

**The Borough of Bowmanstown Council Meeting Agenda**  
**December 5, 2023**

Meeting called to order by \_\_\_\_\_ at \_\_\_\_\_ PM.

**Pledge of Allegiance**

**Council Attendance**

President Pam Leiby		Robert Sikorsky	
Vice-President Darren Thomas		Mayor Zachary Snyder	
Rob Moyer		Solicitor Lisa Pereira	
William Ravert		Engineer Jessica Rehrig	
Candace Rodrigues		Secretary Tracy Csrenko	
Kara Scott		Chris Bixler, Public Works Supervisor	

**Visitors**

Dolores Neas, Pamm Homes – Oak Street vacant lots

**Approval for**

Minutes of November 14, 2023 Council Meeting	Mo	2 <sup>nd</sup>	MC
General Treasurer’s Report dated December 5, 2023 and payment of bills listed.	Mo	2 <sup>nd</sup>	MC
Sewer Treasurer’s Report dated December 5, 2023 and payment of bills listed.	Mo	2 <sup>nd</sup>	MC
Garbage Treasurer’s Report dated December 5, 2023 and payment of bills listed.	Mo	2 <sup>nd</sup>	MC
Adopt the 2024 Budget as advertised	Mo	2 <sup>nd</sup>	MC
Adopt Resolution 2023-10 Fixing the Tax Rate for 2024	Mo	2 <sup>nd</sup>	MC

**Correspondence**

<b>Subject</b>	<b>Date</b>	<b>Summary</b>
Cameras		Letter sent to BRCTV requesting information on tunnel cameras; copy on file in office
Burning		Letter sent to 709 Mill St rescinding his burn waiver; copy on file in office
Liquor License	11/16/23	Transfer of license for premises not currently licensed, transfer from 3 Brothers Pizza LLC to Khodiyarmaa Market, Inc aka Relly’s Deli
Meeting	11/21/23	Bowmanstown Water Authority November meeting minutes
Meeting	11/28/23	Bowmanstown Planning Commission November meeting minutes

**Solicitor**

- 1.

**Engineer**

1. Assisted with draft letter to notify owners of lots on Lime Street to install E&S controls
2. Met with the Streets committee to discuss reconstruction of Mill Street between Ore Street and Hamilton Street

**Unfinished Business**

1. Per Ordinance 2018-01 the fire company would like to implement the tax credit- resolution needed

**New Business**

1. Motion to advertise the 2024 Council Meetings for the first Tuesday of each month at 7:00 PM with the exception of November 5, election day and Planning Commission the last Tuesday of each month at 7:00 PM
2. Motion to appoint Kirk Summa & Company, LLC Auditing Firm for the 2023 audit
3. Motion to appoint Rodney Reeser for another 5-year term on the Water Authority Board
4. Presentation PA Rural on GIS mapping for sewer and storm collection system

**Committee Reports**

**Fire**

1. Received the Financial Statements as of October 31, 2023

**Law**

1. Reviewing Ordinances
2. Reviewing the Post Office Lease Agreement

**Personnel**

1. Annual performance reviews complete
2. Individual employee raises
3. Christmas holiday plans for employees

**Budget & Finance**

1. Digital Recorder
2. Received \$278.62 Tax Claim Bureau for October 2023
3. Received \$1,029.00 Local Realty Transfer Tax for October 2023
4. Received \$49.17 Magisterial District Court for October 2023
5. Received \$239.73 State Police Fines and Penalties

**Property & Special**

1. Mine Shaft refurbish quote
2. Salt shed quote

**Sewer, Sanitation, & Water Liaison**

1. Sump pump inspections – Calls were made to the residents that we had numbers for, so letters followed out behind the telephone calls

**Streets**

1. Need to order cold patch, same as last year

**Mayor**

- 1.

**Other Business**

- 1.

EXECUTIVE SESSION IN: \_\_\_\_\_ OUT: \_\_\_\_\_

**Adjournment Motion** \_\_\_\_\_, 2<sup>nd</sup> \_\_\_\_\_ at \_\_\_\_\_ **PM**

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Digital voice recorder
Property:	Stucco for the wall
Property:	Solar on East Penn property
Property:	Garage roof budgeting
Property:	Emergency light batteries
Streets:	Tow behind debris truck loader with trailer
Streets:	Truck switch out
Streets:	Exhaust hood system for the garage

