

The Borough of Bowmanstown Council Meeting Agenda

January 7, 2025

Meeting called to order by _____ at _____ PM.

Pledge of Allegiance

Council Attendance

President Pam Leiby		Robert Sikorsky	
Vice-President Darren Thomas		Mayor Zachary Snyder	
Rob Moyer		Solicitor Lisa Pereira	
Norman Engle, Jr.		Engineer Jessica Rehrig	
Candace Rodrigues		Secretary Tracy Csrenko	
Kara Scott		Public Works Supervisor Chris Bixler	

Appointments

Motion to appoint:

2nd

MC

Appoint by Resolution (2025-01) Zoning Hearing Board Member (3 yr term) (Joseph Rodrigues term exp)			
Appoint Vacancy Board (Phyllis Kreiss yrly appt)			
Appoint UCC Appeals Board (Darren Thomas yrly appt)			
Appoint by Resolution (2025-02) Planning Commission Board (4 yr term) (LeaAnn Musselman term exp)			
Carbon County Tax Collection Committee CCTCC Delegate 2025 Meeting February 19, 2025			
CCTCC Alt. Delegate			

Visitors

Approval for

Minutes of December 3, 2024 Council Meeting	Mo	2 nd	MC
General Treasurer's Report dated January 7, 2025 and payment of bills listed.	Mo	2 nd	MC
Sewer Treasurer's Report dated January 7, 2025 and payment of bills listed.	Mo	2 nd	MC
Garbage Treasurer's Report dated January 7, 2025 and payment of bills listed.	Mo	2 nd	MC

Correspondence

Subject	Date	Summary
Cell Tower	12/02/24	Verizon entered into an agreement with Vertical Bridge that will allow Vertical Bridge to exclusively lease, operate and manage the cell tower site
Meeting	12/17/24	Water Authority December 2024 meeting minutes

Solicitor

1.

Engineer

1. Approve the annual engineering retainer letter

Unfinished Business

1. Adopt Resolution 2025-03 Authorizing the sale of borough property on MunicBid for the sale of Buyers Salt Spreader

Committee Reports

Fire

1. Received the Financial Statement as of November 30, 2024

Law

- 1.

Personnel

1. Employee Handbook
2. Step Program

Budget & Finance

1. Insurance renewal is May 1, 2025
2. Received \$340.47 from the Tax Claim Bureau for November 2024
3. Received \$1,494.50 from the Recorder of Deeds for November 2024
4. Received \$100.00 from the Magisterial District Court for November 2024

Property & Special

1. Monument light
2. Garage door quote
3. Historical Plaque quote for the borough building

Sewer, Sanitation, & Water Liaison

1. 722 Mill Street grinder pump
2. Madate clean out of septic tanks
3. Proposal to replace the existing autodialer at the pump station

Streets

1. Truck quotes

Mayor

1. Mayor's report

Other Business

1. Zoning/Building Code Officer's Report Year of 2024
2. Received the Notice of Judgement/Transcript Civil Case for 722 Lime Street

Adjournment MO: _____, **2nd** _____ **at** _____ **PM**

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Calcium chloride melt 1-2 pallets
Budget:	Electronics events will be held every other year on the odd year
Budget:	Account for Engineering fees for street projects
Property:	Garage roof budgeting
Property:	Emergency light batteries
Property:	Garage door
Property:	Green Street playground wall repair
Property:	Overgrown borough properties
Property:	Borough hall generator and transfer switch
Sewer:	Sewage PS alarm monitoring - Summer
Sewer:	New flow meter set up at the wwtp dedicated to only Bowmanstown influent flow
Sewer:	Cellular data logger for East Penn pump station flow meter
Sewer:	SmartShore inflatable trench shield
Streets:	Truck switch out
Streets:	PennDOT winter maintenance agreement
Streets:	BARC Lime Street closure for July 12, 2025