

The Borough of Bowmanstown Council Meeting Agenda

February 6, 2024

☐ **Meeting called to order by _____ at _____ PM.**

☐ **Pledge of Allegiance**

☐ **Council Attendance**

President Pam Leiby		Robert Sikorsky	
Vice-President Darren Thomas		Mayor Zachary Snyder	
Rob Moyer		Solicitor Lisa Pereira	
Norman Engle Jr		Engineer Jessica Rehrig	
Candace Rodrigues		Secretary Tracy Csrenko	
Kara Scott	AB	Chris Bixler, Public Works Supervisor	

☐ **Visitors**

☐ **Approval for**

Minutes of January 16, 2024 Council Meeting	Mo	2 nd	MC
General Treasurer's Report dated February 6, 2024 and payment of bills listed.	Mo	2 nd	MC
Sewer Treasurer's Report dated February 6, 2024 and payment of bills listed.	Mo	2 nd	MC
Garbage Treasurer's Report dated February 6, 2024 and payment of bills listed.	Mo	2 nd	MC

☐ **Correspondence**

Subject	Date	Summary
PSAB	Jan '24	2024 plaque received for membership in the association
Minutes	01/16/24	Bowmanstown Authority Reorganization Minutes
Complaint	02/05/24	Pipe on Franklin Street causing water runoff issues and was hit by plow, from John Signarovitz – Chris looking into
PMRS	02/02/24	Audit being performed by Auditor General in regards to pension from 2019-2022

☐ **Solicitor**

1. Authorization for solicitor to research property ownership and legal responsibility for the creek dredging and reed removal project
2. St Luke's update
3. Endo International – United States Bankruptcy Court

☐ **Engineer**

1. No report

☐ **Unfinished Business**

- 1.

☐ **New Business**

- 1.

☐ **Committee Reports**

Fire

1. Received the Financial Statement as of December 31, 2023
2. LSA Statewide Grant only allows up to \$1,000,000 for the fire company grant application, there is an overage of \$74,164.00, who will be covering that amount?

Law

1. Post Office Lease
2. Sewer Plant Grant – will East Penn Township be responsible for paying portion of the 15 percent – per Chris

Personnel

1. Employee Handbook
2. Staffing issue
3. Time clock for borough garage

Budget & Finance

1. Insurance renewal
2. Received \$159.94 from Magisterial District Court for December 2023
3. Received \$1,589.27 from Tax Claim Bureau for December 2023
4. Permission to purchase a new grate for the top of the salt spreader \$400-\$500
5. Permission to purchase a new salt spreader \$4,900.00

Property & Special

1. Solar Panels on borough owned East Penn property
2. New door and frame needed on rear of garage
3. Stone header above the same door need to be replaced

Sewer, Sanitation, & Water Liaison

1. Approve Envirep Service Agreement for the pump station

Streets

1. Tunnel line for Mill Street project
2. Quotes for repairing the rusted dump truck body

☐ **Mayor**

1. Summary Trial was rescheduled to February 29, 2024 at 10:00 AM in regards to open burning on the street

☐ **Other Business**

- 1.

EXECUTIVE SESSION – IN: _____ OUT: _____

Possible action item:

Adjournment Motion _____, 2nd _____ at _____ PM

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Calcium chloride melt 1-2 pallets
Property:	Solar on East Penn property
Property:	Garage roof budgeting
Property:	Emergency light batteries
Property:	Quotes for installing transfer switches for running a generator at the boro hall and garage
Streets:	Truck switch out