

**The Borough of Bowmanstown Council Meeting Agenda**  
**February 6, 2024**

Meeting called to order by \_\_\_\_\_ at \_\_\_\_\_ PM.

**Pledge of Allegiance**

**Council Attendance**

President Pam Leiby		Robert Sikorsky	
Vice-President Darren Thomas		Mayor Zachary Snyder	
Rob Moyer		Solicitor Lisa Pereira	
Norman Engle Jr		Engineer Jessica Rehrig	
Candace Rodrigues		Secretary Tracy Csrenko	
Kara Scott	AB	Chris Bixler, Public Works Supervisor	

**Visitors**


**Approval for**

Minutes of January 16, 2024 Council Meeting	Mo	2 <sup>nd</sup>	MC
General Treasurer's Report dated February 6, 2024 and payment of bills listed.	Mo	2 <sup>nd</sup>	MC
Sewer Treasurer's Report dated February 6, 2024 and payment of bills listed.	Mo	2 <sup>nd</sup>	MC
Garbage Treasurer's Report dated February 6, 2024 and payment of bills listed.	Mo	2 <sup>nd</sup>	MC

**Correspondence**

<b>Subject</b>	<b>Date</b>	<b>Summary</b>
PSAB	Jan '24	2024 plaque received for membership in the association
Minutes	01/16/24	Bowmanstown Authority Reorganization Minutes
Complaint	02/05/24	Pipe on Franklin Street causing water runoff issues and was hit by plow, from John Signarovitz – Chris looking into
PMRS	02/02/24	Audit being performed by Auditor General in regards to pension from 2019-2022

**Solicitor**

1. Authorization for solicitor to research property ownership and legal responsibility for the creek dredging and reed removal project
2. St Luke's update
3. Endo International – United States Bankruptcy Court

**Engineer**

1. No report

**Unfinished Business**

- 1.

**New Business**

- 1.

**Committee Reports**

**Fire**

- 1. Received the Financial Statement as of December 31, 2023
- 2. LSA Statewide Grant only allows up to \$1,000,000 for the fire company grant application, there is an overage of \$74,164.00, who will be covering that amount?

**Law**

- 1. Post Office Lease
- 2. Sewer Plant Grant – will East Penn Township be responsible for paying portion of the 15 percent – per Chris

**Personnel**

- 1. Employee Handbook
- 2. Staffing issue
- 3. Time clock for borough garage

**Budget & Finance**

- 1. Insurance renewal
- 2. Received \$159.94 from Magisterial District Court for December 2023
- 3. Received \$1,589.27 from Tax Claim Bureau for December 2023
- 4. Permission to purchase a new grate for the top of the salt spreader \$400-\$500
- 5. Permission to purchase a new salt spreader \$4,900.00

**Property & Special**

- 1. Solar Panels on borough owned East Penn property
- 2. New door and frame needed on rear of garage
- 3. Stone header above the same door need to be replaced

**Sewer, Sanitation, & Water Liaison**

- 1. Approve Envirep Service Agreement for the pump station

**Streets**

- 1. Tunnel line for Mill Street project
- 2. Quotes for repairing the rusted dump truck body

**Mayor**

- 1. Summary Trial was rescheduled to February 29, 2024 at 10:00 AM in regards to open burning on the street

**Other Business**

- 1.

EXECUTIVE SESSION – IN: \_\_\_\_\_ OUT: \_\_\_\_\_

Possible action item:

**Adjournment Motion** \_\_\_\_\_, 2<sup>nd</sup> \_\_\_\_\_ at \_\_\_\_\_ **PM**

**Pending/Action Items**

Law:	Curbing Ordinance
Budget:	Calcium chloride melt 1-2 pallets
Property:	Solar on East Penn property
Property:	Garage roof budgeting
Property:	Emergency light batteries
Property:	Quotes for installing transfer switches for running a generator at the boro hall and garage
Streets:	Truck switch out