

The Borough of Bowmanstown Council Meeting Agenda

January 3, 2023

Meeting called to order by _____ at _____ PM.

Pledge of Allegiance

Council Attendance

President Pam Leiby		Kara Scott	
Vice-President Darren Thomas		Mayor Zachary Snyder	
William Ravert		Solicitor Lisa Pereira	
Rob Moyer		Engineer Jessica Rehrig	
Candace Rodrigues		Secretary Tracy Burbage	
Donna Winter		Public Works Supervisor Chris Bixler	

Appointments

Motion to appoint --- by:

2nd

MC

Appoint by Resolution (2023-01) Zoning Hearing Board Member (3 yr term) (Ben Powell term exp)			
CCTCC Appointments Carbon County Tax Collection Committee Meetings (3 rd Wed, Feb, May, Sept, Nov held virtually @ 10:00 AM) Carbon County Tax Collection Committee Delegate Alternate Delegate			
Appoint Vacancy Board (Tonya Smale yrly appt)			
Appoint UCC Appeals Board (Darren Thomas yrly appt)			
Planning Commission Board needs 2			
EMA Coordinator			

Visitors

Approval for

Minutes of December 6, 2022 Council Meeting	Mo	2 nd	MC
General Treasurer's Report dated January 3, 2023 and payment of bills listed.	Mo	2 nd	MC
Sewer Treasurer's Report dated January 3, 2023 and payment of bills listed.	Mo	2 nd	MC
Garbage Treasurer's Report dated January 3, 2023 and payment of bills listed.	Mo	2 nd	MC

Correspondence

Subject	Date	Summary
Authority	12/20/22	Water Authority Meeting minutes of December
Chamber of Commerce	12/20/22	Thursday, March 30, 2023 Annual Mayors' and Municipal Officials' Reception at Homewood Suites by Hilton Allentown-Bethlehem-Center Valley
Planning	12/27/22	Planning Commission Minute of December

Solicitor

- Blue Ridge Communication TV Franchise Agreement and Ordinance

Engineer

1. Sign the annual engineering retainer letter
2. Received draft MS-4 NPDES permit package. There is a 30-day public comment period. The draft permit is on file at the borough
3. Schedule a meeting with street committee for the 2023 planning and maintenance

Unfinished Business

1. Adopt Resolution 2023-02 Authorizing the sale of borough property to borough employees for the sale of the old computer tower
2. Chad Everett rescinds his resignation from the Water Authority Board until a member can be found

New Business

- 1.

Committee Reports

Fire

1. Received Financial Statement as of November 30, 2022

Law

1. Council's pay for missed meetings
2. Reviewing ordinances

Personnel

1. Employee Handbook

Budget & Finance

1. Insurance renewal
2. Received \$167.41 from the Magisterial District Court for November 2022
3. Received \$35.63 from the Carbon County Court of Common Pleas
4. Received \$2,327.50 from the Local Realty Transfer Tax for November 2022
5. Received \$706.04 from the Tax Claim Bureau for November 2022

Property & Special

1. Water cooler
2. Second floor bathroom was updated by Nicole Lambardi Photography

Sewer, Sanitation, & Water Liaison

1. The remaining sump pump inspection letters will be going out certified

Streets

1. Oak Street ice from Stone Ridge Apartments runoff
2. Received the bridge inspection reports

Mayor

1. Mayor's report

Other Business

1. Zoning/Building Code Officer's Report Year of 2022

Adjournment MO: _____, **2nd** _____ **at** _____ **PM**

Pending/Action Items

Law:	Curbing Ordinance
Property:	Chipping of the brush pile
Property:	Playground equipment
Property:	Stucco for the wall
Streets:	Cabinet and bins for organizing hardware supply in the garage