Wendy Borger		Mayor Sean McDermott	
Robert Sikorsky		Solicitor Lisa Pereira	
Norman Engle Jr		Engineer Jessica Rehrig	
Candace Rodrigues		Assistant Secretary Rebecca Gruber	
Kara Scott			

- ❑ **Visitors**

Mike Spairana - Fire Chief of Bowmanstown Volunteer Fire Co.

- ❑ **Approval for**

Minutes of June 2, 2026 Council Meeting	Mo	2nd	MC
General Treasurer's Report dated July 7, 2026 and payment of bills listed.	Mo	2nd	MC
Sewer Treasurer's Report dated July 7, 2026 and payment of bills listed.	Mo	2nd	MC
Garbage Treasurer's Report dated July 7, 2026 and payment of bills listed.	Mo	2nd	MC
Resolution 2026-07 Increasing the 911 Surcharge	Mo	2nd	MC
Resolution 2026-08 Sale of the 2015 Ford F350 Truck	Mo	2nd	MC

- ❑ **Correspondence**

Subject	Date	Summary
Audit	06/16/26	Kirk Summa and Company, LLC Audit for 2025
Minutes	06/17/26	Palmerton Area Regional Plan Review Minutes
Minutes	06/23/26	Bowmanstown Borough Authority Meeting Minutes

- ❑ **Solicitor**
  1. Sewer Service Agreement with Mark Krofchok, Utility Management Services (UMS)
  2. Grass Cutting Services Agreement with United States Post Office-Bowmanstown Post Office
  3. Three (3) samples of Data Ordinances from other Boroughs for review

- ❑ **Engineer**
  1. Jessica is on vacation July 5th-10th
  2. Benesch is updating plans and responding to PennDOT HOP permit comments or ADA ramps at Lincoln Avenue
  3. Benesch is preparing the Multi-modal Transportation Grant Application for Lincoln Avenue Phase 2.
  4. Benesch prepared the Hazardous Mitigation Forms on behalf of the Borough and submitted to Carbon County.

- ❑ **Unfinished Business**
  1. Clair Troxell inquiring about discontinuing garbage services and putting a dumpster on premises at 614-616 Ore St.

- **New Business**
  1. Is council willing to allow community service in the Borough?

- **Committee Reports**

Fire
1. Received Financial Statement dated May 31, 2026
2. Fire Chief Report June 2026
3. Increase Fire Tax
4. Fire Company radios

Law
1.

Personnel
1. Approval for Doug Larsen's pay increase of .50 cents
2. 90-day evaluation for Timothy Phillips with a step increase of .50 cents with retroactive back pay to June 23, 2026.
3. 90-day evaluation for Rebecca Gruber with a step increase of .50 cents with retroactive back pay to June 23, 2026.

Budget & Finance
1. Received $1,960.00 from Local Realty Transfer Tax for May 2026
2. Received $20.41 from Carbon County Court of Common Pleas Vehicle, Crimes Code and Miscellaneous Income Report for April May 2026
3. Received $636.74 from Carbon County Tax Claim Bureau for May 2026

Property & Special
1. Playground inspection
2. Authorization for the purchase of two new office chairs

Sewer, Sanitation, & Water Liaison
1. Contract renewal from Penn Power Systems; one (1) year term in the amount of $1,780.02
2. Repair of the sewer backup system
3. Monthly Wastewater Treatment Report dated May 1, 2026 - Current

Streets
1.

- **Mayor**
  1. No Loitering Ordinance

- **Other Business**
  1. Received Zoning Time Sheet

EXECUTIVE SESSION – IN:_____ OUT:_____

Possible action item:

Adjournment Motion _____, 2nd _____ at _____PM

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Electronics events will be held every other year on the odd year
Property:	Providing equipment storage for fire company trucks
Property:	Garage roof budgeting
Property:	Emergency light batteries
Property:	Green Street playground wall repair
Property:	Borough hall generator and transfer switch
Property:	Concrete pad next to the salt shed
Sewer:	Quotes for relocation and repair of the influent valves for the screener
Sewer:	Generator fuel tank gauge, radiator and associated hoses need to be replaced
Sewer:	Sewage PS alarm monitoring - Summer
Sewer:	New flow meter set up at the wwtp dedicated to only Bowmanstown influent flow
Sewer:	Cellular data logger for East Penn pump station flow meter
Sewer:	SmartShore inflatable trench shield
Sewer:	iTracking Videocentric I&I Detection – Exeter Supply $3,500
Sewer:	Replace Verbatim dialer with OmniSite Crystal Ball web-based cellular monitoring device
Sewer:	CFA-PA Small Water and Sewer Projects (storm sewer, water, or wastewater projects) Deadline April
Streets:	Collapsed drain pipe off of Fireline Road
Streets:	Multi-Modal Grant for Pie Street