

The Borough of Bowmanstown Council Meeting Agenda

July 2, 2024

Meeting called to order by _____ at _____ PM.

Pledge of Allegiance

Council Attendance

President Pam Leiby		Robert Sikorsky	
Vice-President Darren Thomas		Mayor Zachary Snyder	
Rob Moyer		Solicitor Lisa Pereira	
Norman Engle Jr		Engineer Jessica Rehrig	
Candace Rodrigues		Secretary Tracy Csrenko	
Kara Scott		Chris Bixler, Public Works Supervisor	

Visitors

Approval for

Minutes of June 18, 2024 Council Meeting	Mo	2 nd	MC
General Treasurer's Report dated July 2, 2024 and payment of bills listed.	Mo	2 nd	MC
Sewer Treasurer's Report dated July 2, 2024 and payment of bills listed.	Mo	2 nd	MC
Garbage Treasurer's Report dated July 2, 2024 and payment of bills listed.	Mo	2 nd	MC

Correspondence

Subject	Date	Summary
Minutes	06/18/24	Bowmanstown Borough Authority June meeting minutes
Minutes	06/25/24	Bowmanstown Planning Commission June meeting minutes
Audit		2023 Borough Audit was received

Solicitor

- 1.

Engineer

1. Draft bid package has been sent to PennDOT Municipal Services for review for Mill Street project
2. Met with Water Authority Engineer and they have no concerns with the scope of the Mill Street project related to water facilities
3. Renewed PA One Call in effort to get UGI to respond prior to construction about location of existing gas line
4. Received lot line adjustment plan, requesting decision from council if Jessica should review

Unfinished Business

1. Solar panels in East Penn Township – file a zoning permit?
2. Cell Tower acquisition
3. 536 Ore Street Invoice for grass mowing

New Business

1. Allow One-Way traffic along the 200 block of Lime Street and the 400 block of Hamilton Street and angle parking along Lime Street for the joint picnic on July 13, 2024

Committee Reports

Fire

- 1.

Law

- 1. Working on the curbing ordinance

Personnel

- 1. Interviewing and hiring a part-time employee
- 2. Nearing completion of the employee handbook
- 3. Chris back pay and step program

Budget & Finance

- 1. Received \$349.63 from Tax Claim Bureau for May 2024
- 2. Received \$478.97 from Magisterial District Court for May 2024
- 3. Received \$2,548.00 from Local Realty Transfer Tax for May 2024

Property & Special

- 1. Bell Tower condition
- 2. Quote received from Lang’s landscaping to remove dead trees along Rt 895 for \$1,500.00

Sewer, Sanitation, & Water Liaison

- 1. Received a quote for \$6,663.00 for East Penn data logger to the flow meter at East Penn pump station
- 2. Received a proposal for a flow meter set up at the wwtp dedicated to only Bowmanstown influent flow

Streets

- 1.

Mayor

- 1.

Other Business

- 1. Rescheduling Notice for 722 E. Mill Street for Thursday, August 8, 2024 at 4:00 PM

EXECUTIVE SESSION – IN: _____ OUT: _____

Possible action item:

Adjournment Motion _____, 2nd _____ at _____ PM

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Calcium chloride melt 1-2 pallets
Budget:	New salt spreader - \$5,000
Budget:	Electronics events will be held every other year on the odd year
Budget:	Account for Engineering fees for street projects
Property:	Solar on East Penn property lease option
Property:	Garage roof budgeting
Property:	Emergency light batteries
Property:	Electrical quotes for portable generator transfer switch installations - October
Property:	Garage door
Property:	Green Street playground wall repair
Sewer:	Sewage PS alarm monitoring - Summer
Streets:	Truck switch out
Streets:	PennDOT winter maintenance agreement
Prince:	Trucks – property use