

The Borough of Bowmanstown Council Meeting Agenda
February 20, 2024

☐ Meeting called to order by _____ at _____ PM.

☐ **Pledge of Allegiance**

☐ **Council Attendance**

President Pam Leiby		Kara Scott	
Vice-President Darren Thomas		Robert Sikorsky	
Rob Moyer		Mayor Zachary Snyder	
Norman Engle Jr		Secretary Tracy Csrenko	
Candace Rodrigues		Chris Bixler, Public Works Supervisor	

☐ **Visitors**

☐ **Approval for**

Minutes of February 6, 2024 Council Meeting	Mo	2 nd	MC
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☐ **Correspondence**

Subject	Date	Summary
PSAB		112 th Annual Conference & Exhibition June 2-5, 2024
WWTP	02/12/24	East Penn Township is requesting any pending and/or future projects for purposes of budget planning and administration
Audit	02/15/24	Pension Plan audit was completed for the period of Jan 1, 2019 – December 31, 2022

☐ **Unfinished Business**

1. Looking at DEPs guidance document for maintaining streams and the photos Chris provided, it seems that a lot of the actions that would clean up this area (remove debris, manmade materials, sediment from the culvert (pipe) and removal of brush can all be accommodated without DEP notification or permits from an engineering perspective. My firm's experience with stream cleaning permits from DEP has been to remove large sediment deposits and those permits were applied for by the property owner in the area of the stream.

☐ **New Business**

1. Permission to send letters to Palmerton, Lower Towamensing Township, and Towamensing Township, to see if there is any interest in regards to scheduling a meeting to review the Palmerton Area Comprehensive Plan to review the plan and update as needed
2. Is the borough hosting an Electronic Recycling Event

☐ **Committee Reports**

Fire

- 1.

Law

- 1.

Personnel

1. Continuing to work on the employee handbook

Budget & Finance

1. Received \$22.48 from Magisterial District for January 2024
2. Received \$136.52 from Tax Claim Bureau for January 2024

Property & Special

1. Quote received for portable generator transfer switch installations for the borough hall and public works garage
2. Quotes received for a new weed wacker
3. Tunnel Cameras

Sewer, Sanitation, & Water Liaison

1. 422 Ore Street Airbnb sewer and garbage
2. 760 EDU Reduction request

Streets

- 1.

☐ **Mayor**

- 1.

☐ **Other Business**

- 1.

EXECUTIVE SESSION-IN: _____ OUT: _____

Possible action item:

Adjournment Motion _____, 2nd _____ at _____ PM

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Calcium chloride melt 1-2 pallets
Budget:	New salt spreader - \$5,000
Property:	Solar on East Penn property
Property:	Garage roof budgeting
Property:	Emergency light batteries
Streets:	Truck switch out