

The Borough of Bowmanstown Council Meeting Agenda
February 4, 2025

Meeting called to order by _____ at _____ PM.

Pledge of Allegiance

Council Attendance

President Pam Leiby		Robert Sikorsky	
Vice-President Darren Thomas		Mayor Zachary Snyder	
Rob Moyer		Solicitor Lisa Pereira	
Norman Engle Jr		Engineer Jessica Rehrig	
Candace Rodrigues		Secretary Tracy Csrenko	
Kara Scott		Chris Bixler, Public Works Supervisor	

Visitors

Walking park

Approval for

Minutes of January 7, 2025 Council Meeting	Mo	2 nd	MC
General Treasurer's Report dated February 4, 2025 and payment of bills listed.	Mo	2 nd	MC
Sewer Treasurer's Report dated February 4, 2025 and payment of bills listed.	Mo	2 nd	MC
Garbage Treasurer's Report dated February 4, 2025 and payment of bills listed.	Mo	2 nd	MC

Correspondence

Subject	Date	Summary
Tax Collector	01/09/25	Maria Smith will not be running for Tax Collector in 2026
Minutes	01/21/25	Bowmanstown Authority Reorganization meeting
Minutes	01/28/25	Bowmanstown Planning Commission meeting
Training	0129/25	List of 2025 ESM: Environmentally Sensitive Maintenance Training Courses to be eligible to receive D&G/LVP funding

Solicitor

- 1.

Engineer

1. Benesch provided a conceptual plan and estimated costs for safety improvements on Lime Street at Green Street to the streets committee
2. Request approval to prepare a grant application for the Keystone Historic Preservation Construction Grant Program for Restoration of the Bell Tower on Borough Hall
3. Request approval for the proposal for survey, design, permitting and construction services for the Lincoln Avenue Part 1 project

Unfinished Business

1. Solar Panel East Penn Township

New Business

1. Approval to accept the 2024 Exoneration List as submitted by the Tax Collector. Received the Delinquent List for 2024.
2. Electronics Recycling
3. Requesting an ordinance for MS4 gas station spillage containment
4. Re-join Council of Government (COG)

Committee Reports

Fire

1. Fire Chief's Report for December 2024
2. Fire Chief's Report for 2024
3. Received the Financial Statement as of December 31, 2024

Law

- 1.

Personnel

1. Devon's pay
2. Employee Handbook
3. Step Program
4. President's Day employee day off

Budget & Finance

1. Received \$3,555.20 from Local Realty Transfer Tax for December 2024
2. Received \$233.51 from Tax Claim Bureau for December 2024

Property & Special

- 1.

Sewer, Sanitation, & Water Liaison

1. Request to budget for an iTracking Videocentric I&I Detection at \$3,500.00

Streets

1. Lights on stop sign at Green and Lime Street

Mayor

- 1.

Other Business

- 1.

EXECUTIVE SESSION – IN: _____ OUT: _____

Possible action item:

Adjournment Motion _____, 2nd _____ at _____ PM

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Electronics events will be held every other year on the odd year
Budget:	Account for Engineering fees for street projects
Property:	Garage roof budgeting
Property:	Emergency light batteries
Property:	Green Street playground wall repair
Property:	Overgrown borough properties
Property:	Borough hall generator and transfer switch
Sewer:	Sewage PS alarm monitoring - Summer
Sewer:	New flow meter set up at the wwtp dedicated to only Bowmanstown influent flow
Sewer:	Cellular data logger for East Penn pump station flow meter
Sewer:	SmartShore inflatable trench shield
Streets:	Truck switch out – truck quotes Spring
Streets:	BARC Lime Street closure for July 12, 2025
Streets:	Collapsed drain pipe off of Fireline Road