

The Borough of Bowmanstown Council Meeting Agenda

August 6, 2024

Meeting called to order by _____ at _____ PM.

Pledge of Allegiance

Council Attendance

President Pam Leiby		Robert Sikorsky	
Vice-President Darren Thomas		Mayor Zachary Snyder	
Rob Moyer		Solicitor Lisa Pereira	
Norman Engle Jr		Engineer Jessica Rehrig	
Candace Rodrigues		Secretary Tracy Csrenko	
Kara Scott		Chris Bixler, Public Works Supervisor	

Visitors

Approval for

Minutes of July 2, 2024 Council Meeting	Mo	2 nd	MC
General Treasurer's Report dated August 6, 2024 and payment of bills listed.	Mo	2 nd	MC
Sewer Treasurer's Report dated August 6, 2024 and payment of bills listed.	Mo	2 nd	MC
Garbage Treasurer's Report dated August 6, 2024 and payment of bills listed.	Mo	2 nd	MC

Correspondence

Subject	Date	Summary
Pesticide		Chris' pesticide license exp, continuing education credits needed, signed up for 2 classes 8/23 & 8/30
Memo	7/05/24	Correspondence received from Tara
Minutes	7/16/24	Bowmanstown Authority July meeting minutes
Complaint	7/18/24	Heavy truck traffic traveling on White Street
CDBG	7/25/24	Borough's overall LMI is 57.80%, the borough can do CDBG projects that benefit the entire borough
Complaint	7/25/24	Teenagers hanging in the park after 10 PM

Solicitor

1. St Luke's executed escrow agreement

Engineer

1. Benesch will prepare the annual MS-4 report before the September 30, 2024 deadline
2. We will open bids for the Mill Street Reconstruction Project
3. Awaiting retainer payment notification to review the Ziegenfus Lot Line Adjustment

Unfinished Business

1. Senate Bill 191 Stormwater Management

New Business

- 1.

Committee Reports

Fire

- 1. Received June 2024 Fire Chief's Report

Law

- 1. Working on curbing ordinance

Personnel

- 1. Working on the Employee Handbook

Budget & Finance

- 1. 2025 Budget review meeting 8/20
- 2. Received \$22.47 from the Magisterial District for June 2024
- 3. Received \$895.67 from the Tax Claim Bureau for June 2024

Property & Special

- 1. Bell tower
- 2. Zoning permit request to East Penn Township
- 3. Overgrown borough property

Sewer, Sanitation, & Water Liaison

- 1. Employees are leased, therefore the Hept B vaccines should be paid for by the borough
- 2. Memo from Chris dated 6/20 – Quote from Exeter Supply for a Smartshore Kit

Streets

- 1.

Mayor

- 1.

Other Business

- 1.

EXECUTIVE SESSION – IN: _____ OUT: _____

Possible action item:

Adjournment Motion _____, 2nd _____ at _____ PM

Pending/Action Items

Law:	Curbing Ordinance
Budget:	Calcium chloride melt 1-2 pallets
Budget:	New salt spreader - \$5,000
Budget:	Electronics events will be held every other year on the odd year
Budget:	Account for Engineering fees for street projects
Property:	Solar on East Penn property lease option
Property:	Garage roof budgeting
Property:	Emergency light batteries
Property:	Electrical quotes for portable generator transfer switch installations - October
Property:	Garage door
Property:	Green Street playground wall repair
Sewer:	Sewage PS alarm monitoring - Summer
Sewer:	New flow meter set up at the wwtp dedicated to only Bowmanstown influent flow
Sewer:	Cellular data logger for East Penn pump station flow meter
Streets:	Truck switch out
Streets:	PennDOT winter maintenance agreement
Prince:	Trucks – property use

