

The Borough of Bowmanstown Council Meeting Agenda
December 2, 2025

Meeting called to order by _____ at _____ PM.

Pledge of Allegiance

Council Attendance

President Pam Leiby		Wendy Borger	
Vice-President Darren Thomas		Mayor Zachary Snyder	
Rob Moyer		Solicitor Lisa Pereira	
Norman Engle Jr		Engineer Jessica Rehrig	
Candace Rodrigues		Secretary Tracy Csrenko	
Kara Scott			

Visitors

Approval for

Minutes of November 18, 2025 Council Meeting	Mo	2 nd	MC
General Treasurer's Report dated, 2025 and payment of bills listed.	Mo	2 nd	MC
Sewer Treasurer's Report dated, 2025 and payment of bills listed.	Mo	2 nd	MC
Garbage Treasurer's Report dated, 2025 and payment of bills listed.	Mo	2 nd	MC
Adopt 2026 Budget as advertised	Mo	2 nd	MC
Adopt Resolution 2025-10 Fixing the Tax Rate for the Year 2026	Mo	2 nd	MC

Correspondence

Subject	Date	Summary
Minutes	10/10/25	Palmerton Area Regional Plan Review Minutes
Minutes	11/18/25	Bowmanstown Borough Authority Meeting Minutes
Minutes	11/25/25	Bowmanstown Planning Commission Meeting Minutes

Solicitor

- 1.

Engineer

1. Review of 422 White Street subdivision
2. Curb repairs on Lincoln Avenue

Unfinished Business

- 1.

New Business

1. Motion to advertise the Biennial Meeting Monday, January 5, 2026 and setting the 2026 Council Meetings for the first and third Tuesday of each month at 7:00 PM (*with the exception of November's meeting being the second Tuesday due to Election Day*) and Planning Commission meetings to be the last Tuesday of each month at 7:00 PM
2. Motion to appoint Kirk Summa & Company, LLC Auditing Firm for the 2025 audit
3. Motion to appoint Chad Everett for a 5-year term on the Water Authority Board

Committee Reports

Fire

1. Received Financial Statements as of October 31, 2025

Law

- 1.

Personnel

1. Step program
2. Set up meeting with Solicitor John Harrison

Budget & Finance

1. Received \$219.65 from State Police Fines and Penalties
2. Received \$2,571.52 from Local Realty Tax for October 2025
3. Received \$2,206.83 from Tax Claim Bureau for October 2025

Property & Special

1. Suggestion to purchase a fire extinguisher with an outdoor box at the Oliver Solt Pavilion

Sewer, Sanitation, & Water Liaison

- 1.

Streets

- 1.

Mayor

1. 722 Mill Street status of

Other Business

1. Reminder that the Biennial Reorganization Meeting is held on the first Monday of the year, January 5, 2026

Adjournment Motion _____, 2nd _____ at _____ PM

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Electronics events will be held every other year on the odd year
Property:	Providing equipment storage for fire company trucks
Property:	Garage roof budgeting
Property:	Emergency light batteries
Property:	Green Street playground wall repair
Property:	Borough hall generator and transfer switch
Property:	Concrete pad next to the salt shed
Sewer:	Generator fuel tank gauge, radiator and associated hoses need to be replaced
Sewer:	Sewage PS alarm monitoring - Summer
Sewer:	New flow meter set up at the wwtp dedicated to only Bowmanstown influent flow
Sewer:	Cellular data logger for East Penn pump station flow meter
Sewer:	SmartShore inflatable trench shield
Sewer:	iTracking Videocentric I&I Detection – Exeter Supply \$3,500
Sewer:	Replace Verbatim dialer with OmniSite Crystal Ball web-based cellular monitoring device
Sewer:	CFA-PA Small Water and Sewer Projects (storm sewer, water, or wastewater projects) Deadline April
Streets:	Truck switch out- Spring
Streets:	Collapsed drain pipe off of Fireline Road
Streets:	Multi-Modal Grant for Pine Street